



International Conference of Young People in Alcoholics Anonymous  
P. O. BOX 22987, DENVER, CO 80222  
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## **ICYPAA Advisory Council Board of Directors Annual Business Meeting Minutes 10:00AM CST - Council Room**

1. Opening @ 10:04AM
2. Roll Call - Phillip, Mo, Joe, Katie R, Katie E, Jared, James, Kelsey, Tyler, Chris B, Tam, Shannon, Rachel, Nathan, and MK
  - a. Archivist - David
  - b. Listen only - Baby Joey
3. Review/approval of minutes from May Quarterly Meeting
  - a. Unapproved May Quarterly Minutes
    - i. **Joe motions to suspend the reading of the minutes**
      1. **Mo seconds**
        - a. **All in favor**
        - b. **Approved**
      - ii. **Joe motions to approve the minutes**
        1. **Tam seconds**
          - a. **All in favor**
          - b. **Approved**
  4. Reports -
    - a. Chair Report (Phillip)
      - i. Nathan - Can you read back the number of rooms again?
      - ii. Phillip - 1820 room nights book as of the 24th. We're well ahead of our attrition mark. The hotel has been sporadic on their communication so Josh has a different number than the number given via their precon report so I don't know how accurate that specific number is but we're well above where we would need to freak out in regards to attrition.
    - b. Co-Chair Report (Mary Kate)
    - c. Treasurer Report (Mo)
      - i. Joe - Has our prudent reserve been touched this year?
      - ii. Mo - Oh yeah - I just transferred \$7k from our savings (prudent reserve) to reimburse for travel. Two weeks ago their budget still included our old operating budget from 2020 which was \$9k less than this year. We're going to be fine but our prudent reserve is very low but we're okay.
      - iii. Jared - Registered agent? I understand the rental but what are the



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- mailing services that we were not paying for?
- iv. Mo - Paying for the shipping and for their services renting the PO Box, getting out mail, etc.
  - v. Jared - And that was through a 3rd party who was managing our P.O. Box and sending stuff to y'all two?
  - vi. Mo - It was through a past council member, a friends and family discount.
  - vii. Phillip - So does everyone understand what's going on with this situation? There was a former council member in CO who let us use his mailbox and was serving as our registered agent. At some point that line item fell out and it was passed onto us as, "Oh don't worry about it. It's cool.". He reached out and said, "It is in fact not cool. I haven't been paid in 7 years." Now what we need to do is professionalize it. It's not that expensive. You pay a flat fee and you pull the documents that you need.
  - viii. MK - Did he actually send us our mail?
  - ix. Mo - To me, once but not in a while.
  - x. MK - They (registered agents) usually will send renewals and what not.
  - xi. Mo - I got notified from the state of Colorado and we did get that via email. We did miss an invoice from when I got new insurance, D&O Insurance. They mailed the insurance. They emailed an invoice eventually and it's paid but that's when I realized we were missing something.
  - xii. Joe - Do you think that we're in a position to revisit how we split our profits to replenish our prudent reserve? Are we at that point?
  - xiii. Mo - Right now we're at 50/50 so I don't. Let's look and see where we're at this year and we can look at the budget next year. Then it might be a question to revisit.
  - xiv. Chris - So compensating our registered agent for the last 7 years.. Historically you've got HC reimbursing AC for their past year's operating budget so we might want to look at how we'd reimburse for two years from one conference.
  - xv. Jared - Yeah have we looked at that? Is that something that has been discussed in Finance?
  - xvi. Kelsey - I think we have to see what our numbers are once this conference is over. That'll be on the early agenda for Finance for sure.
  - xvii. James - How much of our prudent reserve have we taken?
  - xviii. Mo - Surplus funds section in Forum Report - \$12,869.30 was taken out which doesn't include the \$7k I just transferred. Savings is sitting at



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roughly \$37k. We're okay but we can't keep taking hits.

d. Secretary Report (Rachel)

- i. Joe - Just a request for the Archives, is it possible to delete some of the folders?
- ii. Rachel - That's part of the stuff I've been working on. I've only gotten through 3 of the top folders. My plan is to meet with each chair to go over their subco drive to clean it up. The GDrive is driving me insane.
- iii. David - Would you be willing to meet with the Archivist?
- iv. Rachel - Yes! Oh no, when I say "delete" I mean move it onto something else. I'm sorry, I didn't mean to freak people out - just moving it off the GDrive to free up space.

e. Hotel & AV Report (Shannon)

f. Bid Development Report (Rachel)

g. General Service Report (Tyler)

h. Finance Report (Kelsey)

i. Tech Report (Katie E)

j. Archivist Report (David)

- i. James - Are you looking to put all the archives with GSO or just the stuff that's really old?
- ii. David - Yes, that's the plan. I hope to digitize everything prior to that so that we would have an image of it. I don't know what the timeline is for that but we do have a stopwatch of time as things deteriorate.
- iii. Phillip - Yeah that's something that, during the first quarter, we should put our heads towards.
- iv. David - It's one thing to put it into a digital repository but how does one search to get it back out.
- v. Rachel - I can help with that.

k. Structure Ad Hoc (Chris)



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- I. Accessibility Ad Hoc (Tamara)
  
- 5. Motions -
  - a. Structure Motion - Updated Bylaws
    - i. Chris reads background and motion
    - ii. Jared - Can you change the permissions on the comparison?
    - iii. Chris - Yes

**Break at 10:54 AM - Back at 11:05 AM**

- iv. Discussion -
  - 1. Mo - Thanks SAH for your work. I know that you also reached out to all the subcos, took into account the feedback provided, and I am in favor of this. I trust all the work that was put into it.
  - 2. Joe - I was on the SAH and I think we did a pretty good job taking a picture of the bylaws and modernizing them. The beauty of bylaws is that we can always go back and tweak it.
  - 3. Katie E - I was also on SAH. I think we did a pretty good job.
  - 4. Jared - Not much to add. Thank you so much for your work on this.
  - 5. Katie B - In favor of this. I think you guys did a great job so thanks for that.
  - 6. James - In favor of the motion. I read through it 4 or 5 times, there's nothing I would change. I'm in favor.
  - 7. Kelsey - Read through it a couple times, thank you all for your work. Thank you guys for all your work. I think this is just going to be a working document.
  - 8. Tyler - In favor. Thank you Structure.
  - 9. Chris - Appreciate everyone's contributions for the last few years.
  - 10. MK - Chris did a great job and I'm in favor.
  - 11. Nathan - Trust the SAH did a good job.
  - 12. Tam - Thank you guys for your work. I think it looks good.
  - 13. Shannon - Great job. I did find a typo but besides that it's



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great.

14. Rachel - I was on the SAH and I'm in favor.

**a. Voting**

- i. Mo - Yay**
- ii. Joe - Yay**
- iii. Katie R - Yay**
- iv. Kaie E - Yay**
- v. Jared - Yay**
- vi. James M - Yay**
- vii. Kelsey - Yay**
- viii. Tyler - Yay**
- ix. Chris - Yay**
- x. MK - Yay**
- xi. Nathan - Yay**
- xii. Tam - Yay**
- xiii. Shannon - Yay**
- xiv. Rachel - Yay**

**1. Motion passes**

6. New Business -

- a. Mk - Would like to discuss reducing Merits and Liabilities down to 1 minute vs 2 minutes. A few years ago we voted to change it from 1 minutes to 2 minutes. It became very time consuming with a full slate of bids. We're in good shape this year but I still think it's good to talk about. Last year we just rushed to get it to 1 minute anyways, so we should just go back to 1 minute.
- b. Clarifying question -
  - i. Mo - When would this be put into motion?
  - ii. MK - This conference.
  - iii. Mo - This is just a discussion, if we go to motion it would be put into effect at this conference.
- c. Discussion -
  - i. Joe - It's hard for me to have an opinion on this as I've never been through it. I don't have much here.
  - ii. Katie R - The baby was screaming so I missed most of that but I'll listen.
  - iii. Katie E - Love this so much. That's all I got.
  - iv. Jared - I feel mixed on this because I feel like although in Boston this was



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one of the things that took a long time, it wasn't the only thing that took a long time. It felt rare to have 12 bids, that's the only time I've ever seen that many bids. If we have that many bids I think it's important to take that much time on bids. I don't know if I feel strongly about this.

- v. James - No opinion.
- vi. Kelsey - It did take a long time so I'm down for 1 minute.
- vii. Tyler - I'm in favor of this as well and I think 1 minute and hopefully in the future we'll have more than 6 bids so this will help. It could save an hour or two. I'm totally in favor.
- viii. Chris - Totally in support. I don't think we learned that much more with 2 minutes than we did with 1.
- ix. MK - In favor, I think it's good to not take forever.
- x. Nathan - I've never been through this on this council but we did a similar thing on another AC. I feel like 2 minutes can get redundant so I think it's a good thing to put it down to 1 minute.
- xi. Tam - In support, nothing more to add.
- xii. Shannon - In favor.
- xiii. Rachel - In favor. I think there were a lot of us around when we went from 1 to 2 and the feeling behind the initial change was that we wanted to give the bids justice for their hard work. In practice, as MK said, while we can be cognizant of time, I felt it turned into more lobbying for bids vs what it is actually supposed to be used for. So I'm in favor of putting it down to one minute so that we can try to get everyone to be more succinct.
- xiv. Mo - Wouldn't it be funny if I was like, "NO!". I think by that point in the weekend we should have clear observations, clear view of each bid, etc. and I'm good with it becoming more succinct.
- xv. Joe - So M&L works. You start with one bid and everyone goes around and gets time to speak on that bid again. That sucks.
- xvi. Rachel - The reason why we do that is because M&L is just supposed to be, "This is the information that I have and these are my observations." The theory behind this practice is that if we allow people to bring up bids over and over then it might turn into that lobbying thing. It becomes too muddy. It's just supposed to be about, "Here's some information. You do what you will with that".
- xvii. Joe - My concern is sometimes people go beyond that. People do it with



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all things.

- xviii. Phillip - I'm gonna real ya in here real quick. I do realize you all are new and are trying to make decisions based on something you haven't had first hand experience with.
- xix. Tam - If we were to change that, then on site AC realized it actually isn't enough time then we could make a vote to extend the time, right?
- xx. Phillip - Correct.

**d. MK motions to reduce M&L to 1 minute each, per council member, per bid.**

**i. Nathan seconds**

ii. Discussion on motion -

1. Katie R - What was it previously? (2 mins) I don't really have much to discuss. I don't feel super strongly either way.
2. Katie E - Nothing to add.
3. Jared - Still feel like the last time I participated in M&L I learned a lot and it was very helpful to hear a lot about that. Although it takes an enormous amount of time I don't feel like reducing it by a minute would realistically shorten the time overall vs how much information we would lose.
4. James - Nothing new to add
5. Kelsey - Nothing to add
6. Tyler - Same, in favor
7. Chris - For those who are new (does math regarding 2 mins per bids in Boston) resulting in almost 6 hours of M&L. That's just something to keep in mind.
8. MK - I'll add, we've only done 2 minutes for 2 conferences and it does eat up half of the day. This is going back to what it was before. There is plenty of time to get info out in 60 seconds.
9. Nathan - Lobbying is exactly what I was referring to before so I'm in favor.
10. Tam - Nothing to add
11. Shannon - Nothing to add
12. Rachel - In favor. Generally if people do the lobbying thing, the reason why we don't need to respond is because we all know it's not supposed to be happening. We don't need to call



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them on their shit, we just ignore it. I am in favor of this.

13. Mo - Nothing to add

14. Joe - Would just like to thank Chris for his mathematical breakdown on that and would be open to revisit if necessary.

**a. Voting -**

- i. Katie e - Yay**
- ii. Jared - Nay**
- iii. James - Yay**
- iv. Kelsey - Yes**
- v. Tyler - Yes**
- vi. Chris - Yes**
- vii. MK - Yes**
- viii. Nathan - Si**
- ix. Tam - Yes**
- x. Shannon - Yes**
- xi. Rachel - Yes**
- xii. Mo - Yes**
- xiii. Joe - Aye**
- xiv. Katie R - Yes**

**1. For - 13**

**2. Against - 1**

**a. Motion passes**

**b. No minority opinion**

e. Joe - Bids that don't fulfill all the requirements, should we let them know that they are a token bid? Or do we give those bids, the time we give to all other bid committees.

f. Phillip - We can do one round of discussions if you would like.

g. Joe - I know it's a sore spot for some people but I think we should talk about it.

**h. Clarification of discussion point - Should AC consider downgrading a bid to a token bid that objectively doesn't fulfill the requirements.**

i. Discussion -

i. Jared - There is wording around this in our bylaws and I trust whoever knows it will discuss it in length during this time we have.

ii. James - I bid for 7 years and fulfilling the bid requirements is like number





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- 1 as a bid so it's a little insulting that we're going to spend 20 minutes on a round table with a bid that did a third of the work. I'm not saying that a bid who presented all of their requirements should be downgraded. Anybody that doesn't fulfill the bid requirements should be considered a bid.
- iii. Kelsey - I completely understand where you're coming from but at the same time there is something to be said and a difference between just standing on the stage and saying, "Oh we're going to put in a bid next year" and at least putting in some of the work to fulfill some of the requirements. I understand why we don't disqualify. We still have to provide feedback.
  - iv. Tyler - I'm in the same boat as Kelsey. There is a big difference between the two. It is a bit of a gray area but I do think these first year bids deserve our attention too even if they don't meet all the requirements.
  - v. Chris - I think we found close to the right balance. What we're trying to do is actual bid development and trying to pull bidders in.
  - vi. MK - As a person I am completely offended that we have to do this for 20 minutes but as a council member it is the right thing to do. I think Chris touched on this. It's harder to find that line - I'm not saying we should find that line but if that's what we set out to do then it's going to get sticky.
  - vii. Nathan - I think that if somebody is going to go through the work to put together any kind of package then it's our responsibility to put in the work to put together honest feedback. If one of our soole focuses is to develop bids into ready to host committees then disqualifying goes against that. It's worth 20 minutes to talk to everyone regardless of what they submit.
  - viii. Tam - I feel the same way. I remember when we went to Phoenix and our contracts had been cut off but I also know that it would have changed us if they disqualified us then. I think that it's important to have the same amount of time. I see the other side of it too, we send out RFPs and if they don't come back with a contract we want, we don't even negotiate with them. So we've given you an RFP and we've asked you to do this and you haven't fulfilled that.
  - ix. Shannon - I think that the question with this is who are we really here to serve. I think that when we think of the conference as a whole that



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includes the bidders. There is value in the feedback that we give them. The hope is that they give that and use that experience. Without that we are creating an us vs them mentality and that's the mentality we're trying to not have.

- x. Rachel - This is crazy to me that we're having this conversation. No disrespect but I have been a member of a bid that was disqualified. We got here, we all traveled here, and they basically told us, "We don't know why you came here, you're not in the running". It was the most devastating thing that the bid had ever experienced. This idea that we don't want to put time into a bid that hasn't fulfilled all the requirements and downgrade them to a token bid... How are we supposed to cultivate learning within our bids if we just brush them off? If we start that mentality of judging, of course requirements are super important - that's what we base our voting on, like are they ready to host. If they don't turn in all the requirements then obviously they aren't going to be awarded the conference \*time ran out\*
- xi. Phillip - Real quickly I'll just take a minute to jump in with some background. In 2012 this came up. (reads old minutes)
- xii. Mo - Can I seed my time to Rachel? (No) Ditto what they have said.
- xiii. Joe - That practice from previous sounds terrible and I would not be in support of that either. I just wanted to bring the question to flush out some of this. I agree with the majority of what people have said. I just wanted to see where people were. Sometimes we subject ourselves to be trolled a little bit.
- xiv. Katie R - I feel like specifically based on current times I don't think this would be a good idea at all but I do want people to submit all the bid requirements. Giving feedback on what people have submitted is important.
- xv. Katie E - I'm glad we had this discussion. I learned a little about the past and I do remember the times of disqualification and specifically Texas.
- xvi. Jared - There's a reason this was changed 10 years ago. I think it's important, especially in conferences where we had a ton to cover, but I don't know if disqualifying a bid that year would have changed how many bids we got this year. Just because you fulfilled all the bid requirements doesn't guarantee you're going to receive a vote either. I don't have any issue with our current policy.



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- j. Second round of discussion -
  - i. James - Hearing everybody talk, it makes perfect sense to me. People put in work and they do deserve that feedback. Thinking of calling someone a token bid, I don't think that disqualifies them from feedback. I feel like there's a way for us to handle it. I'm more on the fence.
  - ii. Kelsey - Nothing to add.
  - iii. Tyler - I saw someone this morning who is on a committee that didn't submit all the requirements and he just seemed super excited to do the bid stuff and get the feedback. That brings us back to our purpose, why we're here, which is to foster these bids.
  - iv. Chris - I think there's a scenario in which we can meet with everyone and go over the requirements, give them feedback, etc. Then prior to voting go over who submitted all the requirements and then those would be the only ones eligible for a vote. I think that in practice that could bring out old behavior.
  - v. MK - Nothing to add.
  - vi. Nathan - I've bid for many years and not been awarded and it was devastated. I can't imagine what it would be like to do all that work and not even be looked at.
  - vii. Tam - Just to add onto what Tyler said I was talking to someone who was excited because they had a lot of people in their area who didn't know they were bidding and they're going to come and set up tables to learn the process to join the bid. We can't stop that process of fostering bids.
  - viii. Shannon - Nothing more to add.
  - ix. Rachel - I just want to reiterate again, and this is something I've heard over the past few years, the "Oh our time needs to be respected. Blah blah blah" I understand wanting to not work from sunup to sun down however our primary responsibility this weekend is to serve the bids. I don't give a shit about personalities. We are in a service position. We are here to share our experience with the bids and they know that if they don't submit all the requirements, they aren't going to be awarded because they haven't properly shown that they can host. I don't understand why we need to codify this and say, "Oh you're a token bid". We're here to serve the bids. We're going to be tired. We tell this to host. We tell this to new council members. We're working this weekend. We're being of service to the bids.



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- x. Mo - Nothing to add.
- xi. Joe - The only thing I have to add would be, I think a lot of this tuff is on us to make judgment calls. Just don't vote for them. I would hate to be super critical of bids and don't want to set them up to get reemed out at round table visits. We want to foster that bid, be gentle, and help them understand more.
- xii. Katie R - Yeah it's not important to disqualify bids. It's all going to turn out how it's supposed to. I don't think we need to discourage bids. I think getting any bids right now is a good thing.
- xiii. Katie E - Nothing to add.
- xiv. Phillip - Great discussion!

### **7. Announcements -**

- a. Mo - For those of you I haven't talked to yet a question was brought to me about reimbursement for travel from the airport and yes all travel up to \$400. Just need receipts, etc. There are only a couple people maxed out. The only catch is that if you want to get reimbursed for travel after the conference back home then I'll have to mail you a check.
- b. Phillip - Everyone please check out the IGRs. Tomorrow morning we'll be meeting at 9:45AM outside the Empire Ballroom.
- c. Rachel - With the IGRs, don't show the bids, don't tell them their scores. We do that at the debrief. It's a specific process. We do teams and each team goes through the IGRs with each bid.

### **8. Close - Chris motions to close at 12:06PM**

- a. **James seconds**
  - i. **All in favor**
  - ii. **Motion passes**