



International Conference of Young People in Alcoholics Anonymous  
P. O. BOX 22987, DENVER, CO 80222  
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## **ICYPAA Advisory Council Board of Directors Quarterly Business Meeting Agenda**

February 16, 2020 @ 12:00 PM PDT / 1:00 PM MDT / 2:00 PM CDT / 3:00 PM EDT

- Opening @ 2PM
  - a. Moment of silence
- Roll Call: Phillip C, Mary Kate R, Rachel B, Mo B, James H, Jared M, Spencer W, Shannon, Chris B, Chris N, Tamara S, Katie E, Kelsey B, Tyler S, Joe R, James M, Robert C, Portia B, and Katie B
- Review & approval of minutes from November 3rd, 2020 Quarterly Business Meeting
  - Shannon motions to accept the minutes**
  - Joe seconds**
  - All in favor**
  - Motion passes**
- Reports
  - a. Chair Report (Phillip)
  - b. Co-Chair Report (Mary Kate)
  - c. Treasurer Report (Mo)
    - i. James H - You're doing a great job. The net profit that's being reported is that prior to any decision made prior to the attrition decision?
    - ii. Mo - The net profit as reported here does not include the Sheraton bill.
    - iii. James - And that pre-distribution?
    - iv. Mo - Correct. It's a 50/50 split and they would distribute from there.
    - v. Joe - Is there a more detailed breakdown of expenses available?
    - vi. Mo - Yes the budget that Anna put together. It's in the Google Drive and I can share that with you. I updated it with the final numbers.
  - d. Secretary Report (Rachel)
  - e. Hotel & AV Report (Mary Kate)
  - f. Bid Development Report (Mo)
  - g. General Service Report (Shannon)
  - h. Finance Report (Chris)



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- i. Tech Report (Jared)
- j. Archivist Report (David)
- k. IC2020 Ad Hoc (Mary Kate)
  - Tamara - In Atlanta there was a YP Panel. Does the AC Ad Hoc staff that or is that the Detroit Program Committee?
  - (\*Answered at the end of the call due to interference\*)
  - Phillip - I received correspondence asking for speaker recommendations and mentioned that in the past we helped with specific panels. I asked if that was something that needed to be done again this year and was told they would like recommendations of all kinds. I'm offering to provide more, similar to 2015, we'd like to be as involved as we can be. This year they have only asked us for broad speaker presentations.
  - Tamara - My second question would be would recommendations come from the ad hoc committee or AC as a whole?
  - Phillip - We haven't really broached that and how we would discuss that. I will probably talk to Laura S. and ask how they did that. In 2015 Laura just picked them. I'm open to input from everyone. We'll cross that bridge when we get there and if they do ask for recommendations I will just ask everyone who their recommendation would be.
- a. Accessibility Ad Hoc (James)
- New Business
  - a. Motion A - Finance

Motion from the Finance Subcommittee: To allocate \$7,543 from surplus funds to cover 50% of the \$15,086 invoice from the Boston Sheraton.

    - James - All of our surplus funds are allocated? The prudent reserve stands at its appropriate level so we would have to pull back a surplus funds expenditure or pay out of our prudent reserve?
    - Mo - We've already paid it out of the prudent reserve so we would be paying it back.
    - James - So we're sitting at almost no "unallocated funds"?
    - Mo - Yes
    - James - The number you have for the prudent reserve, is that what it



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should be or what it is currently?

- Mo - That's what it should be but we're very close to that.
- James H - If we agree to the second or third scenario we would either account for that by having a prudent reserve below what is in our bylaws, or we would have to pull back an allocation.
- Chris - Yes in all three scenarios that would be the case. We left Boston a couple grand in the hole but regardless of scenario it's just going to be how much we take a hit.
- Phillip goes over motion numbers

### Discussion:

- Tyler - I don't have a lot to add. Thanks for everyone for their work on this. I would be in favor of this motion.
- Tamara - I don't have anything to add, I would be in favor.
- James H - I'm not in support of this. It doesn't represent the group conscious of the Finance Subco because the motion's rationale is different from what the Finance Subco voted on. I think it should go back. I would not be in support for various reasons - we signed a suboptimal contract for overflow hotel that has provisions that shouldn't have been in there. Understandable at the time but we made no real effort to communicate with the host committee and so for me to agree to pull almost all ability for that host to contribute to their service structure over mistakes that AC made does not sit right with me at all.
- Chris B. - I don't support this either. My proposal would be to do 75% which would leave us with \$2500 which is in line with some of the previous host committees. We need to step back and think about how we contract with overflow hotels in the future.
- MK - I'm opposed to this motion as it stands. I would like to readjust because how they are don't make sense at this point.
- Spencer - I don't have anything else to add. I am not in support of the motion as it stands.
- Katie B - I'm not in support of this motion. I think that \$473 to put back into the service structure sucks.
- Rachel - I would be opposed to this motion given the fact that we did not get host feedback and we didn't include them. We have to bear that and we need to adjust those percentages here.
- Kelsey - I am opposed to this motion where it stands but am fine with it being kicked back to Finance.



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- James M - I'm opposed to this motion. I felt comfortable at the time with this but everything changed with the new numbers and it should be kicked back to Finance.
- Katie E - I'm opposed and have nothing else to add.
- Mo - I apologize for the confusion this has caused for all. I am not in support of the current motion.
- Joe - I'm very opposed to the motion. We talked about the overflow thing for a long time after it happened. There was a good understanding that this might happen and it was always portrayed to me like this would be an AC problem and not a host problem. To penalize a very successful host committee for a decision they had no hand in making doesn't sit right with me.
- Jared - I'm opposed to the motion.
- Shannon - I'm opposed
- Phillip - We had one round of discussion. Let's put this motion to a vote.
- Chris - Can we withdraw the motion?
- Phillip - If the subco is comfortable with that.
- Chris - Yes
- **MOTION WITHDRAWN**

### **5 MINUTE BREAK - CAME BACK AT 3:16PM**

#### b. Motion B - Operating Committee (NDAH)

- Motion: Conclude the September 2019 NDAH Investigation in the determination of (2) No violation occurred.

Discussion:

*Redacted for confidentiality*

Voting:

Tamara - For  
James H - Yes  
Chris B - Yes  
MK - Yes  
Spencer - Yes  
Katie B - Yes  
Rachel - Yes  
Kelsey - Yes  
James M - In favor



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Katie E - Yes

Mo - In favor

Joe - Abstain

Jared - Abstain

Shannon - In favor

Tyler - Yes

### **Motion passes**

- a. Motion C - Operating Committee
  - Motion: Discontinue printing of agendas, itineraries, and minutes for the annual business meeting.
    - a. Tamra - Is this motion for this year or for all future meetings.
    - b. Rachel - All future meetings.

### Discussion:

James H - If I could vote yes on this 15 times I would

Chris B - Yeah I think it's a great idea

MK - I love this idea

Spencer - In support

Katie B - Sounds great

Rachel - In support

Kelsey - In support

James M - For it

Katie E - Love it, in support

Mo - Go green

Joe - Yeah, sounds good

Jared - Nothing to add

Shannon - Sounds good

Tyler - In favor

Tamara - Nothing to add

### Voting:

James H - Yes

Chris B - Yes

MK - Yes

Spencer - Yes

Katie B - Yes

Rachel - Yes



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Kelsey - Yes  
James M - Yes  
Katie E - Yes  
Mo - Yes  
Joe - Yes  
Jared - Yes  
Shannon - Yes  
Tyler - Yes  
Tamara - Yes

### **Motion passes**

a. Motion D - Joe R.

- Motion: Allow a one time modification to the ICYPAA Advisory Council attendance policy that would count the 62nd ICYPAA and all associated conference required events as ONE (1) absence instead of the policy suggested FOUR (4) absences.

### Questions:

- MK - Are Joe, Katie, and James M. going to be recusing themselves from the discussion?
- Katie B - I wasn't planning on it
- Joe - No
- Phillip - I would leave it up to them but I don't know if I would opt to force them to do so.
- Tamara - So that's Sunday of the conference?
- Joe - Correct
- Chris B - Would we be sending alts?
- Phillip - Yes, they are eligible for attendance at ICYPAA.
- Chris - Are we actually in the practice of tracking demerits. If so, can I have mine be waved as well?
- Phillip - Yes we have a rough accounting but what was passed on to me did not appear to be an exact accounting. Rachel?
- Rachel - On the stuff that I've seen the counting is usually done if they have missed a conference.
- Mo - What document is the attendance policy found in?
- Phillip - The bylaws
- Joe - It refers to the forum, roundtables, deliberations, and voting as the four events that take place that everyone is required to be at. So if you



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miss an ICYPAA you miss four things.

- Phillip - Correct - I will pull this up so everyone is on the same page.
- Mo - I'm interested in the response to the three presenting this motion if they see any reason for having absences beyond this?
- Joe - For me, no but I'm a funeral director so it is possible I could have something come up at any point. Katie can speak on it too but she's a nurse.
- Katie B - I don't have anything planned but anything can happen. I feel life happens and it's our first year on council so it puts us at a massive disadvantage for something that's ultimately unavoidable.
- James M - My thinking was that this handicaps us, like if we have any kind of life emergency - for the rest of the four year term nothing could happen. It handcuffs us basically.
- James H - The total number of absence allowances before voluntary resignation is 6 correct? So this would count as four which would put those people 2 away from being voluntarily resigned from council.
- Phillip - Yes. This is on page 3 of 13.
- Tamara - If the alternates step up would some of them not be able to attend?
- James M - Yes one of the three won't be able to attend.
- Phillip - So we know one of the three would not be able to attend. Any other questions before we take this into discussion?

### Discussion:

- Chris B - I can understand and empathise with the conflict and if folks want to remain on AC in good faith with missing ICYPAs I personally don't want to see them move off of AC but I am a little nervous about the precedent this sets. I missed a meeting at ICYPAA one time and apparently I got a demerit. I think its important we have folks to attend the conference. I wouldn't vote against it but just wondering how this will play out.
- MK - I do also appreciate the tough spot y'all are in. I am not in favor of this motion - it feels very personalities before principles and I do think its a tough precedent to set. I wasn't around when the attendance policy was created but I am thinking that because it is more than four it is to allow for if you do have to miss an ICYPAA. I would not be in favor of this motion.
- Spencer - I don't know. I'm undecided at this point. I don't see what the big deal is as far as making this adjustment.
- Katie B - So the motion states to allow a one time modification, not to



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completely change the policy just to clarify. I wish I could go to ICYPAA but I can't. If this was our third year on council I wouldn't be concerned but it's our first year and it puts us at a massive disadvantage. We planned this two years ago and let AC know the date and it wasn't feasible to not have ICYPAA on that date apparently. So I would be in favor of the motion and that's why we did it. We don't plan on missing anything else but I can't predict the future.

- Rachel - I definitely empathise with the situation yall are in and it sucks. Unfortunately I would not be in favor of this motion - we do have, in our attendance policy, it is understood that if a true emergency happens we would be understanding of that (medical, etc) and a lot of us we do have a lot of stuff going on so it seems weird to make this policy change, even just a one time policy change, for a personal situation like this. I'm sorry guys, it sucks but it's a big deal to miss stuff but it should still count as four. I'm sorry.
- Kelsey - I don't have anything else to add. I appreciate the motion and understand the position you're in.
- James M - Nothing new to add.
- Katie E - This is tough. I don't have anything to add. Missing an ICYPAA really sucks.
- Mo - I asked my question earlier because I see all AC members as being committed and active in this service role. None of us can foresee the future, especially years down the line and I think we expect all of us to remain active. I am concerned about the precedent this sets. I understand this is just a one time thing but there could be additional one time things moving forward. I'm just concerned about what we would be saying to one another because life does happen for all of us. I'm not really sure where I'm at.
- Joe - I hear everyone about the precedent. If this was Josh and his girlfriend and this was next year and they got engaged two years ago, I think the precedent is someone had a previous engagement before coming on council and then a conflict arose after. If it was us planning a wedding for next year after we knew our role on this entity that's a little different but this was something that was planned in 2018 before we were even awarded ICYPAA. That's all.
- Jared - It's a very cute motion. I want to defer to what Katie was saying, It is a one time thing and that doesn't set an example for other things to happen. It has to come here first and we have to talk about it. This has happened before. In the wording, they're not asking for a free pass with no marks - just one occurrence versus four which still doesn't make them exempt from the policy.
- Shannon - I appreciate the discussion. I agree with what most people are saying. I have a hard time voting in favor of anything that is like "what if this thing





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happens". I don't see four absences out of six as a handicap. Last year I got a mark for missing a quarterly and it was for a district meeting that I was DCM of at the time so there was nothing I could do. I have a hard time voting for "what if" scenarios. If it happens, we'll discuss it then.

- Tyler - I don't have anything to add. Thank you for the discussion.
- Tamara - I feel for you guys. I have a concern that this would leave only two voting members for Boston. We vote three alternates in so that we always have three voting members and I empathize - I was pregnant coming up to ICYPAA last year and Lindsay and I talked about this a lot. I'm really conflicted in this because I can personally empathize but I am personally against it.
- James H - I'm in support of this motion. I think that the spirit of our attendance policy is to not treat this commitment like its a casual commitment that can be thrown away for no reason. I'm frankly really surprised by the legalistic attitude I've heard in this discussion. The people involved in this motion could not have foreseen two years ago that they might sit on the AC. The point is, they are active members of the AC and are willing to serve and are asking for a compromise here so they aren't put under a handicap that would essentially make it like a death penalty if something else were to happen on a quarterly. I also would like to point out that this policy has been waived in the past due to extenuating circumstances in situations that I am very well aware of so it's not like we're setting some precedent that people will choose to live up to their AC roles.

Second round of discussion:

- Chris B - Nothing to add
- MK - I appreciate the discussion. I still feel the same way. Changing policy to fit a few is a tough call to make.
- Spencer - I'm in favor after hearing the discussion
- Katie B - I don't know if people would feel differently if we changed the motion to two absences. I'm at a loss. I didn't think it would be a huge deal. It's not a little thing that we planned intentionally - we didn't know we would get on AC and we didn't know it would get voted on to be that weekend. If it was any other weekend we would be there. It's not like we can come before - there's other stuff that goes into it. Rehearsal dinners, etc. So we can't come and do the voting and then fly back and get married on Sunday. That's just not realistic.
- Rachel - Nothing more to add
- Kelsey - I have nothing to add
- James M - Using an attendance policy is fantastic but there should be gives and



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sways to extenuating circumstances for something that was planned years ago and Joe asking me to be in the wedding, well over a year ago, and I don't think it should be penalized against anyone.

- Katie E - Nothing to add
- Mo - Nothing to add
- Joe - The spirit of these principles, in my opinion, are made to hold people accountable. They aren't here to penalize people, we don't take punitive action towards each other. This seems to be one of those situations where it seems like if we don't have latitude in the spirit of these principles to open it up to interpretation and everyone is going to take it exactly as it is stated then it's not an AA I'm comfortable with.
- Jared - This is a one time thing. Not a change in policy. Although there is some discussion about personality vs policy - this is situational adjustment. It's important here because we're changing it for people who are just coming on to the committee and so we don't want to hold them back if something were to happen in the future.
- Shannon - I don't see the big deal with having four absences. I don't think it handicaps you in any way and I don't think any of this discussion has changed that perception for me so I think if there comes a time where if you have to miss another conference or you three end up missing quarterly calls then lets have that conversation then but I don't understand why we're having this conversation at this point.
- Tyler - I don't have anything to add
- Tamara - I have a good faith and belief that this was written because of experience. Usually we have policy based on experience. I know that each group conscious has a right to make their own but I don't have enough information about why this policy was put into action in the way that it was in order to change the policy.
- James H - I don't know what else to say. I feel like this is incredibly unfair to do to these people. If this is the way this discussion seems to go - I'm really surprised at the choice of legalism over doing the right thing for people who are in a tough situation. I think this policy was designed to protect the council from people who are uninterested in serving or attending meetings. I appreciate that the motion didn't ask for all the absences to be waved, I would have voted for it even if it had. It's really surprising to me. I'd also like to point out that some of Pablo Escobar's hippos have apparently escaped and are now living in the wild in a river in Columbia.



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### **Voting:**

Chris B - No  
MK - No  
Spencer - Yes  
Katie B - Yes  
Rachel - No  
Kelsey - No  
James M - Yes  
Katie E - No  
Mo - No  
Joe - Yes  
Jared - Yes  
Shannon - No  
Tyler - Yes  
Tamara - No  
James H - Yes  
Yes - 7  
No - 8

### **Motion fails**

#### **Minority opinion:**

- Jared - We're here to build each other up and not be punitive. Some people don't see the policy as a huge issue and we see that it can be waived in the future if there is an emergency - this is one of those circumstances so why are we going to wait for that to happen. Why don't we just do it now.

#### **a. Discussion Point A - Tech Subcommittee**

- Discussion Point: After someone accepts membership into the ICYPAA Facebook Group, would it be beneficial to have a security question related to AA or ICYPAA to further confirm that incoming members are members of AA before they officially join the Facebook group?
  - MK - Can you move me last please?
  - Spencer - I serve on Tech and I think it could be beneficial. I've been trying to join FB groups before and they just want to make sure that the people who are joining aren't like bots or anything. This is something that has been brought to our attention over the



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years. I think it will be beneficial if implemented.

- Katie B - I don't think it's a bad idea. I agree with what Spencer said.
- Rachel - I'm a part of Tech aswell and I think it's a great idea. Initially when this conversation was brought up I was against it because we don't ask people about membership when they attend meetings but as the FB page has transitioned into more of a bulletin board style group it makes sense that we would ask this question. More so to cover our asses because we do get the "well how do you know they're in AA?" And I'm not willing to police every single person who asks to join the FB. If we put the onus on them to identify then I feel like it would make the whole situation smoother.
- Kelsey - I don't have anything to add. Just going to go with what Tech thinks.
- James M - I think it's a great idea. I don't have much to add towards the actual conversation.
- Katie E - I also serve on Tech and at first I didn't see the point behind it and then through discussion on the subco I see the benefits for it. I have nothing else to add.
- Mo - I think it might be beneficial. If it was decided to be implemented I'd be interested in it on a trial basis at first before putting it into policy.
- Joe - Nothing to add
- Jared - Thanks guys. We wanted to get people talking about it to see if anyone has any alternative ideas. Basically it's just a second step when you're being added to the group. We don't know what that question would be but as we move further we want to work to protect the anonymity of the members of the group.
- Shannon - Great idea. I'm excited to see how it all works out.
- Tyler - Great idea, don't have anything else to add.
- Tamara - I think it's a great idea. There are numerous people on that page who don't consider themselves members of AA. People have been adding people who are their friends or spouses who happen to be coming and I would love to clear that page out but that's a different thing. My only concern would be what the question is. I would not be in favor of it if it asked, "Are you an alcoholic?" because you don't have to be an alcoholic to a



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member of AA. I would be in favor if it said something like, “Do you consider yourself a member of AA” or “Do you have a desire to stop drinking”

- James H - I really don't care. I don't think anyone should be conducting any AA business on FB. A corporation with a terrible record for privacy of data. Anyone going on FB doing AA stuff should just assume that its going to compromise their anonymity at some point. A FB group isn't a meeting or group. If it helps people feel better about FB its fine but I really don't care.
- Chris B - I think it's a great idea and totally agree with what Tamara said.
- MK - Sorry for the delay. I'm in favor of this.
- Jared - I feel very informed. Thank you everyone.

### a. Discussion Point B - Bid Development Subcommittee

- Discussion Point: Does the council feel that the proper time is being allocated to the various components of our site selection process: a) bid presentations, b) table visits, c) merits & liabilities? Could any of these three areas of the site selection process use more or less time?

### Questions:

- Chris B - Can we clarify how many minutes for each?
- Mo - Yes
  - Bid presentations - 20 minutes per bid
  - Table visits - 20 minutes per bid
  - Merits and Liabilities - 2 minutes per AC member per bid
  - [https://www.icypaa.org/uploads/files/site\\_selection\\_format\\_for\\_discussions.pdf](https://www.icypaa.org/uploads/files/site_selection_format_for_discussions.pdf)

### Discussion:

- Katie B - I want to hear from other people because I am on Bid Dev. I want to get everyone else's opinion
- Rachel - I'm on Bid Dev too and I do want to hear from everyone else. With this stuff I am always concerned that we are more concerned about our time. I want to be cognizant and respectful to all the work these bids put in. I know it's a busy weekend. I know it's really stressful and we don't have a lot of time but in my personal opinion, that's what I signed up for when I rotated onto the AC and my responsibility to each bid it to give



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them ample amount of time to show off and tell me all the things. These kind of conversations scare me a little bit because I want to make sure, at least that is my focus anyway.

- Kelsey - For me with just doing it last year, I understand why this is coming up. There are some bids where you'll fill that 20 mins but some that won't. I would be okay with shortening table visits and presentations down to 15 minutes - I feel that's a better number. Merits and Liabilities - I'd be okay with shortening that as well. I think most council members, if they don't have anything to add they just stop prior to that time.
- James M - I haven't had any experience as an Advisory member, but from the bidding stand point - its plenty of time. It's 20 minutes with each group of people during the round table. They seem to go really well and it takes almost all day - by the end of it you're exhausted. The bid presentations - if it were more than 20 minutes I feel like people would be struggling to come up with really long bid skits which would contribute to fluff. I'm not sure what could be done or if there needs to be anything done about it but with the amount of bids we have this year just really reviewing and getting everyone to submit for early bid review would be helpful.
- Katie E - I definitely can see where this needs to be looked at. As a bid member I never felt like I had to take up 20 mins at bid presentations with fluff. I always thought short and sweet was better but then again at bid tables I did see it where some tables we took up the whole time and some tables I was like, is this over yet. I definitely think it should be looked at and I'm interested to see how everyone else feels.
- Mo - I'm going to pass because I want to hear what the rest of council has to say.
- Joe - I think the way I would look at this is take the amount of time and divide it by the amount of bids and that's just the amount of time. This has only become a problem because we have so many bids and when we don't have as many, it's not a huge problem. We should also look at meeting space. When you tie up a room for that long it hurts the host committee too.
- Jared - Just based on the trend I think it's something we should look at. I'm also on Bid Dev and this discussion is something we took really seriously. It's tough, there were points last year where we would be discussing things and I think that every committee deserves an equal amount of time but it's hard to do with so many and so much time. We



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only have so much brain power and so much time in a day so I think that a compromise here would be super beneficial for us to stay frosty and attentive to what's happening.

- Shannon - I know a couple years ago we moved from 1 minute to 2 minutes for M&L. I would be in favor of moving that back down. That was time where we could trim the fat. I'd also be okay with a plan that is dependent on how many bid committees we have to determine how long bid table visits are and bid presentations are. We can certainly find a common ground. I wholeheartedly agree with Jared - our minds can only work so long before they turn to mosh.
- Tyler - I'm also on Bid Dev and I put some thought into this. My personal opinion is that I'd be fine cutting bid presentation time with my experience bidding and now on council - even 15 minutes would save an hour of time with 12 committees. I appreciate what everyone else has said.
- Tamara - In light of what Rachel was saying, I don't think it's about our time, it's about the bids time. I think it would be advantageous to leave it to the chair to change the agenda for the weekend to start M&L early if we have a lot of bids. Maybe we start those at different times. I would also have a big problem if this motion came up in May because they've had all year to prepare for a certain time.
- James H - I'm on Bid Dev and provided some thoughts already so I'm just enjoying what everyone has to say.
- Chris B - I think I was outspoken last year in saying that the schedule was pretty oppressive. I feel pretty strongly about this. I think Bid presentations should be 10 minutes instead of 20 minutes. I don't think bids are prepping for those in May. I think the shift from 1 to 2 minutes for M&L had unintended consequences. Notably, we spent 8 hours on that. I think table visits could be reconsidered - that's the one I feel least strongly about and feel like it could 15 minutes.
- MK - I am in favor of shortening all of them. I think bid presentations should be 10 to 15. I think table visits should be 15 max and I think M&L should be 1 minute each. It is important that bids are getting to showcase themselves but it is also important that we have time to eat, sleep and function. When this was put in place - what we do during the rest of the year has evolved since then so we spend significantly more time prepping doing IGR and all of that. We are supposed to be busy and committed but we are also putting in a ton more work. I think it's okay to let the



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weekend go to reflect that. We have a lot more contact with the bids going into the weekend than we used to have.

- Spencer - I'm the weird one of the bunch. I would be more in tune to listening to shortening the videos so that the bids have more time to talk about themselves during bid presentations. Doing other stuff like that to highlight the bids instead of sitting there and watching a video for 15 minutes and then have them be asked two softball questions, then wait for 40 people to shuffle off stage. I think it has a lot more to do with our presentation. Coming off a year where we had a 12 hour day before the conference started makes this a little more challenging.
- Mo - I do feel better informed and appreciate everyone's feedback. There were some people who talked right up to the timer so since this is a big question I might be interested in another round of discussion.

### Second round of discussion:

- Katie B - Nothing to add
- Rachel - Nothing to add
- Kelsey - I agree with shortening bid presentations and possibly bid table visits. To speak to Tam's point, speaking as a bidder, our video was the last thing that was on our radar. I think shortening it for us as a council, and our brain power - I like the point Joe brought up about host committee and programming/scheduling - we did not flip out ballroom but if we see that more we should consider that.
- James M - I would be interested in shortening the bid skits if we touched on anything.
- Katie E - Nothing new to add
- Mo - Nothing to add
- Joe - Nothing new to add
- Jared - I appreciate what everyone has been saying. I do think that this is something that should be talked about here. I think the meet and greets should be shortened. I don't think a broad cut across the board is a good idea. I think it's important that we discuss each one.
- Shannon - Nothing new to report
- Tyler - Nothing new to add
- Tamara - I'm fine with shortening bid videos but after hearing it my concern with merits and liabilities I still feel like council doesn't inform one another about things that they know ahead of time. A lot of things





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that come up in M&L is important and I wish I had known ahead of time. I don't really have time to process and spiritually consider with our tight schedule before voting. I have a concern about limiting M&L and then having people voting when they're not fully informed about everything that could have happened with that bid.

- James H - Don't have anything else
- Chris B - I think there is something weird about merits and liabilities that the Bid Dev could talk about. I've been through so many iterations of this; as a bidder back in the day when there was the open discussion format. I think there is some politicking that may happen during M&L but I don't think it helps form a group conscious as it's orchestrated today. I would even be okay with eliminating it but I'm okay with cutting time across the board given all the prepping we do prior to the conference.
- MK - I agree with Chris, I'm still in favor of shortening all of them. As a bidder I felt as though council was trying to test my endurance with the whole process. There's a lot of this silly talk about us being exclusive and the more time we spend locked away, the more we feed that false idea. M&L worked really well for 1 minute each and last year was an anomaly - we want to keep growing our bids and if we do that we need to accommodate the changing landscape.
- Spencer - I'm of the mindset that I go into the weekend knowing it's going to be a long weekend. The more time we have to talk to the bids, etc that, that helps us grow the amount of bidders we will have. Highlighting them should be our main focus and not what we think our personal schedule should be.
  
- Mo - I feel good. Lots of really great information and feedback.

### a. DiscussionPoint C - Operating Committee

Discussion Point: The Operating Committee proposes redaction of names and contact information in all NDAH information on the Google Drive for confidentiality concerns. The Operating Committee is looking for input from Council on this matter.

- Joe - The whole situation with alternates having restricted access is current?
- Phillip - That is currently in effect. It's restricted to not include the NDAH folder.
- Mo - As stated in the background information they were only given access to



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subcommittee in which they serve or multiples if they serve on multiple committees.

- James H - When did the OC make this decision to modify the access for the alternates to not have access?
- Phillip - Following the conference when the new folders were set up. The information as it was passed on to me was that the previous chair felt strongly that some information had been leaked from a confidential NDAH claim. For me personally that was never confirmed so I don't know how water tight that is. So the discussion was that we have a ton of NDAH information out there available to everyone and what do people need access to? So when setting up permissions this year this was the decision that was made.
- James M - So this is stemming from the NDAH complaint that had been leaked from a previous event and a previous chair and no one knows exactly who and nothing was proved?
- Philip - As far as I know nothing was proven and it more brought about the question of - we have a lot of sensitive information and does everyone need to have access to that information.
- James H - It mentions in that background that this was an interim measure the OC decided on but from what I heard in the answer it seems as though it was more, as the permissions were set up this year a decision was made to restrict access. Is that an interim measure or a permanent decision that came out of a discussion. Outside of the discussion point I have questions about the actions taken about the restrictions and the communications regarding that. If this isn't germane to the discussion point you and I can chat about it offline but it is in the background for the discussion point.
- Phillip - This is why this discussion came up. There is nothing in our bylaws that outline who gets access and what kind of access. We didn't have any guiding documentation to go on. The reason this discussion point was brought forward is so that we can get a sense of the body and it grew from that specific situation to this deeper conversation where we thought about how all of this information should be protected.
- James H - I think that what I heard you say is that there is no documentation that the information leaked other than information that was passed to you from the chair. I'm concerned because the background which will go into our record seems to take that as a given so that concerns me because that isn't accurate. The second thing is that by tying that to the action taken towards alternates we are essentially saying in this background is that we're pointing our fingers at our alternates. The way this background reads to me is that we know that one of our



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alternates leaked info and if that's true then we need to address that really specific thing. If that isn't true then I feel this background of this motion needs to be rewritten to be more accurate. If we have strong suspicion we need to address that.

- Phillip - In initial discussion about how this background would be phrased the word allegedly was in there which doesn't appear to be in this version. Not that that would have been a complete out but it wouldn't have been as concrete as perhaps you're indicating.
- James H - Do you or the OC believe that a specific alternate provided information on an NDAH claim to someone not on AC?
- Phillip - I can't speak for anyone else but I don't.
- James - You don't believe that happened or you don't know if it happened?
- Phillip - I don't know if that happened.
- MK - No one was ever able to prove that but yes it was linked to a specific alternative. We couldn't trace that back based on access. We don't have concrete proof of that, that is correct, but the information was brought to us as in a specific alternate had leaked this information. That is how the discussion started.
- Joe - Was that alternate spoken to?
- Philip - It was my understanding that he/she was.
- Joe - But not by you?
- Philip - Correct but that's something I'm totally willing to do. Personally not knowing one way or the other but having heard from the previous member of our OC that they had some discussions around that. This is the thing - all this information out in the open on the drive is potentially a liability right? So that's not speaking in one way or the other - it's just a fact. We're gathering a lot of information that we immediately give access to.
- Shannon - When does this get redacting? Immediately or just when it's documented?
- MK - The way we discussed it, the idea would be that the OC would have the names and contact and then anything - we want to make sure that the whole of the council has access to all of the information. It would be recorded so we can make contact and then redacted to put into the folder that all of AC has access to. The only thing not included in that folder would be the name and contact information.
- Tamara - When the discussion is happening at OC are the names being given? Are the minutes redacted? In light of what we just heard where we know we have alternates voting at the conference for us, what about those people?



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Shouldn't they have access to it before that time.

- Rachel - In regards to the minutes we already do redact as far as the typed out minutes are concerned. When we're talking about it we have started to redact names because those are going up on the website but as of right now those things are already redacted. As far as your second question goes - we did talk about that in length because we did want everyone to have the ability to be informed. We didn't want anyone, given the situation you just brought up, its a lot of information to consume all at one time so we didn't want to put that on an alternate if they needed to step up. This is why this discussion point was brought up. There was a progression. Immediate action was taken to restrict NDAH file access from the alternates, then we had the discussion about what is actually important and then that point that you brought up was discussed at length, and that's why this discussion point was brought up because this was our solution.

### Discussion:

- Rachel - The only difference here would be instead of having the name of the person it just wouldn't be there. I am so against the "inner circle" bullshit but I do think it's important to try to protect these people's identities as much as possible. So I thought this was a good solution.
- Kelsey - I am definitely in favor of this. I think redacting names and contact info is important from a liability stance to protect everyone involved. I would be interested in seeing a motion and seeing how that would be executed.
- James M - I don't see any harm in redacting this information.
- Katie E - I think it's a great idea. Definitely important to protect people in these instances. I can see where this could be an issue if the info isn't redacted.
- Mo - I am in support of moving it this way. We did the restriction of access as a reaction to learning about the information. WE knew that wasn't going to be our final decision. What became clear is that keeping claim information is important. These are really intense situations that people confide in us and it really shouldn't be out there. I think we need to do our best effort and this seems like a good solution.
- Joe - As someone who has had a NDAH claim filed against him I would be in support of this because we do have some type of responsibility to people on both sides of complaints to protect their anonymity. I do think something should be set in place though where a council member could request an unredacted version. I don't like that 4 people have sole access forever.
- Jared - Nothing to add. I think that people on here are trusted servants and I don't know if changing something for a specific situation is the right move but I



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do think personal information should be redacted regardless. Especially if we aren't making decisions.

- Shannon - It's a good idea. I think the pros outweigh the cons - it takes the whole principles over personalities out of it. So by redacting this info I think it would be helpful for us to come to a conclusion. The only con in this is that if people outside OC would be participating in investigations then they would need to be in the know.
- Tyler - I don't have much to add. I would be in favor of a potential motion coming out of this.
- Tamara - It sounds like some people are talking about restricting to alternates and not to everyone and some people are talking about it being everyone? I'm concerned that anything that's ICYPAA business - host committee elects the people in faith that they are going to do due diligence and I'm just concerned the whole thing happened and that the person is still an active member of our committee if this did in fact happen. That's really concerning because they could be a sitting member.
- James H - I'm in favor of redacting historical records but I am not in favor of four people on the AC would know the identity of the people involved in complaints and the rest won't. I'm in favor of AC knowing the identities of all involved (interference). I have a lot of concerns about the background of this motion - the way it's written, what's included. I have a lot of concerns about the innuendos. I have concerns about people being talked about and not getting confronted. Just want to get that on the record.
- Chris B - I think redaction makes sense.
- MK - It's not a motion but I do support this idea. Preserving the anonymity of the people filing complaints is inline with our policy against retaliation. We can only protect people to a certain extent but we can take action to further that protection we offer people. I'm in favor of this. We need to go to whatever length we can to protect everyone involved in complaints. I can't imagine what not knowing names during an investigation would impact but if someone was banned the information would be shared.
- Spencer - I'm in favor of redacting information. I do have concerns about siloed information.
- Katie B - I'm fine with redacting and agree with people who said for transparency purposes being able to request the information from OC if necessary. As far as background information I'm also a little confused. I understand that there was a possibility that an alternate leaked information but I feel like not allowing access to them based on that seems unfair.



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- MK - I don't think a second round of discussion would hurt mainly because I'm wondering if it's still unclear that, that alternate to access data split - the idea is that by redacting name/contact info everyone would have access to that information. Is that clear to everyone? I'm worried that people are still thinking we're proposing restricting alt access. I wouldn't mind opening up a second round.
- Rachel - Yeah and a couple people got cut off too so I just want to make sure everyone has a chance to say their full piece.

### **7 MINUTE BREAK - COME BACK AT 5:15PM**

Second round of discussion:

- Rachel - Nothing more to add
- Kelsey - Nothing more to add
- James M - I'm in favor of this motion. I'm a little confused as to the implications of this motion. It somehow suggests that the OC are more trustworthy than all of AC. The whole secrecy thing kind of freaks me out a little bit. I'm all for redacting the names but I just don't know the solution for that but I felt that was pressing on my mind.
- Katie E - Nothing more to add
- Mo - I just wanted to share some two cents. Some people have said that they want to know all the details and you just don't. I wish I didn't know what I do. Our concepts guide us about our responsibility and about being trusted. I don't want to, nor intend to be secretive and there is a difference between that and confidentiality. I don't want us to get mixed up in that. We want to protect our attendees and that's the ultimate purpose here.
- Joe - I'm fine with the redaction. I would like to see access restored to the alternatives.
- Jared - Nothing to add
- Shannon - Nothing to add
- Tyler - Nothing to add
- Tamara - Nothing to add
- James H - I don't have anything else to add
- Chris B - I still think redaction makes sense. Limiting the information should be constrained to whoever is conducting the investigation. I think this business about restricting access to alternates just points to a bigger issue. I wouldn't be



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in favor of that. I think mitigating the ability to know the identity of folks is a good solution.

- MK - I appreciate the discussion. To clarify again, this is to redact name and contact for everyone so not alternate specific. The reason the OC would be the people with access to the names and contact info is because those are the people outlined the policy to conduct the investigations. So if it was Bid Dev who conducted the investigation then they would be the ones with access to it. It's not anything other than the policy but I do understand those concerns.
  - Spencer - I don't have much to add. The one thing I was going to say is that maybe pushing back to the OC to discuss potential - what happens if someone does release information about an NDAH. If that resignation of their position on council or something like that.
  - Katie B - I'm fine with redacting and also understand the OC is the one who handles those investigations but just for transparency purposes would like to be able to request it. The way I read it it wasn't clear that if we redact the names then alternates would then have access.
  - MK - I feel good, those rounds were very helpful
- b. Discussion Point D - Accessibility Ad Hoc  
Discussion Point: Should the Advisory Council adopt formal changes to its policies to address accessibilities?

### Questions:

- Jared - In the background you discussed a few options including the HCR, could you clarify what else was discussed.
- James H - Yeah, we're not with our work yet but we talked about creating a best practices document that could be provided to host committee accessibility chairs, making the AA documentation available - we did review those documents and identified some gaps as it relates specifically to our community. I'm not saying any of those would be mutually exclusive where as if we were to say update the HCR or our bylaws that we wouldn't do those other things. In general we are looking for an arrow direction as to whether updating our documentation would be valuable.

### Discussion:

- Kelsey - I definitely appreciate this discussion point. It's very important and something we fall short on often. I think updating HCR and best practices for



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host accessibility can only be beneficial to our attendees and the community we're trying to reach. Thank you guys for all your work.

- James M - We should adopt some form of changes. What those are, I'm not sure because I'm also guilty of not automatically thinking of those needs. I know at our ICYPAA we had to run around to find headsets for everyone. If we put something in the HCR that this was someone's job before the conference it will only benefit the experience. I'm for it.
- Katie E - I'm all for this. It's a great idea. My experience hosting is that there is a lot that goes into this and I'm just excited to see what the committee comes up with.
- Mo - I'm on this committee so I would like to pass and see what everyone has to say.
- Joe - I like formalizing this stuff. I like giving clear cut direction to the host committee on what we expect out of ICYPAA/our audience. I wouldn't mind having shared institutional knowledge on this subject with best practices on equipment, translators that have worked out well and how to afford it on a budget. Anything that we can do to make it easier on host is helpful on this topic but on all the things we do every year.
- Jared - I appreciate this being brought to the quarterly. I think it's nice to get ideas and direction from everyone. The first thing that would come to mind would be HCR and better equipping the host committee on these needs. Off the top of my head I can't really think of anything. I'm glad that we are considering this and being the front runner for whatever issues we take up. I'm excited to see how this progresses.
- Shannon - I'm in favor of this. I think that this is something we can really improve on.
- Tyler - I'm on the Ad Hoc Committee and appreciate what everyone has said.
- Tamara - Also on the committee and just listening.
- James H - I'm glad to gather some feedback and just wanted to thank everyone on this committee. Everyone on this committee is putting in a lot of work and is really dedicated to the concept of making ICYPAA more accessible so I just wanted to give them a shout out. Super appreciate the attitude and spirit that they have brought. Thanks for creating this Ad Hoc.
- Chris B - I think it's an important topic so thanks for bringing this to us. I think there is value in having some continuity so the host doesn't have to relearn this stuff every year. Developing a set of minimum set of expectations for the host would be valuable. I'm interested in understanding what populations we're talking about. What kind of guidance can we then give the host committee?





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Updating the HCRs could be relevant but interested to see what y'all come back with

- MK - I think Chris may have just touched on this but I don't think there are a ton of people who have to utilize our accessibility services and so going directly to the source would be helpful. Asking them how we deliver these services effectively and how we utilize people in the past. We get some complaints afterwards most years but I'd like to really involve people. And once we do that we update the HCRs and have an internal document on best practices. I just don't think we can figure out how we can best serve people with accessibility issues effectively.
  - Spencer - I don't have much to add to what has been stated. I think working with the current host committee on this would be helpful. Potentially their AC has already been reached out to and may know the audience.
  - Katie B - I think it's a great idea. I think it would be really beneficial to HC moving forward.
  - Rachel - I think this is a really important topic. I'm excited to see what solutions come out of this ad hoc committee. I do second reaching out to outside sources for solutions as well. But this makes me excited.
  - James - I think I'm good. I also neglected Robert C in my shout out, he has been doing a lot of work so I wanted to apologize and include him in my shout out.
- 
- Announcements
    - a. *Next quarterly business meeting will be held on May 3rd, 2020*
- 
- Closing @ 5:41PM
    - Shannon motions to close**
    - Joe seconds**
    - Motion passes**




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**Advisory Council Chair Report for February 16, 2020 Quarterly Business Meeting**

**62<sup>nd</sup> ICYPAA Host Committee**

- Collected feedback from AC on Host Budget
- Communication with Host Committee
  - Remained in regular contact with Host Committee chair Josh C for regular check-ins and for various other items as they've arisen
  - Frequently discuss timelines for deliverables
- Registrations as of 2/12/2020
  - In process of adding registrations that were accepted manually while website was down/changing over
  - Registrations: 795 online, 73 paper
  - Scholarships: Fund contains \$1,234
  - Registration Chair position to be elected at Feb 22<sup>nd</sup> meeting upon previous Chair's election as Program Chair
- Hotel and AV
  - Host conducted a successful hotel walk-through on Feb 1st
  - CSM has been assigned
  - Room Block

Block and Pickup Report								
 <b>HYATT REGENCY NEW ORLEANS</b> <b>ICYPAA Conference 2020</b> <b>Booking Number: 26844189</b> <b>Report Generated: Wed Feb 12 16:12:46 CST 2020</b>								
*After cutoff date, block values change to zero. Cutoff dates are noted in the Total Group cell in column A.								
Group/Sub Group	Inventory	2020-09-02	2020-09-03	2020-09-04	2020-09-05	2020-09-06	2020-09-07	Total
YPAA 2020-08-21	Original	52	402	602	602	51	10	1719
	Block	52	402	602	602	51	10	1719
	Sold	153	359	397	394	150	51	1517
Total Group	Available	0	43	205	208	0	0	456
YPAA/STAFF RATE	Block	20	20	20	20	20	0	100
	Sold	0	0	0	0	0	0	0
	Available	20	20	20	20	20	0	100
YPAA/YPAA	Block	25	370	570	570	25	10	1570
	Sold	146	347	385	382	144	51	1468
	Available	0	23	185	188	0	0	396
YPAA/COMP SUITE	Block	1	1	1	1	1	0	5
	Sold	1	1	1	1	1	0	5
	Available	0	0	0	0	0	0	0
YPAA/CONCESSI ON	Block	6	11	11	11	5	0	44
	Sold	6	11	11	11	5	0	44
	Available	0	0	0	0	0	0	0



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- Budget and Finances
  - Current balance: \$19,233.57
  - Host has worked through and incorporated our feedback for their Host Budget
  - They are now in process of approving as a Committee
  - See Treasurer's Report
  
- Program and Entertainment
  - Host Program Chair stepped down
  - Kate K. was elected as Program Chair, after stepping down as Registration Chair
  - Host has put out the call for Speaker recordings
  - Coordinating with City Committees for workshop/panel ideas to build out program
  - Target date for completion of Skeleton program with speakers/panels/workshops is March 21<sup>st</sup>.
  - Spoken with DJs regarding pricing and availability
  
- Pre-Conference Event
  - Host is looking into all possible options with newly elected Precon Chair. Below are a few of the top options :
    - New Orleans Second Line
    - Trip to Mardi Gras World
    - Guided Tours of the Quarter
  
- General Service
  - Elected Chair has voluntarily resigned; Josh currently covering duties via attendance at General Service Subcommittee
  
- IT/Web
  - No one yet elected to position
  
- Graphics/Merchandise
  - Primary graphic approved; same as Bid Graphic
  - Working to have 3 shirts, 1 hoodie, 1 coffee mug and Host Committee shirt finalized to present at Feb 22<sup>nd</sup> Host Committee Meeting
  
- Outreach
  - On NYE Host had members in New Orleans, Memphis and Atlanta Outreaching at events
  - The city committees are doing great with the Grass Roots Campaign. New Orleans especially has been targeting areas in their city with historically little or no participation.



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- Host has several people going to ACYPAA at the end of the month and have high expectations and a lot of support from the Norcal and Desert City Crew.
- 15 People are going to TCYPAA and Host has a hospitality spot and members heading to EACYPAA.
- Host was approached by their area chairperson Molly offering to blast ICYPAA emails out to area 27, Chad and Josh are working on that as well and area 27 will be putting our info and link on the area website. They have been incredibly supportive of ICYPAA.
- Events
  - Large event planned for March 7<sup>th</sup> in Shreveport. This will be a regional event with participation from Austin Bid, HACYPAA, TXSCYPAA, Arkansas Bid, SERCYPAA, ALCYPAA, and a few other people. Anticipate a very high turnout. Similar events like this in the same location bring roughly 500 people
  - New Orleans, Monroe, and Baton Rouge have events scheduled for next weekend one in March.

### **Next Host Committee Meeting: Sunday February 22**

#### Active Bid Committees

- 278
- Arkansas
- DAYPAA
- DCYPAA
- Florida
- GA Bid
- Hawaii
- Las Vegas
- Little Rock
- Norcal
- Pennsylvania
- Phoenix
- Twin Cities

#### Advisory Council

- Regular correspondence with Tech Chair and eMarketed regarding website
- Contacted individuals to apprise them of outcome of NDAH Claim
- Participated in NDAH Claim investigation
- Participated in conference call with RAINN to discuss our NDAH Process
- Setup Feb and May Quarterly Meeting dates
- Attended ICY Connects



International Conference of Young People in Alcoholics Anonymous  
P. O. BOX 22987, DENVER, CO 80222  
WWW.ICYPAA.ORG

- Corresponded with Julia D, Editor at AAWS, regarding the usage of an ICYPAA graphic in IC2020 Souvenir booklet.
- Received email from Julio E. at GSO regarding Speaker recommendations for IC2020; replied with questions regarding specific panels or topics for which we should be looking for speakers. After re-reading minutes from 2015, it appears that more was requested of ICYPAA in 2015 including the name for a YP Panel and choosing of participants. Hope to be able to serve in the same way this year and made that known to Julio via email. Awaiting reply.
- Attended all subcommittee and Ad Hoc meetings for which I was available.
- Approving posts/new members into the Facebook group regularly

If you have any questions, please feel free to reach out.

In Service,  
Phillip C., ICYPAA Advisory Council Chair  
advisory-chair@icypaa.org



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## **Advisory Council Co-Chair Report for Operating Committee**

2.13.2020

1. Assisted Chair as needed
  - a. IC2020 coordination
  - b. NDAH organization follow up
2. Chaired Hotels & AV Committee
  - a. Liaised between Host Committee and hotel as needed
  - b. Assisted Host Committee Hotel Chair as needed
  - c. Chaired subcommittee meetings
  - d. Responded to bid committee emails and phone calls
3. Chaired IC2020 Ad Hoc Committee
  - a. Chaired subcommittee meeting
  - b. Coordinate with GSO and Marriott and Host Committee contacts for hospitality suite logistics and expectations alignments

ICYPAA Advisory Council  
Treasurer's Report  
February Quarterly Business Meeting  
Sunday, February 16, 2020

- **Total Cash on Hand, as of 2/13/20**
  - Chase = \$83,544.45
  - Bank of America = \$30,324.96
  - TOTAL = \$113,869.41
  
  - Allocated funds =
    - IC2020 = \$15,000
    - GSO & Grapevine
      - 2019 = \$5,000
      - 2020 = \$5,000
    - Website Improvements = \$3713.00
    - Attorney Fees = \$1,792.50
    - Video Project = \$3,702.50
  - Prudent Reserve = \$50,000
  
- **Banking**
  - Bank account has been set up with Square; expect to see deposits into our account beginning this coming week.
  
- **Advisory**
  - I forgot to send the check to the Grapevine. There is no reason for the delay other than it slipped my mind. I apologized to the Service Committee, and I HAVE sent the check.
  - NAATW final reimbursement check has been sent.
  - Otherwise, business as usual!
  
- **Host**
  - 61<sup>st</sup> Host
    - Final numbers
  - 62<sup>nd</sup> Host
    - Communication with Shawn R. (62<sup>nd</sup> Host Treasurer) and Josh C. (62<sup>nd</sup> Host Chair) regarding their budget and finances.
    - Current balance (as of 2/13/20) = \$19,408.57; approximately \$2,000 in Square.
  
- **Other**
  - Continue to assist as an admin to the ICYPAA Facebook Group with post and member approval.

- Also serve as the Chair of Bid Development and member of Finance subcommittee and Accessibilities Ad Hoc.

In Service,

Mo H.



## Advisory Council Quarterly Meeting

<b>Committee</b>	<b>Secretary</b>
<b>Meeting Date</b>	<b>02.15.2020</b>

<b>Committee Chair</b>	N/A
<b>Committee Members</b>	N/A

### Report

- Took minutes at Operating Committee meetings.
- Emailed operating committee minutes/recordings to council.
- Posted the recordings of the operating committee meetings to the secure area of the website for advisory council review and reference.
- Remained informed by reading minutes submitted by various bid committees.
- Remained informed by reading minutes and updating roster submitted by Host Committee.
- Maintained order of the ICYPAA Google Drive.
- Responded to advisory@icypaa.org emails.
- Facebook Group - Approving members/posts.
- Conducted NDAH investigations
- Worked with our lawyers regarding a few items; website, trademark, etc.
- Organized reports, motions, discussion points, and agenda for Quarterly
- Participated in the Bid Dev, Tech, IC2020 and Operating committees

Your Friend in Service,  
Rachel B.

## Advisory Council Quarterly Meeting

<b>Committee</b>	<b>Hotel Subcommittee</b>
<b>Meeting Date</b>	<b>2.16.2020</b>

<b>Committee Chair</b>	<b>Mary Kate R.</b>
<b>Committee Members</b>	<b>James H., Shannon C., Kelsey B., Katie B., Phillip (ex-officio)</b>

<b>Report</b>
<p><b>Committee/Position Responsibilities:</b></p> <ol style="list-style-type: none"><li>1. Conduct the hotel contract negotiation and signing process</li><li>2. Conduct the AV contract negotiation and signing process</li><li>3. IGR for bid requirement 11 (hotel contracts) and 12 (AV contracts)</li></ol> <p><b>Report:</b></p> <ol style="list-style-type: none"><li>1. Subcommittee held meetings in December and January</li><li>2. Subcommittee has fielded hotel-related questions from various bid committees via phone and email</li><li>3. Assigned bid liaisons</li><li>4. Reviewed and discussed goals and suggestions for bid liaisons</li><li>5. Discussed and created hotel welcome packet for bidders</li></ol> <p>Next Hotel Subcommittee meeting to be held: Monday, 3/2/20 at 6:30p PST/8:30p CST/9:30p EST</p>

## Advisory Council Quarterly Meeting

<b>Committee/Position</b>	<b>Bid Development Subcommittee</b>
<b>Meeting Date</b>	<b>02/16/20</b>

<b>Committee Chair</b>	<b>Mo H.</b>
<b>Committee Members</b>	<b>Rachel B., James H., Jared M., Tyler S., Joe R., Katie B., Mikiel P., Phillip C. - Ex Officio</b>

<b>Report</b>	
<ul style="list-style-type: none"> <li>● Since the November Quarterly Meeting, the Bid Development Subcommittee has met three times (November, December, January) and hosted two ICY Connects (December &amp; January).</li> <li>● ICY Connects:               <ul style="list-style-type: none"> <li>○ December topic was “Ugly Sweater Party” and January topic was “New Year, New Me: Common Challenges &amp; Keeping the Energy Up”.</li> <li>○ We have been shifting the sessions to be more interactive with the bidders, by asking questions of them to respond to during the session.</li> <li>○ Upcoming topics include: The Business of ICYPAA, Service &amp; Unity, and How to Build a Bid Book. All Advisory Council members are invited to join us for these upcoming sessions (2/23, 3/22, 4/26). Email invitations have been sent out to all.</li> </ul> </li> <li>● Bid Dev Liaisons - We are trying something new this year... we are “rotating” liaisons, so more of us can get to know more bids.</li> <li>● One-on-ones with Bid Committees               <ul style="list-style-type: none"> <li>○ We have expanded our one-on-one offerings to two sessions for each bid committee. First session is January – April, second session is May – August 2<sup>nd</sup>. Thus far, two bid committees (Twin Cities &amp; 278) have scheduled one-on-ones for the first session.</li> </ul> </li> <li>● Continue to respond to emails, fb messages, texts &amp; calls.</li> <li>● Current Bid Committees (13):               <ol style="list-style-type: none"> <li>1. 278</li> <li>2. Arkansas</li> <li>3. Austin</li> <li>4. Colorado</li> <li>5. DCYPAA</li> <li>6. Florida</li> <li>7. Georgia</li> <li>8. Hawaii</li> <li>9. Las Vegas</li> <li>10. Nor Cal</li> </ol> </li> </ul>	

11. Pennsylvania

12. Phoenix

13. Twin Cities

- Next Subcommittee is Thursday, February 20<sup>th</sup>. Next ICY Connect is Sunday, February 23<sup>rd</sup>.  
Next one-on-one is Sunday, February 23<sup>rd</sup>.

## Advisory Council Quarterly/Annual Business Meeting

<b>Committee</b>	General Service Subcommittee
<b>Meeting Date</b>	February 16, 2020

<b>Committee Chair</b>	Shannon C.
<b>Committee Members</b>	Tamara S., Veronica O., Katie E., Tyler S., James M., Portia M., plus Phillip C., ex officio.

<b>Report</b>
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**Committee Responsibilities:**

The purpose of the ICYPAA Advisory Council General Service Subcommittee shall be:

- Communicate with GSO on issues related to young people (including ICYPAA’s participation in the A.A. International Convention).
- Collaborate with AAWS and The Grapevine to increase the awareness and involvement by attendees of ICYPAA in General Service.
- IGR for Bid Requirements 3 (engagement in AA’s Three Legacies), 4 (Host Committee Responsibilities), and 6 (activity schedule).

**Report:**

Since the last Advisory Council Meeting in November, the General Service Subcommittee met two (2) times, and took the following actions:

- 62<sup>nd</sup> Host Committee
  - This year’s Host Committee has decided to focus on three items in their service program: 1) corrections – expanding on their bid committee work with Angola prison; 2) reaching across the globe as they work on digitally including AA members in Tibet; and 3) working with the ASL community to have a reverse meeting/workshop at this year’s conference.
- Goals for this year/Service Project
  - A timeline for host committees has been created to easily convey what needs to occur at specific timepoints throughout the year.
  - Grapevine project – Josh E., non-trustee director of the Grapevine and I have been in preliminary talks about providing content on their new website. As of now the General Service Subcommittee has expressed interest and will be hashing out further details at our next call.
- ISMYPAA Planning
  - Attendance has been low at monthly meetings with no one attending January’s meeting.

As always, your questions and comments are welcomed. Thank you.

Respectfully Submitted,  
Shannon C., Chair, General Service Subcommittee

**Advisory Council Quarterly Business Meeting**

<b>Committee/Position</b>	<b>Finance Subcommittee</b>
<b>Meeting Date</b>	<b>2/16/2020</b>

<b>Committee Chair</b>	<b>Chris B.</b>
<b>Committee Members</b>	<b>Mo H., Spencer W., Mary Kate R., Kelsey B., James M. , Phil C. – Ex Officio</b>

<b>Report</b>
<ul style="list-style-type: none"> <li>● Since the quarterly business meeting in November, Finance has met two times.</li> <li>● We discussed our goals for the year which include:             <ol style="list-style-type: none"> <li>1) Bid Development: Improving bidder competency on finance related bid requirements</li> <li>2) Host Committee: Providing the current and future host committee with actionable feedback, insights, and data to improve the financial health of ICYPAA</li> <li>3) Administrative: Ensuring our current practices and documents are up to date including the Finance Manual, forms, Google Drive, and Relevant Business Data.</li> </ol> </li> <li>● In line with these goals we appointed liaisons for each of the bid committees, posted an announcement to Facebook, and each committee member has reached out to their respective bids.</li> <li>● Reviewed historical IGR data on Requirements 2, 7, and 10.</li> <li>● Prepared a worksheet with actuals from historical conferences and conducted a thorough review of two rounds of the Host Committee budget</li> <li>● Discussed how to handle the Sheraton invoice and prepared a motion for Advisory Council</li> <li>● Completed an inventory of the finance-related document gaps on the RBD section of the ICYPAA website.</li> <li>● Began analysis on historical registration trends until the website back end was updated and we temporarily lost the export functionality.</li> </ul>

Hey y'all!

Here's what's been going on with the tech subco the last few months;

We've finished and launched the recordings from the 61st ICYPAA on [ICYPAA.org](http://ICYPAA.org) and sent out communication via Mailchimp.

Our contract with our app vendor has expired and we are in the process of negotiating a new contract since there are new features and solutions for some of the issues we've had with the app in the past.

We've been updating the RBD section of the site and fixing bugs as they come up.

Also tech has taken the discussion point we brought to the last quarterly and a motion has been drafted and brought to this meeting to add a verification question for new members to our Facebook group. Coming up we will be sending out an RFP to get quotes from website vendors, working with our app vendor on getting everything updated, and auditing our logins (Mailchimp, zoom, etc) to make sure we are getting the best prices and services possible. I want to go outside. Cheers!



February 16, 2020

Below is the 2020 1<sup>st</sup> quarter archives update:

The archives collection remains safe and secure at my house in Atlanta. I appreciate the very helpful feedback about the 1976 ICYPAA banner from counsel during our November 2019 meeting. As a result of this discussion the 1976 ICYPAA banner will be decommissioned.

I have spoken with the Louisiana Host committee archivist. We are being plenary work on identifying the location, security, size of the display room so that I can begin to individualize the display collection brought to New Orleans in September. As was done last year, I intend to identify specific selected items from the entire archives collection that will be brought to New Orleans based on their portability, deterioration risk level, and connection value to the Louisiana area.

I wanted to report that National AA Archives Workshop will not be held in 2020 due to the International Convention in Detroit, MI. The AA Archives committee is working on programing and events during the International Convention instead of a separate workshop. I am registered for the International Convention and am excited to attend these events.

As always, please let me know if anyone has any items that they wish to add to the ICYAA archives repository. Thank you for allowing me to be of service.

David N.  
Atlanta, GA

## Advisory Council Quarterly Meeting

<b>Committee/Position</b>	<b>Ad-Hoc IC2020 Subcommittee</b>
<b>Meeting Date</b>	<b>2.16.2020</b>

<b>Committee Chair</b>	<b>Mary Kate R.</b>
<b>Committee Members</b>	<b>Rachel R., Shannon C., Joe R., Jared M., Sara A.</b>

<b>Report</b>
<p><b>Report:</b></p> <ul style="list-style-type: none"><li>● This ad-hoc subcommittee has been (in)formally renamed “The Committee to Plan Parties”</li><li>● Location of ICYPAA’s hospitality suite has been finalized and communicated to us – Ontario West Exhibit Hall at Marriott Renaissance Center in downtown Detroit</li><li>● Subcommittee met three times since last quarterly meeting (November, December, January)</li><li>● Subcommittee discussed desired programming for hospitality suite (dances, potential for additional pre-dance entertainment feature, highlight the Host Committee, meet and greets – past &amp; present council + general)</li><li>● Subcommittee discussed internally then communicated with Host Committee as to their participation/presence in the hospitality suite</li><li>● Subcommittee generated questions for our Marriott hotel and GSO liaisons, which were passed on to and answered by the respective parties</li></ul> <p>Next Ad-Hoc IC2020 Subcommittee meeting to be held: Tonight! Sunday, 2/16/2020 at 6:00p PST/8:00p CST/9:00p EST</p>

## Advisory Council Quarterly Meeting

<b>Committee/Position</b>	<b>Ad-Hoc Accessibility Committee</b>
<b>Meeting Date</b>	<b>02/16/20</b>

<b>Committee Chair</b>	<b>James H.</b>
<b>Committee Members</b>	<b>Mo H., Tamara S., Tyler S., Robert C., Kendall S.</b>

<b>Report</b>
<p><b>Report:</b></p> <ul style="list-style-type: none"><li>● Met to several times to determine workflow and goals for the year</li><li>● Focused and assigned work in four key areas<ul style="list-style-type: none"><li>○ Review of existing AA literature and gather experience from trustees and other AA servants</li><li>○ Review ICYPAA Advisory By-Laws and Host Committee Responsibilities to determine if any modifications need to be made on account of accessibilities</li><li>○ Reach out to non-AA conferences and organizations to gather experience</li><li>○ Specific outreach to deaf community for experience and feedback</li></ul></li><li>● Work is on-going in these areas and we continue to get excellent feedback</li><li>● Our goal is to have a research-based motion or series of motions to present at our annual meeting to address the need for better documentation around accessibility at ICYPAA</li></ul>