



International Conference of Young People in Alcoholics Anonymous
P. O. BOX 22987, DENVER, CO 80222
WWW.ICYPAA.ORG

ICYPAA Advisory Council Board of Directors Quarterly Business Meeting Minutes

November 3rd 2019 @ 12:00 PM PDT / 1:00 PM MDT / 2:00 PM CDT / 3:00 PM EDT

- Opening:
 - a. Open @ 2PM
 - b. Moment of silence
- Roll Call: Phillip, MK, Mo, Rachel, Joe, Shannon, Chris N, James H, James M, Spencer, Tamara, Katie E, Katie B, Portia, David, and Jared
- Review & approval of minutes from August 22nd, 2019 Annual Business Meeting
 - A. Point of order
 - a. James - Could we entertain a motion to summarize some of the discussion in the minutes for the sake of time?
 - b. All in favor
 - B. Shannon motions to accept the minutes**
 - a. Tamara seconds**
 - i. All in favor**
- Reports
 - a. Chair Report (Phillip)
 - i. James - Was under the impression that the people who damaged the couch were known to us and agreed to pay for it?
 - ii. Phillip - The first discussion was that they agreed it was something they should cover and then they ghosted me - didn't respond to any texts/calls thereafter.
 - iii. James - Still confused because we know who did the damage - why didn't we provide their information to the hotel?
 - iv. Phillip - The hotel has it but said it was ours to cover.
 - b. Co-Chair Report (Mary Kate)
 - c. Treasurer Report (Mo)
 - i. James - Mo you're doing an awesome job! Quick question - the payment to the Sheraton for the attrition penalty was taken out of the prudent reserve and so will there be a motion to repay the prudent reserve?
 - ii. Mo - The bill needed to be paid before we got final numbers from the 61st so once those numbers are finalized it will go to the finance committee to be discussed.
 - iii. James - It will affect the net income that the 61st is able to distribute so



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I'm curious to see the final decision about that.

iv. Mo - Yes, that'll be taken into consideration and I won't be making that decision alone.

d. Secretary Report (Rachel)

e. Hotel & AV Report (Mary Kate)

i. Spencer - When is the hotel going to be announced?

ii. MK - We don't have the booking link yet but once Louisiana coordinates the graphics, etc then it'll be announced shortly thereafter.

iii. Phillip - We don't have a concrete date yet but looking like it'll be within 2 weeks or so.

f. Bid Development Report (Mo)

g. General Service Report (Shannon)

h. Finance Report (Mo reading for Chris)

i. Tech Report (Spencer reading for Jared)

j. Archivist Report (David)

k. IC2020 Ad Hoc (Mary Kate)

l. Accessibility Ad Hoc (James)

Break @ 3:10 - 3:15

- **New Business**

a. Motion A- Finance (Mo)

Motion: That the Advisory Council adopt the proposed 2020 Council Operating Budget.

1. Discussion

A. MK - In favor of this motion. Believe everyone did their due diligence.

B. Rachel - In favor

C. Mo - Support this motion.



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- D. James H - Great job. In favor
- E. Spencer - In favor
- F. Shannon - In favor
- G. Tamara - In favor
- H. Katie E - In favor
- I. Joe - In favor
- J. James M - In favor
- K. Katie B - In favor

A. Phillip entertains the motion to accept the 2020 budget presented by the Finance Subcommittee

- a. MK - Yes
- b. Rachel - Yes
- c. Mo - Yes
- d. James H - Yes
- e. Spencer - Yes
- f. Shannon - Yes
- g. Tamara - Yes
- h. Katie E - Yes
- i. Joe - Yes
- j. James M - Yes
- k. Katie B - Yes

i. Motion passes

b. Motion B - Operating Committee - NDAH (Mo)

Motion: Motion to conclude that the August 2019 NDAH claim cannot be determined whether or not a violation occurred.

Discussion:

Redacted for confidentiality purposes

A. Voting:

- a. Mo - In favor
- b. James H - No
- c. Spencer - Yes
- d. Shannon - Yes
- e. Tamara - No



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- f. Katie E - In favor**
- g. Joe - Abstain**
- h. James M - Yes**
- i. Katie B - Yes**
- j. MK - Yes**
- k. Rachel - Yes**

i. Motion passes

1. Minority opinion - Nothing additional to add

c. Discussion Point A - Bid Dev Input: Mo B.

Discussion point: Bidders have expressed interest in more one-on-one time with Council. What are your thoughts on the following options?

- Same/similar ICY CONNECT schedule, plus 1 one-on-one session per committee
- Same/similar ICY CONNECT schedule, plus multiple one-on-one sessions
- Fewer ICY CONNECTS, plus multiple one-on-one sessions

- A. MK - When you got this feedback, how many committees said they wanted more one on one time.
- B. Mo - We received 10 responses total and there were no demographic questions in order to keep it anonymous.
- C. MK - So 10 people said they wanted more one on one time?
- D. Mo - No but a majority.
- E. Shannon - On the ICY Connects, how many committees participate?
- F. Mo - I would say most committees are represented or at least logged in.

Discussion:

1. James - I don't know. I feel like several of the one on ones were more of a check box exercise. ICY Connect seems to be heading in that direction as well. I like more one on one time because I think it's important to build those relationships but also that committees need to take more proactive steps to get in contact with us
2. Spencer - This is a cool discussion point. I talked to some of the bidders to try to get the one on ones earlier to get the ground work done earlier. I don't know if there was a preferred resolution from Bid Dev.
3. Shannon - This is a really small sample size and I wonder



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demographically what this data represents. The information could

be misleading - I don't necessarily think it is, but it could be. If we're really wanting to find this information out maybe having a bit less anonymity would be helpful. I'm in favor of the ICY Connects and the one on ones.

4. Tamara - I agree with Shannon. When I went around to the tables a lot of the bidders didn't know that a general service project was a good idea. It came up at every one of my tables. They were confused with Requirement 3.
5. Katie E - I don't have much to add. I do like more one on one stuff because there was a lot of a knowledge gap.
6. Joe - I like the idea of more one on one time. We're trying to do something really difficult in general. One on one time would help with the caveat that its used properly.
7. James M - Agree with a lot of what has been said. Towards the end of bidding we were just checking the box. When we first were on the ICY Connects the information was really valuable so I see them as helpful. Going from these three choices I would like ICY Connects with one more, one on one.
8. Katie B - I like the idea of more one on ones given that they're utilized and not just there to check a box. I agree with what's been said. ICY Connect is helpful to newer bidders.
9. MK - This is a tough one. I see both sides. I would like to hear from more bidders as was mentioned. I like getting their input on what's helpful. ICY Connects are getting a little stale. The documents that we've created are super helpful as long as we're working with them to understand what we want them to get out of it.
10. Rachel - I'm always for breaking down the wall between bidders and council but I've heard a lot about adding more one on ones but if they use them correctly and we can't know how they're going to use them. I'm always down for spicing things up and adding more information to the ICY Connects.
 - a. Mo - I appreciate all the feedback. I am bummed that this is coming out of 10 responses but with bidding there is only so much I can do. I want to go back to Bid Dev with



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this feedback so we can plan the upcoming year. Our

schedule demands a lot of us and so I wanted to bring this to everyone. Always looking for new ways to get information to bidders and build those relationships.

- b. Joe - Quick question - Is everybody committed to do extra one on ones if we do that? We're talking about 8 extra one on ones to add to the schedule.
- c. Mo - I would think it would be about an hour for each and it could be up to 8, if committees take us up on that offer.

d. Discussion Point B - Archives: David N.

Discussion Point: Should ICYPAA preserve the 1976 ICYPAA banner? If so, what resources and budget should be allotted to its preservation?

- 1. Shannon - Do you have a rough estimate on how much it'll cost to restore it?
- 2. David - I reached out and she didn't have a specific idea but said that most of the time we're talking hundreds of thousands of dollars.
- 3. Shannon - You mentioned other resources to help do this?
- 4. David - I'm not a professional so part of me is speaking from what I've been researching. There is restoring the item and then there are resources needed to maintain the item after restoration.
- 5. Shannon - If we were to say we don't want to go through the process of preserving this professionally, what would you do with it?
- 6. David - It would be up to the committee. It's too valuable and in such a state where we wouldn't be able to carry it around the country and display it. We would need to preserve it for potential future exhibits.
- 7. Shannon - GSO said it could possibly damage other things because of the mold. Is it in close confines currently with other stuff?
- 8. David - Based on my limited assessment I don't see any threat to the other items in our collection. I do have it segregated in my basement.
- 9. Mo - Can you repeat the projected amount?
- 10. David - Hundreds of thousands.

A. Discussion:

- a. Spencer - I really appreciate you and how active you are. You've done a



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great job. I think we should just take a picture and toss the banner. It's in really bad shape.

- b. Shannon - I would love to preserve this but I would be okay with it to a certain budgetary point. I think a picture would suffice should it become too costly to us to maintain and preserve.
- c. Tamara - I also want to say thank you for all your work in this. I don't think it's possible to go to the ICY Nation and say this is the situation and put up a donation thing to get it restored. Might be against traditions. Is it important to ICYPAA - all of ICYPAA. We aren't the only ones we're making the decision for.
- d. Katie E - I think it's too expensive. It is what it is. We messed up. We could digitally recreate it and still have the banner.
- e. Joe - It's very expensive. I don't want to see it destroyed. Maybe see if anyone wants to reclaim it? I feel bad if we just destroy it but we can't save it.
- f. James M - Nothing new to add
- g. Katie B - Taking a picture of it to have is the best option. I agree that maybe someone wants it so I would like to not see it be destroyed.
- h. MK - I agree with what has been said. Make sure it's documented and photographed.
- i. Rachel - Agree with what has been said.
- j. Mo - David thank you so much. I have concerns about financing the restoration but it does break my heart to dispose of it. It does seem too far gone to keep and would be in favor of what has been said.
- k. James H - Decommission it.

A. David - Thanks for the discussion it was extremely helpful. I appreciate the feedback and I think we can go forward.

- Announcements

a. Feb and May Quarterly Meetings to be scheduled in the coming weeks

- Closed @ 4:26PM



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Advisory Council Chair Report for November 3, 2019 Quarterly Business Meeting

61st ICYPAA

- Marriott
 - During payment of the Marriott invoices, it was determined that ICYPAA had gained Tax exempt status through the Massachusetts Secretary of State's office, though not the Massachusetts Department of Revenue. As such we were not eligible to have all taxes waived on the final bill. Taxes from the AV Charges remained on final bill in amount of \$3,342.80.
 - Attempted to retroactively have this status conferred via the Mass Gov website and submitted needed forms, but were told since it was not in place during conference the charges could not be waived.
 - Additionally, we were charged for \$500 for a damaged couch and \$2,290 for damaged/gouged dance floor pieces where chairs had been placed on the dance floor.
- Sheraton
 - We fell short of attrition on our overflow room block.
 - Corresponded with Attorney regarding Sheraton overflow block.
 - Attorney agreed we had a legitimate claim to not pay for rooms that were paid for by other guests, though we had no visibility on what that number was.
 - Sheraton agreed to drop those room nights from our bill, which turned out to only be 1 room night.
 - Final bill for Sheraton is \$15,086.66.
 - Attorney Fee of \$346.50

62nd ICYPAA Host Committee

- Attended Site visits in Boston October 18-19
- Facilitated Host Committee elections on October 20th and was joined by 7 other AC members
 - 17 Host Committee positions were elected
 - Next Round of elections to be facilitated by Host on 11/17
- Communication with Host Committee
 - I was in communication with Victoria (interim host chair) on questions and planning in preparation for elections
 - Now in regular communication with Host Committee chair Josh C regarding timelines for HC deliverables and discussion of early Host Year items
- Registrations and Cash as of 10/30/2019
 - Registrations: 627
 - Cash: \$12,975
 - Scholarships: \$550



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- Room Block
 - N/A
- Budget and Finances
 - \$2000 Seed Money deposited by Host Committee
 - See Treasurer's Report
 - Host Committee signers added to bank accounts
- Hotel and AV
 - Hotel Chair Position elected
 - Hotel contract negotiations still underway
- Program and Entertainment
 - Position was elected
- General Service
 - Position was elected
- IT/Web
 - N/A
- Graphics/Merchandise
 - 2 Chair positions elected
- Registration
 - Position was elected
 - Host Committee continues to push registration at various YPAAs
- Outreach
 - Position was elected
- Events
 - Position was elected

Next Host Committee Meeting: Sunday November 17th

Active Bid Committees

- 278
- DCYPAA
- GA Bid
- Arkansas
- Phoenix
- Twin Cities
- Norcal
- DAYPAA

Advisory Council



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- Attended the NAATW in Bowling Green KY where Spencer W and I led a session on “Using Technology to Enhance AA Conferences.” We shared our experience which was very well-received and led to tons of great discussion throughout the weekend. Other hot topics included:
 - Migrating from G-suite to O365 or vice versa
 - Deploying Sharepoint
 - The Meeting Guide App
- Corresponded with Albin from Grapevine regarding their request to post the Anonymity in the Digital Age video created by the 61st ICYPAA Host Committee.
 - Kicked request to the Gen Svc Subcommittee, who gladly approved it
 - Informed Grapevine that we were good with them to post it
- Received information about our room block and Hospitality Suite at the 2020 International Convention and emailed out to full AC.
- Attended all subcommittee and Ad Hoc meetings for which I was available
- Approving posts/new members into the Facebook group regularly
- In process - Thank you letters to GSO and Grapevine guests

If you have any questions, please feel free to reach out.

In Service,
Phillip C., ICYPAA Advisory Council Chair
advisory-chair@icypaa.org

Advisory Council Quarterly/Annual Business Meeting

Position	Co-Chair
Meeting Date	11.3.2019

Committee Chair	n/a
Committee Members	n/a

Report
<p>Committee/Position Responsibilities:</p> <ul style="list-style-type: none">● In the absence of the Chairperson, shall accept the full duties of the Chairperson.● Keep completely informed on all ICYPAA matters.● Be one of three signatures on all Council bank accounts. <p>Report:</p> <ol style="list-style-type: none">1. Attended and participated in Operating Committee calls2. Researched NDAH training orgs3. Responded to emails requesting Co-Chair input4. Maintained consistent communication with Phillip, contributing input when requested on specific documents and various topics5. Coordinated IC2020 room block attendee data collection6. Participated in NDAH calls7. Assisted in Host Committee Elections in Louisiana8. Remained current on Subcommittee, Bid Committee and Host Committee business through the reading of minutes9. Served as the Chair of the Hotel/AV and Ad-Hoc IC2020 Subcommittees, a member of the Finance Subcommittee

Treasurer's Report for November 3, 2019 Quarterly Business Meeting

- Total Cash on Hand, as of 10/30/19
 - Chase: **\$83,044.52**

CONFERENCE OF YOUNG PEOPLE		Total available balance: \$83,044.52
\$6,980.00 <small>Present balance</small>	\$0.00 <small>Available credit</small>	Transfer money ***
\$2,000.00 <small>Present balance</small>	\$0.00 <small>Available credit</small>	Transfer money ***
\$15,803.56 <small>Present balance</small>	\$0.00 <small>Available credit</small>	Transfer money ***
\$28,307.03 <small>Present balance</small>	\$0.00 <small>Available credit</small>	Transfer money ***
\$29,953.93 <small>Present balance</small>		Transfer money ***

- Bank of America: **\$30,384.96**

International Conference Of Young People [REDACTED] | Update Profile | Settings

 Business accounts^a

Business Advantage 360 <small>Get a comprehensive look at your day-to-day business with this powerful tool.</small>	
Business Fundamentals Chk [REDACTED] <small>Quick View</small>	\$2,970.00
Business Fundamentals Chk [REDACTED] <small>Quick View</small>	\$27,414.96

 Open a new account

- Total: **\$113,429.48**

- Advisory
 - All Council members were reimbursed for Boston.
 - Participated in budgeting process.
 - Ordered checks and a debit card; card has not yet arrived.

Treasurer's Report for November 3, 2019 Quarterly Business Meeting

- o Louisiana site selection reimbursement checks have been dispersed, waiting on a few checks to clear.
- o Awaiting receipts from NAATW to finalize reimbursements.
- o Zoom billing information needs to be updated, but I am awaiting new debit card.

- Host
 - o 61st
 - Invoices for Marriott Copley and Sheraton have been paid.
 - Sheraton bill of \$15,086.66 was paid out of the Advisory Savings account.
 - Final numbers for Boston are still pending.

 - o 62nd
 - They received \$2,000 seed money in Boston.
 - Added newly elected Host Chair, Co-Chair, Treasurer to Host Chase account.
 - Host Treasurer (Shawn R.) transferred cash from registrations and 7th tradition from elections into the Host Chase account.
 - I have had a couple conversations with Shawn R., 62nd Host Treasurer, and I will continue to be in contact with him to develop the first draft of the host budget and file taxes to do business in Louisiana.

- Other
 - o Participated in 62nd Host Committee Elections.
 - o Chairing Bid Development Subcommittee and member of Finance Subcommittee and Accessibilities Subcommittee.
 - o Made introduction as new Treasurer via email to our accountant and registered agent.

Thank you for the opportunity to serve in this capacity.

In Love & Service,

Mo

Advisory Council Quarterly Meeting

Committee	Secretary
Meeting Date	11.3.19

Committee Chair	N/A
Committee Members	N/A

Report	
<ul style="list-style-type: none">● Took minutes of the September and October Operating Committee meeting.● Emailed operating committee minutes to council.● Posted the recordings of the operating committee meetings to the secure area of the website for advisory council review and reference.● Remained informed by reading minutes submitted by various bid committees● Provided experience and guidance to the newly elected Host Committee Secretary.● Remained informed by reading minutes and updating roster submitted by Host Committee.● Maintained order of the ICYPAA Google Drive.● Responded to advisory@icypaa.org emails.● Facebook Group - Approving members/posts.● Attended and participated in Tech and Bid Dev subcommittee meetings.● Researched Active Shooter Plans and Evacuation Plans for OC meeting discussion.● Organized reports, motions, discussion points, and agenda for Quarterly● Participated in the Bid Dev, Tech, IC2020 and Operating committees	
<p>Your Friend in Service, Rachel B.</p>	

Advisory Council Quarterly Meeting

Committee	Hotel Subcommittee
Meeting Date	11.3.19

Committee Chair	Mary Kate R.
Committee Members	James H., Shannon C., Kelsey B., Katie B., Phillip (ex-officio)

Report	
Committee/Position Responsibilities:	
<ol style="list-style-type: none"> 1. Conduct the hotel contract negotiation and signing process 2. Conduct the AV contract negotiation and signing process 3. IGR for bid requirement 11 (hotel contracts) and 12 (AV contracts) 	
Report:	
<ol style="list-style-type: none"> 1. Within days of the conclusion of the 61st ICYPAA, the Hotel Subcommittee prepared the Hotel RFP for the 62nd ICYPAA in Louisiana. 2. Received contracts from 3 properties in New Orleans (in alphabetic order): <ol style="list-style-type: none"> a. Hilton Riverside b. Hyatt Regency New Orleans c. Sheraton New Orleans 3. Handled initial contact and site-visit logistics to ensure all bases were covered before and during trip 4. Handled contract negotiations throughout the course of the process 5. Subcommittee members provided feedback in written and discussion formats both before and after the Hotel was chosen 6. Once in Louisiana, the Hotel Subcommittee was joined by Josh C. and Marlana G. as representatives of the interim Host Committee 7. After visiting each property, the committee voted unanimously to select the property for the 62nd ICYPAA based on various factors, including: concessions, meeting space, and overall ability to accommodate the needs of ICYPAA 8. Upon additional negotiation after our departure, a great contract has been secured and will be signed prior to our quarterly meeting 9. Marlana G. was elected as the Host Committee Facilities Chair and will take on the role as primary contact with the Hotel moving forward 10. Outside of site selection-related meetings, the Hotel Committee has met once at the time of this report, to begin charting the course for this upcoming year 11. Subcommittee has fielded hotel-related questions from various bid committees via phone and email 	
<p>Next Hotel Subcommittee meeting to be held: Monday, 11/4/19 at 6:30p PST/8:30p CST/9:30p EST</p>	

Advisory Council Quarterly Meeting

Committee/Position	Bid Development Subcommittee
Meeting Date	11/3/19

Committee Chair	Mo H.
Committee Members	Rachel B., James H., Jared M., Tyler S., Joe R., Katie B., Mikiel P., Phillip C. - Ex Officio

Report
<p>Report:</p> <ul style="list-style-type: none">● Since the Annual Business Meeting, the bid development subcommittee has met once.● The ICYPAA bid committee Facebook group was cleared out of bid committee members shortly following the close of the 61st ICYPAA. As bid committees for the 63rd ICYPAA reform, the bid committee chairperson is added to the group, to add their fellow committee members.● Sent an introduction email to contacts for token bids, with only one response.● Created a survey - asking bid committees questions regarding ICY CONNECTS, liaisons, one-on-ones, and General suggestions. Survey was sent out to bid committee chairs via email and posted in the ICYPAA Bid Committees Facebook group. To date, we have only received 10 responses.● Responded to bid dev emails, fb messages, texts & calls.● Updated bid committee contact list.● Current Bid Committees:<ul style="list-style-type: none">○ 278○ Arkansas○ DCYPAA○ Florida○ Georgia○ Nor Cal○ Pennsylvania○ Phoenix

Advisory Council Quarterly/Annual Business Meeting

Committee	General Service Subcommittee
Meeting Date	November 3, 2019

Committee Chair	Shannon C.
Committee Members	Tamara S., Veronica O., Katie E., Tyler S., James M., Portia M., plus Phillip C., ex officio.

Report

Committee Responsibilities:

The purpose of the ICYPAA Advisory Council General Service Subcommittee shall be:

- Communicate with GSO on issues related to young people (including ICYPAA’s participation in the A.A. International Convention).
- Collaborate with AAWS and The Grapevine to increase the awareness and involvement by attendees of ICYPAA in General Service.
- IGR for Bid Requirements 3 (engagement in AA’s Three Legacies), 4 (Host Committee Responsibilities), and 6 (activity schedule).

Report:

Since the last Advisory Council Meeting at the 61st ICYPAA, the General Service Subcommittee met one (1) time, and took the following actions:

- Final report from 60th Host Committee
 - The service video was submitted and approved by the advisory GS subcommittee. It was shown during Friday night’s main meeting and posted on the Boston Host for ICYPAA’s secret face book page. The production costs were paid, and receipts collected by the treasurer. The rough total was around \$1900.00
 - General service subcommittee allocated 5000.00 for the grapevine project. The host Committee worked with grapevine and agreed to sell 200 subscription packages for 5000.00. All 200 grapevine packages were given away at the 61st ICYPAA and all information cards were collected by a representative of the grapevine.
- Goals for this year/Service Project
 - Grapevine project – Josh E. reached out to me shortly before this year’s conference with thoughts on cooperating on a project that would be rolled out with the new Grapevine website. Details are forthcoming but more will be reported.
- ISMYPAA Planning
 - Elections for this year’s ISMYPAA were conducted on October 27th. This is the first year that ICYPAA Advisory is not taking the lead on this endeavor and is instead relying on AA’s young people’s community around the world. More will be revealed.

As always, your questions and comments are welcomed. Thank you.

Respectfully Submitted,
Shannon C., Chair, General Service Subcommittee

Advisory Council Quarterly Business Meeting

Committee/Position	Finance Subcommittee
Meeting Date	11/3/2019

Committee Chair	Chris B.
Committee Members	Mo H., Spencer W., Mary Kate R., Kelsey B., James M. , Phil C. – Ex Officio

Report
<ul style="list-style-type: none">● Since the Annual Business Meeting in Boston, Finance has met two times.● Responded to ad hoc requests from bid committees on finance related matters.● Reviewed the Treasurer’s report and supported the onboarding of our new Treasurer● We prepared a rough draft of the council budget for 2019 based on subcommittee input and a review of 2018 actuals.● Reached out to committee chairs and made ourselves available during an open meeting for council to provide input on the budget and give suggestions on subcommittee needs.● Finalized the budget and prepared a motion to be presented by motion to the AC at the quarterly meeting.

Hey Gang!

Here's what I have to report from the Tech Committee;

I've worked closely with Spencer to make a smooth transition into the tech chair position. I've sent out the forum report by mail chimp, and updated the AC roster on icypaa.org.

All the icyhost.org email accounts have been cleared out and reset, with logins provided to the host chair. We've also been in communication with Daniel about the website build. He's sent me the beta with full checkout and guest checkout capabilities. In regards to the launch timeline I'm confident that it will be ready to launch within a few weeks at most.

There are a few edits we've discussed on tech but they aren't going to hold back the launch of the site in any way. Our website vendor is very aware that the site launch is way over their timeline and have proposed an extension of some type of support as compensation. This is still in the works so more will be revealed.

As soon as the new site is officially launched I'd like to send out an email to the mailing list highlighting some of the new features, and create new documents for accessing the bid committee info. We will also be facilitating a training session for the new host committee on the registration system once we're up and running.

The recordings from ICYPAA are almost complete, the panels are proving to be more laborious than expected. Everything will be uploaded on the new site.

The Tech committee had our first meeting on October 3rd and will be meeting again on the 7th of November. Thanks for letting me be of service!

Jared M.

Tech. & Bid Dev.

jared@icypaa.org

239.250.2041

November 3, 2019

Below is the 2019 4th quarter archives update:

The archives collection was returned safely to Atlanta and is safe and secure in my house. The display collection that was on exhibit while in Boston in August showed little to no display wear or disintegration. I specifically selected items from the entire archives collection that would be brought to Boston. Items were individually selected based on their portability, deterioration risk level, and connection value to the Boston area. I appreciate the opportunity to display this individualized ICYPAA traveling collection in collaboration with the Boston Area archives. All of the feedback I received was positive and I would welcome any additional input as I prepare the individualized selected items to be displayed in New Orleans in 2020.

I have received several new items that were donated for the ICYPAA archives repository. These items are currently being processed and catalogued so I will be able to give greater detail on the new additions to the collection once that is complete.

I wanted to express my deepest gratitude to council for reviewing and approving my request to attend the National AA Archives Workshop in Detroit, MI. Due to the accelerated timeline, the hotel registration was already sold out and my personal schedule would not allow me to attend the 2019 workshop. I would like to request that the same approval be rolled over to allow me to attend the workshop in 2020.

I wanted to give an update from my last report regarding the status of the 1976 ICYPAA banner. I have had several long conversations with the GSO archivist regarding our donation of this banner to GSO for preservation and storage. GSO believes this banner is beyond their knowledge, skills, and tools. This leads me to a discussion point I would like to bring to council.

Should ICYPAA preserve the 1976 ICYPAA banner? If so, what resources and budget should be allotted to its preservation?

I truly enjoy the role of ICYPAA archivist, I must express my extreme limitations of knowledge, skill, and tools as well. I continue to learn more each day about the professional archival field and hope that through the National AA workshop, GSO support, and others I can continue to broaden my knowledge base until the end of my 4 year team at the 63rd ICYPAA.

I look forward to obtaining the contact information for the New Orleans archives representative so that I can begin making arrangements for shipping and individualizing display collection.

Thank you for allowing me to be of service.

David N.
Atlanta, GA

Advisory Council Quarterly Meeting

Committee/Position	Ad-Hoc IC2020 Subcommittee
Meeting Date	11/3/2019

Committee Chair	Mary Kate R.
Committee Members	Rachel R., Shannon C., Joe R., Jared M., Sara A.

Report
<p>Report:</p> <ul style="list-style-type: none">• This ad-hoc subcommittee has been (in)formally renamed “The Committee to Plan Parties”• Initial meeting postponed until November• Location of ICYPAA’s hospitality suite has been finalized and communicated to us – Ontario West Exhibit Hall at Marriott Renaissance Center in downtown Detroit• Subcommittee currently brainstorming DJs and other activities for the hospitality suite for November meeting discussion <p>Next Ad-Hoc IC2020 Subcommittee meeting to be held: Sunday, 11/17/19 at 6:00p PST/8:00p CST/9:00p EST</p>

Advisory Council Quarterly Meeting

Committee/Position	Ad-Hoc Accessibility Committee
Meeting Date	11/03/19

Committee Chair	James H.
Committee Members	Mo H., Tamara S., Tyler S., Robert C., Kendall S.

Report
<p>Report:</p> <ul style="list-style-type: none">● Met to spell out the scope of the committee● Had a roundtable discussion on 3 key questions<ul style="list-style-type: none">○ Based on your experience with ICYPAA what areas of accessibility need our attention?○ Who should we be talking to outside of the Advisory Council to learn more about how ICYPAA is doing making our conference accessible to all?○ We have heard specifically from members of the deaf community for a few years now that we are not doing enough to make ICYPAA accessible to that community - how can we do better?● Had tremendous discussion on these topics and spelled out next steps● Will be narrowing down areas to focus on and resources to contact at our next meeting