



International Conference of Young People in Alcoholics Anonymous  
P. O. BOX 22987, DENVER, CO 80222  
WWW.ICYPAA.ORG

## **ICYPAA Advisory Council Board of Directors Quarterly Business Meeting Minutes**

May 3, 2020 @ 12:00 PM PDT / 1:00 PM MDT / 2:00 PM CDT / 3:00 PM EDT

- A. Opening @ 2:01PM CST w/moment of silence
- B. Roll Call: Chris B, James H, Jared, Mary Kate, Mo, Phillip, James M, Joe, Katie E, Katie B, Kelsey, Rachel, Spencer , Tyler, Shannon, & Tamara
  - a. Listen only: Robert, Chris N, Portia
- C. Review & approval of minutes from February Quarterly Business Meeting

### **Shannon motions to accept James M. seconds**

- A. James H. - I would ask us to consider in the future that we all commit to reading the minutes ahead of time and sending in any changes ahead of time. We can then go through approval of the minutes as submitted to save some time.
- B. Phillip - We could easily suspend the reading of the minutes but in order to do so everyone would have to read the minutes in advance so you're not voting to approve something that you didn't know was there. Thank you for that input.

### **All in favor Motion passes**

- D. Reports
  - a. Chair Report (Phillip)
    - i. Shannon - Do we approve host merch? Some of that stuff is completely insensitive to the people who are dying right now. I would not be in favor of that. I realize that this was a brainstorming session.
    - ii. Phillip - Yes - our host had our merch approved and some other hosts have had their merch approved. The chair and I have had that discussion that merch needs to come to us before they set it up and just start selling it.
    - iii. Spencer - You spoke to multiple members who were on AC when Katrina hit and I was wondering if you could give us more information?
    - iv. Phillip - That was a last minute decision because of the time frame that the event struck the area. The AC Chair at the time is no longer in the program so I wasn't able to reach out to them. I had questions about how they handled business throughout an extended AC year in addition to the twice as long host year - while they did go through the postponement of a conference, we as a council will need to figure out how we handle things. They didn't have the same subcommittee meeting schedule that we do and it was really interesting



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feedback. It sounded a lot more like a state conference - basically if you weren't on the OC then you didn't really talk to anyone else for a year until you saw them at the conference. The engagement level is much different now.

- v. Spencer - Yup, I was just wondering more information.
- vi. Phillip - Yeah they faced some specific issues because it was New Orleans that specifically got hit and not a global scale. There was a lot of fear that the conference was going to be taken away from them because of their situation. Would people still attend? Would the properties still be there? We're in active discussions with the hotel about what all this looks like. Please keep these conversations internal for now, even though I'd like to be as transparent as possible, but we are in active discussions right now. We don't want to wait until August to postpone a conference in September. If you read the supplemental material that Rachel sent out; the host would prefer to postpone their conference. We hope to have an answer sooner rather than later.
- vii. James H. - Thanks for all of that, it was really informative and I appreciate the transparency. I just wanted to provide a strong second to what Shannon said earlier about the brainstormed merchandise. Really would ask that you pass along that it wasn't received well by some members of AC. I feel pretty strongly about it.
- viii. Phillip - I appreciate that. Initially I did not include the burst of ideas but ended up including them so that we can get a feel on that. Thank you for your input on that James.
- ix. Tamara - Who's ultimate decision is it if we postpone or not if Louisiana is opening up and willing to host us?
- x. Phillip - That's a great question. At this time I'm deferring to the host committee because we can't really force them to hold a conference. They are the boots on the ground. If they decide they don't want to host the conference and we're locked into the contract, along down the road, we would find ourselves in a bind in terms of pulling off the conference. I've let it be a very open discussion with Josh, MK, and myself. When we're having these discussions we're really taking Josh's input into it. It's their strong preference to bump but we are somewhat at the mercy of the hotel. We did discuss all of this with our lawyer and we basically have a contract saying that they are going to host us on a specific date. Our lawyer recommended that we keep the communication as amiable as possible. Currently they have 1600 rooms booked that weekend which is a lot of revenue for them. So who's ultimate decision is it? I don't think it'll be as simple as taking a vote on it - we're trying to weigh all of our options. We could very well be locked into this contract. Some friends of AA down there that are involved in the city and state have said that they are available if we need any help. Right now we're talking about it with our salesperson and we have firmed that up by stating



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it's our serious preference to postpone the conference. The host would rather make the call sooner rather than later. The host is concerned that they might tank the conference and not get that hosting experience. That's a long way to answer that question. I've tried to be as collaborative as possible with the host committee themselves but it's still very dependent on some factors outside of our control.

- xi. Joe - Would you call an emergency meeting?
- xii. Phillip - Yes, that's the plan. We will all have those discussions sooner, basically we're trying to figure out what our options are. If the hotel came to us and said, "We can put you guys on Labor Day weekend of 2021". We would probably say, "Okay great". We would call an emergency meeting and we would have that discussion.
- xiii. Joe - Is there any fear of how that timeline could play out and how the hotel would react to that? Should we take a pre-emptive poll?
- xiv. Phillip - Yeah I would love to get a sense of where people are at. We may or may not have a ton of say in it as far as contracts go but yeah we can add that to the end of the agenda. I would love to get a sense of where everyone is at.
- xv. Tamara - If they want to postpone, do they want to postpone indefinitely until next summer? Is it possible to postpone until November or December instead of next year?
- xvi. Phillip - I would say that's probably possible but not preferable to the host committee. We don't know if we would find ourselves in the exact same position then as we are in now. Then it also short changes whoever would be awarded at the 61st ICYPAA because they would be working with a shortened host year. The host's preference would be to postpone until summer 2021.
- xvii. Jared - I was wondering if there is anything specific or something you've been saying to people about this?
- xviii. Phillip - As of right now, we're working our way through what an ICYPAA this year would look like but the public safety and the safety of our attendees is of the utmost importance so we're taking all that into consideration when making this decision. I think that's been the most difficult thing - we all want answers now. We would all like to know sooner rather than later. You guys are privy to information that the rest of the world, at large, does not have and it's because they aren't responsible for signing a new contract, etc. I can tell you right now, not to put fear into anyone's heart, but the hotel on that call said things like, "Well maybe we discuss what a 1000 person conference would look like". That's not something that the host committee is excited about - it throws the budget into a whole situation. The host is planning for two different conferences right now basically; if they were to have to hold a conference this year and if they were to postpone. To me, the worst case scenario is if we were to get stuck in



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this gray area where yes NO is open for business, no one is inclined to let us out of a contract but people are still not traveling and basically ICYPAA tanks a year.

- xix. Rachel - Going back to the merch thing. I would almost be interested to see if anyone on AC is actually okay with those merch ideas and letting host know, if it is unanimous, that ALL of AC is not down for this.
- xx. Phillip - Yeah, I'm fine with taking care of all this business while it's pulled up right now. That's not how I would handle the agenda but we have three proposed items on there and then a fourth one. I don't want to burn up too much time.
- xxi. Joe - Can you just screen share the image?
- xxii. Phillip - There isn't anything developed yet, this is all based on their one brainstorming session they had last week. I think they see it as a way to capitalize and position themselves in a very strange time.
- xxiii. Rachel - Sorry, I wasn't trying to derail it. If a lot of people feel that way I want them to know a lot of people feel that way and not just a few members.
- xxiv. Phillip - Sure, we will go from the top.
  
- xxv. Merch Discussion:
  - 1. Spencer - No to all but the neck gaiter as long as it isn't making fun of the coronavirus.
  - 2. Katie E - No on anything that has to do with the coronavirus.
  - 3. James M - I'm a no on anything with the coronavirus.
  - 4. Chris B - No, no, maybe, maybe. I think there's a way to tastefully do it but I don't think any of the ideas that they've shared are it.
  - 5. Rachel - No to all coronavirus stuff.
  - 6. Mo - No across the board
  - 7. Tyler - No, no, Yes
  - 8. Shannon - Hard pass on all
  - 9. Joe - No, no, yes. This is something that should be added into the host responsibilities. We didn't get it approved, we just made merch. If we're going to take this authority we should have it written down somewhere.
  - 10. Kelsey - No
  - 11. Tamara - No, no, indifferent
  - 12. Jared - Strongly opposed to anything making jokes about the virus. I don't really care what the merch is.
  - 13. James H - Hard pass on all of this. I don't think we should be doing anything that is coronavirus related and feel strongly enough to exercise the council's veto if this were to be taken to a vote.
  - 14. Katie B - No on everything except for the neck gaiter. If it's not a mockery of the neck gaiters. Everything else is a no because it's not AA related.



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15. MK - Firm no on all of these. Anything that is political or tying into corona is a firm no for me.

xxvi. Phillip - I feel like that is a pretty strong sense of the meeting - people strongly felt against any sentiment that makes light of the coronavirus with the exception of the neck gaiters and I will convey that to Josh. With that, the last thing I will add is that being in daily contact with Josh, they are going through it. I want to make sure that we continue to view them as partners. Josh is saying, "I'm just struggling to keep a host committee together because of the weirdness in the world and the toll that is taking on the committee".

xxvii. Jared - Do we have a timeline? A date set where we have to decide?

xxviii. Phillip - Currently we're at 100k for cancellation up to June 1st. So that's when we hope to have the decision made by. They acknowledge that we are funded by registrations and that if we had to pay that it could bankrupt us - that is not what they're trying to do at all. It could be that they say, "Hey we would love to extend these dates to you in August or July of 2021". We would have a brief pow wow, all of us, and move forward as we discuss. Thank you for asking that. We are trying to have this figured out by June 1st. The hotel would like to draw this out as long as possible because they don't want to close the door on the 2020 revenue unless they have to.

b. Co-Chair Report (Mary Kate)

### **6-MINUTE BREAK - RETURNED AT 3:35PM CST**

c. Treasurer Report (Mo)

i. James H - Great job. With IC2020 being cancelled has the open allocation for the hospitality suite been moved back into unallocated funds.

ii. Mo - I've been in contact with Phillip about that, I didn't know if we needed to bring that here but yes that will go back into unallocated.

iii. James H - What does that make the total of the unallocated funds available?

iv. Mo - I don't have the exact number but basically it's just that \$15k.

v. James - Right, so it's basically just \$15k.

vi. Mo - Right

vii. Phillip - It's \$15k and depending on how the motion from Finance proceeds there may be additional money that goes into unallocated funds from the 61st.

d. Secretary Report (Rachel)

e. Hotel & AV Report (Mary Kate)



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- f. Bid Development Report (Mo)
    - i. Tamara - Has there been any correspondence with Japan?
    - ii. Mo - I don't know if I noted this in the report but they did reach out to us. They didn't want to focus on bidding in 2020 but wanted to put together something for the 64th.
    - iii. Tamara - Do we know if the conference does get postponed do we know if they're shooting for 2022?
    - iv. Mo - I'm not sure. When we have some more clarification on what the conference is going to look like I will be in contact with all of the bids.
  - g. General Service Report (Shannon)
  - h. Finance Report (Chris)
  - i. Tech Report (Jared)
  - j. Archivist Report (David)
  - k. IC2020 Ad Hoc (Mary Kate)
  - l. Accessibility Ad Hoc (James)
- E. New Business
- a. Motion A - Bid Dev
    - Motion: Remove the worded grading system from all IGR Reports distributed to bid committees.
    - i. Spencer - Is it just the wording but numbers 1 through 10 still remain?
    - ii. Mo - Not for the IGRs that will be given to the bid committees. We can use that internally but we will be removing the grading scale from the IGRs that we disperse.
    - iii. Discussion
      - 1. Katie E - I like it. I can see where this will be helpful for the bid committees. I know we used to study our IGR just to see where we were "Killing it" or "Awesome". It was a lot of focus on the scales. The wording is confusing, especially being on AC last year and seeing people compare it a lot to the years before. I can see where this would be



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helpful.

2. James M - When I was bidding I found that the worded score was extremely beneficial to me. I could see the IGR report and I could clearly see where we needed to improve for the next bidding cycle. When I was the chair I was making sure we were paying close attention to those bid requirements - it was an awesome tool to have but I might be in the minority on that.
3. Chris B - I appreciate the Bid Dev Committee bringing this to the table. Similar to James, during my time bidding I found it extremely helpful. I worry that given the feedback around us sometimes being inconsistent and not clear in the text portion that not providing a scale would prevent the bidders from knowing really where they're at. I don't have a strong feeling about it but I do think the worded scale is helpful.
4. Rachel - I'm on Bid Dev, I helped write this motion, and I'm for it.
5. Mo - I'm also on Bid Dev and for the motion. Part of where it came from is that the bids have sharing their IGRs and so the thinking behind this is that in removing this it would take away that immediate comparison. There has also been feedback given that the written feedback should be more constructive - helping the bids that way instead of just focusing on the number. I am also totally open to the rest of the discussion.
6. Tyler - I'm on this subco as well and would be in favor of this. I think using the wording creates an unnecessary competitiveness and some of the wording is confusing. I also would love to hear what everyone else has to say.
7. Shannon - I appreciate Bid Dev looking at this issue. I'm absolutely in agreement with changing the wording but I am not in agreement with the motion though. I did find the grading system really helpful though. Sometimes the comments would be really lengthy but maybe really nit picky - it wasn't really big stuff. I'm a fan of seeing, overall, where they're at. From a council standpoint it does help me see who's strong in what areas.
8. Joe - I'm in support of this motion. I think we can use some of this verbiage in the feedback but the whole scale thing is unneeded.
9. Kelsey - I kind of like the grading system, when I was bidding anyway. I agree that the verbiage needs to change because it can be confusing. Again, I liked the grading system and the quick reference it gave us. I do appreciate why this motion was formed and can definitely see where we should take out the competitiveness in it and interested to see what the council thinks.
10. Tamara - I too agree with Shannon and Kelsey. I don't think the words



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are effective but I know as a bidder it was really helpful for me to see that scale from year to year. It helped me know where we needed improvement and in what direction we were moving. Using the scale for ourselves and not as competition but as a comparison. It also allowed us to prioritize what to focus on more than others. The ones that were higher, if we didn't have much time at the end, we wouldn't focus on as much.

11. Jared - As part of Bid Dev I was part of putting this together but I have heard bids at tables talking about the rating scale more than the feedback. I think the written feedback is really important and I don't want anything taking away from written feedback. It's not a stats game or a numbers game.
12. James H - Very much in favor in this motion. In conversations with bidders over the last two cycles that while well intentioned, providing a rating scale or report card to the bids has started to have a negative effect and impact on their feelings towards bidding for ICYPAA. The original intention of the IGR was to be an internal council document but they decided to share it with the bidders. I think that's a noble goal but providing a report card to bids that they then use to compare to each other is causing a lot of harm. I don't have a problem with an internal grading scale if that's valuable but I think we should remove it from what we provide to bids.
13. Katie B - I think in theory I like the idea behind the rating system but I don't think it is consistent or accurate - I remember going through it the following year, then the next year getting the opposite feedback which was confusing. Also, to me if you have all the highest scores across the board you would be awarded ICYPAA and I don't think that's accurate. I think I would be in favor of getting rid of the grading system but I think the written feedback is helpful.
14. MK - I just realized what this motion actually says. I thought it was just to remove the words that go with the numbers and still give them the numbered grading scale. I actually like the numbered grading scale and as mentioned, I think the words are not congruent with what we're trying to relay. I guess I'm not in favor in theory.
15. Spencer - I don't really mind one way or the other. I'm down for this and if the bidders shout, "we need these things!" Then we can revert it. I appreciate Bid Dev taking time to think about this.

iv. Phillip restates the motion.

A. Voting:



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- a. Katie E - Yes
- b. James M - No
- c. Chris B - No
- d. Rachel - Yes
- e. Mo - Yes
- f. Tyler - Yes
- g. Shannon - No
- h. Joe - Yes
- i. Kelsey - No
- j. Tamara - No
- k. Jared - Yes
- l. James H - Yes
- m. Katie B - Yes
- n. MK - No
- o. Spencer - Yes

- i. **Yes - 9**
- ii. **No - 6**

### 1. Motion passes

### iii. Minority opinion:

- 1. Tamara - I heard a lot in the "No's" that as bidders those people liked that so it would be really good, because we have 9 vs. 6, to find out what the bidders like. If they think it's helpful or not, and use that.
- 2. James M - Thinking about the scorecard, bidders have made it about the score rather than the feedback. When I think the opposite. When I looked at the initial score and it was low I would pay very special attention to all of the feedback given on that requirement. We would go through and make sure every "t" was crossed and every "i" was dotted. It brings to the light the fact that you fell short in a certain area. I'm definitely against that motion.
- 3. MK - I think it's going to be a lot harder for bids to discern where they need to focus their attention. That certainly served as a roadmap for me to determine where we needed the most improvement. I'm thinking about the feedback that we provide to people and I don't know if I would be able to make heads or tails of that. I think this is going to make it really difficult for



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bidders.

4. Chris B - The only thing I'd add, I think there was broad agreement that the wording of the grading system needs to be revised. My suggestion would be for Bid Dev to take it back and see where we can find that balance.
5. Shannon - I agree with what everyone has said so far and I think another point is some members have said that internally it's good to have the grading scale for them, and that's not in the motion. I would feel some type of way if I had knowledge about a grading scale for a bid and we were withholding that from the bid for whatever reason. I think the bids need to be talking to one another to see how other bids do things.

### A. One in the majority reconsidered

- a. Phillip reads the bylaws

### B. No motions to reconsider

#### a. James M seconds

#### b. Voting:

- i. Katie E - Yes
- ii. James M - Yes
- iii. Chris hub B - Yes
- iv. Rachel - Sure
- v. Mo - Yes
- vi. Tyler - Yes
- vii. Shannon - Yes
- viii. Joe - No
- ix. Kelsey - Yes
- x. Tamara - Yes
- xi. Jared - Yes
- xii. James H - Yes
- xiii. Katie B - Sure
- xiv. MK - Yes
- xv. Spencer - Yes

**1. Yes - 14**

**2. No - 1**

**3. Motion passes**



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- I. Discussion reconvenes on the original motion:
  - A. James M - I'm still taking the same position. I feel like the number grading system is an invaluable tool for bidders especially their first and second years.
  - B. Chris B - I think if Bid Dev wants to take this back and consider the feedback then it would make sense to reject the motion.
  - C. Rachel - I just wanted to mention that we don't have a numbered grading system. While we do that internally to figure out which "word" we would assign a bid, we don't have a numerical grading system. We attribute those words to numbers but that was not the intention of this worded system. It was trying to get away from the number part of it. If we didn't want the words then we would have to make a motion to change it into numbers.
  - D. Mo - I have heard a pretty clear divide between Bid Dev members and other members of council and I think it would be in the best interest to send it back to committee. Can a motion to table interrupt discussion?
    1. Discussed procedure:
      - I. Phillip - From a procedural standpoint you could pull the motion or we can go through this round of discussion and then vote on the motion - which will serve as a direction in which to head. Finally, I would say if we want to table the motion, then it would come back up on the next agenda unless we discussed otherwise.
      - II. Joe - Exactly the same wording though so a motion to table wouldn't be the solution.
- I. Resume discussion:
  - A. Tyler - I was swayed a lot by what people have said and I think it would be a good idea for Bid Dev to talk about it some more. Thank you for what everyone has said.
  - B. Shannon - I have nothing else to add
  - C. Joe - My thought process on this whole thing was the grading system, is a grading system, the words get interpreted as numbers by the bids and I don't think that is in the spirit of the way that I personally want to do things. It seems like, you work all year on bidding and then you get a report card which is the IGR - that feels a little icky to me. While it's a good quick reference I think that it's not a necessary reference. People can read through the feedback and assess stuff. Then it doesn't even correlate to being awarded the conference so we have bidders coming up to us saying, "Well I scored higher but I didn't get the conference".



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- I. Phillip reads the “table” vs “laying on the table” section of our bylaws
  - I. Point of order:
    - A. James H - I believe in Robert’s Rules if you want to reconsider something in a future meeting the right thing to do is postpone. Tabling is used for talking about something later in the same meeting. I’m fairly certain that’s the way it works.
    - B. Phillip - Yeah this is where it gets in the weeds but I do think you are correct.
  - I. Resume discussion:
    - A. Kelsey - I have nothing to add. I liked the grading system as a bidder and found it helpful.
    - B. Tamara - I would really like it to go back to Bid Dev. I would be in favor of a number grading system because each subcommittee grades differently and sometimes will change their “grade” based on what the word is.
    - C. Jared - I’m sorry but I don’t know what else we would do with the motion on Bid Dev so I’m okay with it not passing. I don’t know what else we would do with it.
    - D. James H - I don’t have anything else to add. Nothing I have heard has swayed me or changed my mind.
    - E. Katie B - I haven’t really been swayed. I would like to say I wouldn’t be opposed to rewording the motion but I feel like while the IGR can be helpful, I do feel like bidders can put too much focus on one thing. I feel like the best time I have had was when I was bidding with my fellow members of AA working on something, not stressing about a grading system that might be different year to year. I think if we just give written feedback then we can say, “Hey these are some areas of improvement” or something. I don’t think it needs to be a grading system.
    - F. MK - I’m still in favor of this either going back to Bid Dev or not being a motion. I do think it’s really important and I think having some type of grading rubric is not a bad thing. It’s very helpful for development.
    - G. Spencer - I don’t have anything to add.
    - H. Katie E - I also don’t have anything to add.
  - A. Phillip reads the motion again
    - B. Voting:
      - a. James M - No
      - b. Chris B - No
      - c. Rachel - Yes



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- d. Mo - No
  - e. Tyler - No
  - f. Shannon - No
  - g. Joe - Yes
  - h. Kelsey - No
  - i. Tamara - No
  - j. Jared - Yes
  - k. James H - Yes
  - l. Katie B - Yes
  - m. MK - No
  - n. Spencer - Yes
  - o. Katie E - No
1. Yes - 6
  2. No - 9
  3. Motion fails

### b. Motion B - OC

Motion: Redact all personally identifiable information, such as name and contact information, for all parties involved in NDAH Claims on documentation dispersed to council members outside of the investigation process. Unredacted versions of investigation materials will be kept in a secure portion of the Advisory Council Google Drive and are available upon request.

- i. Shannon - Maybe I'm not a technically advanced person but when you talk about it being on a secure portion of the AC Google Drive can you explain more - I'm not familiar with that. Is there a password?
- ii. Phillip - The NDAH stuff lives in the Chair folder so it would all live there and it could be given out as requested.
- iii. Shannon - Can't everyone see that though?
- iv. Phillip - I don't believe so. I know for sure there is a way to restrict who can see what.
- v. Spencer - Yeah you could create a folder and only have access to certain people. Even if there was a subfolder, you could drill it down there. I was just wondering the same thing. How does the availability upon request work? Is the information given verbally? Or is the access to those documents granted.
- vi. Phillip - To me, as I would interpret this, the access to those documents would be granted.
- vii. Shannon - Is that unlimited time? Or just for a specific time?
- viii. Phillip - For that one specific NDAH claim I would assume they would have access



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- in perpetuity for that claim.
- ix. Joe - When it comes time to vote on a claim, do we see it all unredacted? How are we going to make a decision if we don't see it unredacted.
  - x. Phillip - The only thing that is redacted is the individuals names and contact information.
  - xi. Joe - So we would vote on a claim with no one's name on it. Just say, based on this information, we're going to remove John Doe.
  - xii. MK - We want the voting to be without contact information so if someone is banned that becomes a legal issue, then that name will become available because we need to make sure that person isn't allowed at future ICYPAA's. In terms of the process for reading through, there just wouldn't be names. That's it. That's the full extent.
  - xiii. James M - I have a clarifying question. With this motion will alternates then be given access to the Google Drive.
  - xiv. MK - Yes, this has nothing to do with the alternates. This is, whoever has access to the Google Drive, full members and alternate members, will all have the same access. The only difference is with these NDAH investigation documents.
  - xv. James M - But alternates have restricted access so we would need to change that.
  - xvi. Philip - It is my understanding that alternates have access to the documents for the subcommittees of which they serve.
  - xvii. Spencer - Yeah I think that's right.
  - xviii. Joe - Is that always how it's been for alternates?
  - xix. Phillip - Yes historically everything was wide open. There had never been any subcommittee specific permissions granted.
  - xx. Joe - So everything was wide open and then we had the change, which isn't really on this topic but are we going to discuss that at some point?
  - xxi. Rachel - Just for a clarification real quick. We had the discussion, which was in the minutes from the last meeting, we went and talked about that on OC and heard all of the concerns. So this motion is a direct reflection of that discussion as stated in the rationale which would reinstate access to alternates. The only change regarding security or confidentiality would be the redaction of the personally identifiable information for any party involved in the NDAH investigations. I wrote this motion so I apologize for not including the clarification regarding the reinstatement for alternate access. That's it.
  - xxii. James M - Historically alternates had access to everything. Then they had access to the subcommittees in which they served. If this goes forward then they will have access again with the redacted NDAH.
  - xxiii. Phillip - Yes, everyone would be in the same boat.



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### xxiv. Discussion:

1. Rachel - I'm for this, helped write this, and given the discussion we had at the last quarterly meeting we wanted to take all of the feedback into consideration. We felt that this was inline with what our initial goal was which is to simply protect any party involved in an NDAH investigation to the best of our abilities while keeping everyone informed.
2. Mo - We felt this was the first step in taking care of the confidentiality for all those involved in NDAH Claims. So I'm in support of this.
3. Tyler - I don't have a problem with this. I think it's a great way to keep names confidential. As someone outside of the investigation I don't see why I would need all of that information. I trust the OC who takes part in the investigation process so I don't have a problem with it.
4. Shannon - I'm in favor of this and I think it fits in with our traditions - placing principles over personalities. I think it's inline with all of the concepts on the spiritual basis and from a legal standpoint. I like that I don't know who it is.
5. Joe - I don't know how I feel about the motion itself. I personally am someone who, if I'm voting on whether or not to bar someone from ICYPAA will want the information of who I'm barring and what exactly happened. The people matter. There's a reason why they allow character witnesses in the courtroom. The people matter. I'm someone who would be requesting this information frequently. It's just one more step for me to take I guess. I also think alternates need to have the exact same access as everyone else. That needs to be restored.
6. Kelsey - I'm in favor of this motion. I appreciate the OC bringing it to us. After listening to the discussion from the last quarterly call I think it's really important to protect all confidential information for all parties. I also want to second what Shannon said about putting principles before personalities when it comes to things like this and trusting our OC as trusted servants.
7. Tamara - Thank you guys for this. I also firmly support this, I was going to talk about Tradition 12. I also think this is important, on the other side of what Joe said, when we were doing this last year I felt like there was background about the person that didn't have to do with the investigation - it was about prior investigations. It was harder for me to vote unbiased so I think it's important to not know who the person is, at least for me, so information from the past which isn't relevant doesn't affect the current motion.
8. Jared - I have nothing to add that hasn't already been talked about.
9. James H - There's a lot to unpack in this discussion. I think that we



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- should be redacting our historical records for sure. I think that if people are being asked to vote on a motion regarding an NDAH claim that the identity of the people involved is important information for them to have in order to make that decision. I'm fine with this motion because there is a path for someone to get it. I tend to be in the camp where I will just be requesting the information any time I'm asked to vote on a claim. As far as alternates go, I frankly think that anyone who is not voting on an NDAH should not have access to the information on the NDAH claim. That information should be held for primary council members only. I will vote on the motion but I think it's unnecessary.
10. Katie B - I would be fine with this motion given that we would be able to request the information because I agree with what previous people have said. Like what we're going to vote on today, like I wouldn't vote on that if I didn't have all the information. I have nothing else to add.
  11. MK - I'm in favor of this motion. We absolutely should be discussing NDAH claims and not the personalities involved. We should be protecting the people who come forward with a claim of sexual harassment or sexual assault at a conference we're putting on. Protecting their confidentiality is of paramount importance. I hope that if the motion passes that people request the information as needed and not just to know who's in there.
  12. Spencer - I'm in favor, I don't have anything else to add.
  13. Katie E - I'm in favor and I have nothing else to add.
  14. James M - Nothing new to add, I'm in favor of the motion.

15. Voting:
  - a. Rachel - Yes
  - b. Mo - Yes
  - c. Tyler - Yes
  - d. Shannon - Yes
  - e. Joe - Yes
  - f. Kelsey - Yes
  - g. Tamara - Yes
  - h. Jared - Yes
  - i. James H - Yes
  - j. Katie B - Yes
  - k. MK - Yes
  - l. Spencer - Yes
  - m. Katie E - Yes
  - n. James M - Yes



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- i. **All in favor**
- ii. **Motion passes**

### **8 MINUTE BREAK - RETURNED AT 5:05PM CST**

- I. Tamara - Aren't NDAH claims brought up in closed session?
- II. Phillip - Yes, that is something we've discussed because it's not spelled out anywhere in our bylaws.
- III. Tamara - In Boston, I remember we did it in closed session but the minutes are accessible.
- IV. Phillip - What does closed session mean and who has access to those documents? To me I would interpret that as those things are not to be in the minutes that we would make public facing.

### **Meeting starts back officially after that discussion took place**

- A. Phillip - I don't know who heard that discussion but Tamara asked a great question which was what is the definition of "closed session" and who has access to that information? I would say consider this as a closed session. No one should be talking about this stuff, it is highly confidential. This is all stuff we are given responsibility to take care of.
- B. Tamara - Can I ask one more question about that? Does that mean that alternates are allowed to be in closed session?
- C. Phillip - Great question. Again that is not defined anywhere. James H. I know you motioned to go into a closed session before. Where did you get that? What do you think?
- D. James H - It's a Robert's Rules term right and we don't use RR. My read would be that if it's not defined in our structure then it doesn't really have any meaning. I think our structure is pretty clear that our alternates are able to attend but not participate in our meetings. Until we change the structure that's what it says.
- E. Phillip - I agree, I feel like in the past we have had motions to do such a thing.
- F. Joe - Do we shut the recording off? Is this recording going to be accessible on ICYPAA.org
- G. Phillip - No. Is it on the backend side for council users?
- H. Joe - I thought we uploaded recordings of our meetings to the site?
- I. Rachel - Because of the way we discuss the NDAH stuff on the OC call we are anonymizing it so any time we have talked about it in the past few months those go up on the site in the secure portion.



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- c. Motion C - OC NDAH
    - i. Motion: Based on the investigation of the NDAH complaint that was submitted in October of 2019, the Operating Committee has reached a consensus that a violation of the NDAH Policy did occur. The Operating Committee therefore motions that ICYPAA Advisory Council respond to the complaint as follows: the alleged harasser be barred from all future ICYPAAAs.
    - ii. Rachel reads all information from the NDAH Investigation
    - iii. Phillip reads the motion again
    - iv. Discussion on NDAH Claim/Investigation/Motion
      - 1. *Redacted for confidentiality*
        - I. Voting:
          - 2. Mo - In favor
          - 3. Tyler - Yes
          - 4. Shannon - Yes
          - 5. Joe - Yes
          - 6. Kelsey - Yes
          - 7. Tamara - Yes
          - 8. Jared - Yes
          - 9. James H - Yes
          - 10. Katie B - Yes
          - 11. MK - Yes
          - 12. Spencer - Yes
          - 13. Katie E - Yes
          - 14. James M - Yes
          - 15. Rachel - Yes
          - a. **All in favor**
          - b. **Motion passes**
- d. Motion D - Finance
  - Motion from the Finance Subcommittee: To allocate \$15,086 from surplus funds to cover 100% of the invoice from the Boston Sheraton.
  - i. Tyler - I would say that this makes sense considering IC2020 is cancelled and this would be an appropriate use for those funds.
  - ii. Shannon - I think this is great and I'm in favor of this
  - iii. Joe - In favor



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- iv. Kelsey - In favor
- v. Tamara - In favor
- vi. Jared - In favor, thank you
- vii. James H - This is the right thing to do, I am in favor
- viii. Katie B - Great, in favor
- ix. MK - In favor
- x. Spencer - I am also in favor
- xi. Katie E - In favor
- xii. James M - In favor
- xiii. Rachel - In favor
- xiv. Mo - In favor

### Voting:

- 1. Tyler - Yes
- 2. Shannon - Yes
- 3. Joe - Yes
- 4. Kelsey - Yes
- 5. Tamara - Yes
- 6. Jared - Yes
- 7. James H - Yes
- 8. Katie B - Yes
- 9. MK - Yes
- 10. Spencer - Yes
- 11. Katie E - Yes
- 12. James M - Yes
- 13. Rachel - Yes
- 14. Mo - Yes

**All in favor**

**Motion carries**

### e. Motion E - Tech

Motion: Add a verification question to the ICYPAA facebook group that will ask new members to join the group: "Are you a member of AA or do you have a desire to stop drinking?"

- i. Shannon - I don't really have anything to add but I think it would be a great idea and I'm in favor of it.
- ii. Joe - I'm on tech so I was already a part of this discussion, I'm good.
- iii. Kelsey - In favor
- iv. Tamara - In favor. I am uncomfortable with the line that says, "While we know



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that there is little to do to verify existing members". There are a lot of committees that have done things to verify existing members and I think that there is a lot that can be done. I think its talked about often. That's just my point on that but I will vote in favor of the motion.

- v. Jared - In favor, I think it would be good to have something there. Especially with people spamming and adding a lot of people into different groups this will keep people from getting in here.
- vi. James H - After a lot of thought and reflection over the last probably year and half I've really come to the belief that AA groups and service committees have no business conducting business on FB of any kind. While I appreciate the intent of the motion I'm just opposed to the whole concept so I will abstain on the motion.
- vii. Katie B - I'm in favor of this
- viii. MK - I'm in favor
- ix. Spencer - I'm also in favor
- x. Katie E - In favor
- xi. James M - In favor
- xii. Rachel - In favor
- xiii. Mo - In favor
- xiv. Tyler - In favor

- 1. Voting:
  - a. Shannon - In favor
  - b. Joe - In favor
  - c. Kelsey - Yes
  - d. Tamara - Yes
  - e. Jared - Yes
  - f. James H - Abstain
  - g. Katie B - Yes
  - h. MK - Yes
  - i. Spencer - Yes
  - j. Katie E - Yes
  - k. James M - Yes
  - l. Rachel - Yes
  - m. Mo - Yes
  - n. Tyler - Yes

**i. Yes - 13**

**ii. Abstain - 1**

**iii. Motion carries**

- f. Discussion Point A - OC



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**Discussion Point:** Over the years our refund policy has been flexible with some committees enforcing a strict no-refund policy and others allowing refunds upon request. Whether the 62nd ICYPAA in New Orleans is postponed or takes place as planned, it's conceivable to see an influx of refund requests. How do you feel about the offering of refunds and do you feel it should be a host or AC decision?

- i. Phillip - My desire would be to come out of this with a motion. These guys need an answer because they're kind of in limbo. So with that in mind, are there any clarifying questions?
- ii. James M - The host isn't able to, right now, give out refunds is that correct? They would have to contact Tech and they would then issue the refund?
- iii. Phillip - Yes, that's correct.
- iv. James M - In their addendum it says that "we" would do all of the work when that's not actually the case unless we give them full access to the backend system. Which it kind of sounds like they're asking for with this as well.
- v. Phillip - I can't answer on their behalf. Josh's sentiment to me is that they are willing to do more than it takes to take any burden off of us but no we would not be granting them access to the backend.
- vi. James H - If I buy a "Make YPAA in Person Again" trucker hat and decide I don't like it can I get a refund on that?
- vii. Shannon - Do they have a rough idea for how many people have asked for refunds already?
- viii. Phillip - I want to say less than 5.
- ix. Phillip rereads the discussion point.

### Discussion:

- g. Joe - I do not like the no refund policy. It's not the move that we made as a host committee. It was presented kind of wishy washy to us, like the merch thing. Where the registration chair came to me complaining that someone wanted a refund and I was like, "Just handle it" and she handled it her way by talking to Spencer who issued a refund. She then let me know and it came up in conversation with Lindsay and she said that's probably the best way to handle it but that being said. I think it's a host committee decision and if it's our decision, not to harp on this but, those HCR really need to be updated to say that stuff. I think it's a host decision.
- h. Kelsey - I think it is also a host committee decision. Especially because right now we don't have a definitive decision whether it's going to happen or not. They're on the ground and dealing with it in real time so I think definitely their decision to make and I think we want to respect that. I think if that is the stance they take then we will still probably get a few emails about refunds - if a lot of people aren't asking for them



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- then hopefully that's just how it goes. I think it's a host decision.
- i. Tamara - I came into this not knowing, in light of saying "if we postpone that's probably going to be a host decision" I can't imagine why this would be an AC decision. It would be their decision whether or not to postpone, but not their decision about refunds? That doesn't make any sense. In light of that, I would support Josh in having the whole committee vote on it. It sounds like the steering committee was unanimous but I would like to know the group conscious of the whole committee. I think it's a host decision but the whole of the committee, not just steering.
  - j. Jarad - I think like Tam said, if we are leaving the judgement call about postponing to the host committee or at least in collaboration, I don't think it should solely be our opinion on this. It seems they've made a determination and my only concern is that they're acting out of economic insecurity. I can see projections or why they feel they need to do this so that's what I got.
  - k. James H - We gave refunds, only the few that were asked for, and we just gave them their money back. Obviously we were in a much different situation than this. I support their right of decision on this and I'm personally in favor of giving people their money back if they don't want to come to the conference. But I get where they're coming from. I get the feeling there is a lot of fear in this letter and that's more than understandable. I actually think that going this route they'll make things worse for themselves. They're going to feed the trolls by making a very definitive refund statement whereas if they just kind of played it cool and told people they were rolling their registration over to next year it would probably pass by with a windbird but I'll stand by whatever they decide to do.
  - l. Katie B - I agree with a lot that has been said. I feel kind of indifferent about it but I do think it should be a host committee decision. I will say I feel like they would be better off not making this blanket statement. I'm registered and I'm not going to ask for a refund. I think a lot of people would be fine with the postponed thing or they would be like "turn my reg into a scholarship". Of course some people might want their money back but I agree that this could cause more issues but that if this is what they want to do then let them do it.
  - m. MK - Yeah this is a tough one. I've spoken with Josh a bunch and I don't have this exact experience with chairing but I do have the experience of being scared of stuff happening on a smaller scale and think we need to preemptively build policy to prevent it. I think that can be a short sighted approach to take and it's a very common approach to take when you're scared. Reasonably so because this is a crazy situation but I do think this decision, depending on how it is executed, has the potential to affect ICYPAA as a whole and future conferences. If it starts some bad will from people who can't get their money back. I think it's really hard to say no to people who say, look I lost my job, I need this money back. To me I just don't know



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- how a blanket policy is going to work and I'd be interested in being collaborative.
- n. Spencer - I fully think this is a host decision. I would just hope that all of this is relayed back to them, just because it could be a strong stance to take. There might just be 5 people asking for refunds the remainder of the time, I don't know. My advice would be to handle it on a one on one basis. If this is what they strongly believe then I will support them.
  - o. Katie E - I think this is a non-issue so far. My experience being the chair, we had very few refund requests and if we did have them, we granted them. That situation is obviously very different than what they're going through but I think a blanket statement would have some repercussions and a lot of people would be upset. People may be asking for refunds because of their personal financial issues. I just don't think a blanket statement is the way to go about it. Handling it one on one might be the right call. Dealing with it as it comes along.
  - p. James M - My initial thought was yeah let's make it a host committee decision and then thinking about that, that might change year to year. So going into next year when would that decision be made by the host. They would have to make that call before they're awarded to either have it or not have it. I think it's weird to have a black and white policy, yes or no. If it's a host or AC decision then steps need to be taken after that.
  - q. Rachel - I definitely can empathize with the position that they're in and I too, hear a lot of fear in this letter, which is completely understandable. I do personally think it should be an AC decision based on the fact that it could have long lasting effects on ICYPAA as a whole far beyond the Louisiana conference. I also think it's a bad idea to enact a policy after a large portion of their registrants have already registered. They had no knowledge of the refund policy, they were not told they could not get a refund. So we're potentially dealing with a lot of people who would be roped into a policy that potentially they may not have agreed with.
  - r. Mo - Josh's letter was very compelling, I read it a few times to get a feel for where they're coming from. As has been said by many other people I did read a lot of fear in that. I don't have that experience but I can understand. One of my concerns is that whether we like it or not there will be a comparison to the international conference which fully refunded everyone, no questions asked. I also know that's not happening right now and we would potentially be postponing but there would be a comparison there. I also was thinking, as we're talking to the bids on the one on ones we've told them over and over that we'll come at their bid books from a human approach and I just really hope that host will do the same with their attendees.
  - s. Tyler - I think I would lean towards it being a host decision. I think I would be opposed to having an absolute no refund policy. Just my opinion, I don't think that as of right now a lot of people are going to want refunds - I think that if the conference would be postponed and there was a influx of people wanting refunds, I think James



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also mentioned, letting people know that their registration would roll over but also let them know that they'll have a whole year to get more registrations and outreach. That would be a lot of time, if they are having economical fear which is obviously present in this letter, to kind of make that ground up. I don't think a lot of people will end up asking for refunds.

- t. Shannon - I certainly think it's unfortunate that the host committee didn't decide this closer to the time they were awarded. I know when we were awarded our registration chair said we weren't going to do refunds. That was decided at committee, and was discussed everywhere - that was fine because that was our policy. I agree there is a lot of fear in this letter and I think that for them I would say that this is a host committee decision but I would also say really encourage not making decisions out of fear. There are some excellent stories about it in the 12&12. I don't think that that's any way to make a decision so I hope they have an informed group conscious moving forward.
  
- u. Phillip - Alright that was some good discussion. I would take away that more people than not feel that this is a host decision but more people than not believe there shouldn't be a strong no refund policy. Where that leaves us is in a situation where we can grant them the autonomy to roll with it on their behalf, obviously I will convey everything to them, but you guys have all read the letter just like I have. If we proceed as is, I can let Josh know that we had a discussion point, took consensus at the meeting, and by and large people felt this was your call to make and that also a whole lot of people feel the very firm no refund policy may be a little tone deaf in today's situation. From there they would probably discuss it and opt to use this sentence that's in the letter. What I'm saying is that if we proceed from here, don't be surprised if this ends up in there if I can't talk them out of that. I would entertain a motion to make a firm statement one way or the other but in place of that this is how I will proceed.

### F. Announcements

- a. *Next annual business meeting will be held on September 3rd, 2020*

### G. Closing

- a. **Shannon motions to close**
  - i. **EVERYONE seconded**
    - 1. **Motion passes**



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**Advisory Council Chair Report for May 3, 2020 Quarterly Business Meeting**

**62<sup>nd</sup> ICYPAA Host Committee**

- Communication with Host Committee
  - Remained in very regular contact with Host Committee chair Josh C for regular check-ins and for various other items as they've arisen
  
- Registrations as of 4/28/2020
  - Registrations: 955
  - Scholarships: Fund contains \$1,545
  - Registrations have essentially stopped as a result of COVID-19
  - Solicited feedback for Host regarding lanyards
  
- Hotel and AV
  - Josh, Mary Kate and myself had a conference call with our salesperson, who is still on staff, on Friday 04/24 to discuss options for the 62<sup>nd</sup> ICYPAA including what a September conference might look like and postponing into 2021.
  - Room Block

<b>Block and Pickup Report</b>							
<b>HYATT REGENCY NEW ORLEANS</b>							
<b>ICYPAA Conference 2020</b>							
<b>Booking Number: 26844189</b>							
<b>Report Generated: Tue Apr 28 20:33:39 CDT 2020</b>							
*After cutoff date, block values change to zero. Cutoff dates are noted in the Total Group cell in column A.							
Group/Sub Group	Inventory	2020-09-03	2020-09-04	2020-09-05	2020-09-06	2020-09-07	Total
YPAA 2020-08-21 Total Group	Original	402	602	602	51	10	1719
	Block	402	602	602	51	10	1719
	Sold	395	436	435	168	56	1672
	Available	7	166	167	0	0	340
YPAA/STAFF RATE	Block	20	20	20	20	0	100
	Sold	0	0	0	0	0	0
	Available	20	20	20	20	0	100
YPAA/YPAA	Block	370	570	570	25	10	1570
	Sold	383	424	423	162	56	1623
	Available	0	146	147	0	0	293
YPAA/COMP SUITE	Block	1	1	1	1	0	5
	Sold	1	1	1	1	0	5
	Available	0	0	0	0	0	0
YPAA/CONCESSION	Block	11	11	11	5	0	44
	Sold	11	11	11	5	0	44
	Available	0	0	0	0	0	0

- Budget and Finances
  - Current balance: \$21,824.00



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- Host has implemented a spending freeze in light of the stagnant income resulting from COVID-19
- The host committee is at a virtual standstill in terms of generating registration income, though the recent online events netted:
  - Modem to Modem Digital Event - \$183.50
  - Traditions in the Virtual World - \$145.00
- See Treasurer's Report
- Program and Entertainment
  - Skeleton Program was submitted to AC for review
  - Host is making revisions and crafting responses to our input
  - Host has their 4 main speakers selected
  - Spoken with DJs regarding pricing and availability
- Pre-Conference Event
  - They have a proposed budget for a mardi gras parade with beads, snow cones, and police escort for \$2,725
  - Most vendors are currently stating "no large gatherings"
  - Working on determining a budget and then will go from there
- General Service
  - Grant was elected as new Gen Svc Chair
  - Working on HIPAA compliance in order to take virtual meetings into facilities
- IT/Web
  - Host elected a new Website Chair
  - Host believes they are ready to setup their Wordpress website
  - Host would like to sell pre-merch through a 3<sup>rd</sup> party website so as not to carry the overhead of the inventory, similar to WEBYPAA's approach
  - Conducted icypaa.org site review with Host to comb through any remaining back of house registration issues
- Graphics/Merchandise
  - Host would like to sell limited quantity pre-conference merch via their website
  - Ideas include:
    - Trucker Hat: Make YPAA In Person Again
    - Shirt: YPAA: It's Contagious
    - Neck Gaiters that double as masks with ICYPAA Logo and music notes on them



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- Coffee mug with funny, relevant Rona content
- Host to begin brainstorming on hoodie, shirt and tank tops for conference merch
- Outreach
  - Host is developing a virtual/social media campaign
  - Series of videos forthcoming centered on interacting from home
    - Footloose Dance Challenge
  - WEBYPAA
  - ICE Cream Social
  - Host struggling with not being able to attend various YPAAs
- Events
  - Online events are rolling and keeping people engaged
  - Ice Cream Social, Modem to Modem, etc
  - Again, Host is frustrated by inability to throw traditional events

#### Active Bid Committees

- 278
- Arkansas
- Austin
- DAYPAA
- DCYPAA
- Florida
- Las Vegas
- Norcal
- Pennsylvania
- Twin Cities

#### Advisory Council

- Sent Mailchimp blast and Facebook Announcement regarding COVID-19
- Spoke to multiple members of the ICYPAA Advisory Council who served 2005-2006 in search of ESH
- Correspondence with Tech Chair, Host Chair and eMarketed regarding website
- Contacted individual to apprise them of outcome of NDAH Claim, individual asked to be informed at a later date in a different setting, have not heard from them since
- Participated in NDAH Claim investigation



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- Participated on conference call with our lawyer regarding our current hotel contract and COVID-19 implications
- Submitted speakers for IC2020
- Was informed of cancellation of IC2020
- Held video call with 2 members of ISCYPAA Advisory Council who were seeking some ESH on cancelling/postponing their conference
- Attended ICY Connects
- Attended 1:1s as available
- Attended all subcommittee and Ad Hoc meetings as available
- Approving posts/new members into the Facebook group regularly

If you have any questions, please feel free to reach out.

In Service,  
Phillip C., ICYPAA Advisory Council Chair  
[advisory-chair@icypaa.org](mailto:advisory-chair@icypaa.org)

## Advisory Council Quarterly/Annual Business Meeting

<b>Position</b>	<b>Co-Chair</b>
<b>Meeting Date</b>	<b>5.3.2020</b>

<b>Committee Chair</b>	n/a
<b>Committee Members</b>	n/a

<b>Report</b>
<p><b>Committee/Position Responsibilities:</b></p> <ul style="list-style-type: none"><li>● In the absence of the Chairperson, shall accept the full duties of the Chairperson.</li><li>● Keep completely informed on all ICYPAA matters.</li><li>● Be one of three signatures on all Council bank accounts.</li></ul> <p><b>Report:</b></p> <ol style="list-style-type: none"><li>1. Attended and participated in Operating Committee calls</li><li>2. Attempted to communicate with NDAH training orgs</li><li>3. Responded to emails requesting Co-Chair input</li><li>4. Maintained consistent communication with Phillip, contributing input when requested on specific documents and various topics</li><li>5. Remained current on Subcommittee, Bid Committee and Host Committee business through the reading of minutes</li><li>6. Served as the Chair of the Hotel/AV and Ad-Hoc IC2020 Subcommittees, a member of the Finance Subcommittee</li><li>7. Worked with Host Committee Chair and Hotel Chair on hotel-related issues/questions</li><li>8. Attended 1-on-1s and ICY Connects</li><li>9. Provided detailed feedback on host committee program and other documents</li></ol>

ICYPAA Advisory Council  
 Treasurer's Report  
 May Quarterly Business Meeting  
 Sunday, May 3, 2020

- **Total Cash on Hand, as of 4/27/20, TOTAL = \$113,648.07**
  - Chase = \$83,353.11

JACOB OF YOUNG		Total available balance
		\$83,353.11
\$26,533.19 <small>Present balance</small>	\$0.00 <small>Available credit</small>	<a href="#">Transfer money</a>   ...
\$1,810.00 <small>Present balance</small>	\$0.00 <small>Available credit</small>	<a href="#">Transfer money</a>   ...
\$6,598.63 <small>Present balance</small>	\$0.00 <small>Available credit</small>	<a href="#">Transfer money</a>   ...
\$18,451.12 <small>Present balance</small>	\$0.00 <small>Available credit</small>	<a href="#">Transfer money</a>   ...
\$29,960.17 <small>Present balance</small>		<a href="#">Statements</a>   ...

- Bank of America = \$30,294.96

**Young People**

ter

y business with this powerful tool.	
	<b>\$2,880.00</b>
s locked	
	<b>\$27,414.96</b>
s locked	

- **Advisory**
  - Filed Periodic Report for Colorado Secretary of State.
  - Requested filing extension for 2019 taxes.
  - Continue to update QuickBooks.

- **Host**
  - 62<sup>nd</sup> Host
    - Communication with Shawn R. (62<sup>nd</sup> Host Treasurer) and Josh C. (62<sup>nd</sup> Host Chair) regarding their budget and finances.
    - Current balance (as of 4/27/20) = \$26,533.19
  
- **Other**
  - Continue to assist as an admin to the ICYPAA Facebook Group with post and member approval.
  - Also serve as the Chair of Bid Development and member of Finance subcommittee and Accessibilities Ad Hoc.
  - Organized an AA speaker meeting for Current Advisory Council members; Saturdays at 7:30pm CT on Zoom.

In Service,

Mo H.



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### **Advisory Council May Quarterly Business Meeting Secretary Report**

The following actions have taken place since the last quarterly meeting:

- Took minutes at the monthly Operating Committee Meetings
- Sent out all minutes to Advisory Council members
- Posted recording on the website under the secure council section
- Remained informed by reading minutes sent in by the various bid committees
- Maintained the order of the ICYPAA Google Drive
- Responded to emails received at [advisory@icypaa.org](mailto:advisory@icypaa.org) and/or forward them to the appropriate people
- Approved members/posts and acted as an admin on the FB page
- Participated in an NDAH Investigation
- Worked with our lawyer to maintain our trademark and resubmit a new trademark for our new logo
- Worked with a data lawyer in regards to the data leak and possible next steps
- Organized reports, minutes, motions, etc for the quarterly meeting
- Participated in the Tech, Bid Dev, and IC2020 subcommittees

Your Friend in Service,

Rachel B.

ICYPAA Advisory Secretary

[advisory-secretary@icypaa.org](mailto:advisory-secretary@icypaa.org)

## Advisory Council Quarterly Meeting

<b>Committee</b>	<b>Hotel Subcommittee</b>
<b>Meeting Date</b>	<b>5.3.2020</b>

<b>Committee Chair</b>	<b>Mary Kate R.</b>
<b>Committee Members</b>	<b>James H., Shannon C., Kelsey B., Katie B., Phillip (ex-officio)</b>

<b>Report</b>
<p><b>Committee/Position Responsibilities:</b></p> <ol style="list-style-type: none"><li>1. Conduct the hotel contract negotiation and signing process</li><li>2. Conduct the AV contract negotiation and signing process</li><li>3. IGR for bid requirement 11 (hotel contracts) and 12 (AV contracts)</li></ol> <p><b>Report:</b></p> <ol style="list-style-type: none"><li>1. Subcommittee held meetings in March and April</li><li>2. Subcommittee has fielded hotel-related questions from various bid committees via phone and email</li><li>3. Liaised with assigned bid committees</li></ol> <p>Next Hotel Subcommittee meeting to be held: Monday, 5/4/20 at 6:30p PST/8:30p CST/9:30p EST</p>

## Advisory Council Quarterly Meeting

<b>Committee/Position</b>	<b>Bid Development Subcommittee</b>
<b>Meeting Date</b>	<b>05/03/20</b>

<b>Committee Chair</b>	<b>Mo H.</b>
<b>Committee Members</b>	<b>Rachel B., James H., Jared M., Tyler S., Joe R., Katie B., Mikiel P., Phillip C. - Ex Officio</b>

<b>Report</b>	
<ul style="list-style-type: none"> <li>● Since the February Quarterly Meeting, the Bid Development Subcommittee has met 3 times (February, March, April) and hosted 3 ICY Connects (February, March, April).</li> <li>● ICY Connects:               <ul style="list-style-type: none"> <li>○ Topics = (February), Service (March), “How It All Goes Together” (April)</li> <li>○ We have wrapped up our final ICY Connect session for this current cycle. Our focus this year was to scale back on specific bid requirement focus and increase bidder engagement.</li> </ul> </li> <li>● One-on-ones with Bid Committees               <ul style="list-style-type: none"> <li>○ Met with the following committees during the 1<sup>st</sup> session: Twin Cities, 278, Austin, DCYPAA, Nor Cal, Pennsylvania</li> </ul> </li> <li>● Disbanded Bid Committees               <ul style="list-style-type: none"> <li>○ Since the February Quarterly, the following bid committees have disbanded:                   <ul style="list-style-type: none"> <li>i. Georgia, Hawaii, Phoenix</li> </ul> </li> </ul> </li> <li>● We have begun conversations and brainstorming around how we as Bid Development and Advisory Council as a whole can support bids if the 62<sup>nd</sup> ICYPAA is postponed. If you have any thoughts, please feel free to send us an email at <a href="mailto:biddev@icypaa.org">biddev@icypaa.org</a>.</li> <li>● Communication               <ul style="list-style-type: none"> <li>○ We continue to respond to emails, fb messages, texts &amp; calls.</li> <li>○ Updated Google Drive has been updated with ICY Connects and One-on-Ones</li> </ul> </li> <li>● Current Bid Committees (11):               <ol style="list-style-type: none"> <li>1. 278</li> <li>2. Arkansas</li> <li>3. Austin</li> <li>4. Colorado</li> <li>5. Detroit (DAYPAA)</li> <li>6. DCYPAA (Desert Cities)</li> <li>7. Florida</li> <li>8. Las Vegas</li> </ol> </li> </ul>	

9. Nor Cal

10. Pennsylvania

11. Twin Cities

- Next Subcommittee is Thursday, May 21, 2020 at 8:00 PM ET/7:00 PM CT/5:00 PM PT.

## Advisory Council Quarterly/Annual Business Meeting

<b>Committee</b>	General Service Subcommittee
<b>Meeting Date</b>	May 3, 2020

<b>Committee Chair</b>	Shannon C.
<b>Committee Members</b>	Tamara S., Veronica O., Katie E., Tyler S., James M., Portia M., plus Phillip C., ex officio.

<b>Report</b>
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**Committee Responsibilities:**

The purpose of the ICYPAA Advisory Council General Service Subcommittee shall be:

- Communicate with GSO on issues related to young people (including ICYPAA’s participation in the A.A. International Convention).
- Collaborate with AAWS and The Grapevine to increase the awareness and involvement by attendees of ICYPAA in General Service.
- IGR for Bid Requirements 3 (engagement in AA’s Three Legacies), 4 (Host Committee Responsibilities), and 6 (activity schedule).

**Report:**

Since the last Advisory Council Meeting in February, the General Service Subcommittee met two (2) times, and took the following actions:

- 62<sup>nd</sup> Host Committee
  - This year’s Host Committee has decided to focus on three items in their service program:
    - 1) Corrections – expanding on their bid committee work with Angola prison by having a panel with five “lifer” prisoners as panelists who found AA behind the walls alongside other non-AA members including a judge;
    - 2) Tibet – this year’s HC is working with young people in Tibet to be included in this year’s conference in a digital format. Members in Tibet are currently on lock down and since only one meeting spot had been used for digital communication between Tibet YP and Host this has been put on hold for the moment until members in Tibet can attend in one spot again;
    - 3) Continuing to work with the ASL community to have a reverse meeting/workshop at this year’s conference.

- The HC has a new Service Chair who is also working with treatment centers across the state in order to carry the message digitally during the COVID-19 pandemic where clients are no longer attending outside meetings.
- Grapevine Project
  - Josh E., non-trustee director of the Grapevine sat in on our February subcommittee meeting to discuss a more detailed plan on the idea of having a platform for ICYPAA on the new Grapevine website. In summary, this would be a page where we would create content for young people by young people in whatever format we chose, provided we keep personal anonymity (no full faces). Essentially this could take the form of recorded meeting, past video projects from our Host Committees, a conversation about AA topics between two friends, etc. There is no time limit for the length of the content. We would be responsible for providing the content to the Grapevine and they would ultimately decide what is posted.
  - Phillip sent an email out to full council to gather feedback prior to our next quarterly call on any concerns AC may have. Little feedback was received however, the committee felt we should move ahead. We elected Katie as our point person for collecting content so please be in touch with her if you would like to submit anything for this project.
- The General Service subcommittee also hosted ICY-Connect on March 22<sup>nd</sup> with good feedback and great discussion.
- ISMYPAA Planning
  - Attendance has been low at monthly meetings with no one attending February or March's meetings. Discussion was had on if to continue with this given the current digital format of most meetings at this point and there seemed to be some interest in council participation. Links for May's meeting will be sent out in hopes of gained attendance.

As always, your questions and comments are welcomed. Thank you.

Respectfully Submitted,  
Shannon C., Chair, General Service Subcommittee

**Advisory Council Quarterly Business Meeting**

<b>Committee/Position</b>	<b>Finance Subcommittee</b>
<b>Meeting Date</b>	<b>5/3/2020</b>

<b>Committee Chair</b>	<b>Chris B.</b>
<b>Committee Members</b>	<b>Mo H., Spencer W., Mary Kate R., Kelsey B., James M. , Phil C. – Ex Officio</b>

<b>Report</b>
<ul style="list-style-type: none"><li>● Since the quarterly business meeting in February, Finance has met two times.</li><li>● Reviewed the Treasurer’s Report and ICYPAA’s financial health</li><li>● Maintained contact bid committees on finance related matters and answered questions as needed</li><li>● Discussed the Sheraton motion and prepared an updated motion for review at May’s business meeting</li><li>● Review finance related RBD gaps on icypaa.org (finance reports not updated since the 56<sup>th</sup> ICYPAA) and are working to upload all historical finance reports for the 57<sup>th</sup> through the 61<sup>st</sup> ICYPAA, over the next month.</li><li>● Brainstormed on ways that we can support bid development on finance related bid requirements and also sought input from bidders on Facebook as well as via our liaisons</li><li>● Discussed and agreed to create a welcome packet for new bid committee treasurers, onboarding them to the resources that are available.</li><li>● Agreed to update the Finance Manual by the Annual Business Meeting to create a helpful transition document for future treasurer’s and finance committees.</li></ul>

Hey y'all!

Here's what's been going on with the tech subco the last few months;

We've finished and launched the recordings from the 61st ICYPAA on [ICYPAA.org](http://ICYPAA.org) and sent out communication via Mailchimp.

Our contract with our app vendor has expired and we are in the process of negotiating a new contract since there are new features and solutions for some of the issues we've had with the app in the past.

We've been updating the RBD section of the site and fixing bugs as they come up.

Also tech has taken the discussion point we brought to the last quarterly and a motion has been drafted and brought to this meeting to add a verification question for new members to our Facebook group. Coming up we will be sending out an RFP to get quotes from website vendors, working with our app vendor on getting everything updated, and auditing our logins (Mailchimp, zoom, etc) to make sure we are getting the best prices and services possible. I want to go outside. Cheers!

April 26, 2020

Below is the 2020 1<sup>st</sup> quarter archives update:

I hope this report finds everyone safe and healthy in the wake of the current COVID-19 pandemic. Under the current quarantine, the archives collection remains safe and secure at my house in Atlanta with no major changes. The only change is that the 1976 ICYPAA banner has been decommissioned.

I stand ready to support the Louisiana Host committee and the Host committee's archivist as they navigate these difficult times. Know that I am available and willing to be of service in any way to support our Unity, Recovery, and Service to each other.

Thank you for allowing me to be of service.

David N.  
Atlanta, GA

## Advisory Council Quarterly Meeting

<b>Committee/Position</b>	<b>Ad-Hoc IC2020 Subcommittee</b>
<b>Meeting Date</b>	<b>5.3.2020</b>

<b>Committee Chair</b>	<b>Mary Kate R.</b>
<b>Committee Members</b>	<b>Rachel R., Shannon C., Joe R., Jared M., Sara A.</b>

<b>Report</b>
<p><b>Report:</b></p> <ul style="list-style-type: none"><li>● This ad-hoc subcommittee has been (in)formally renamed “The Committee to Plan Parties”</li><li>● Subcommittee met one time since last quarterly meeting (March)</li><li>● Subcommittee discussed desired programming for hospitality suite, based on costs provided by the hotel and in-house AV company (dances, potential for additional pre-dance entertainment feature, highlight the Host Committee, meet and greets – past &amp; present council + general)</li><li>● Subcommittee discussed internally then communicated with Host Committee as to their participation/presence in the hospitality suite</li></ul> <p>No More Ad-Hoc IC2020 Subcommittee meetings to be held due to cancellation of IC2020</p>

## Advisory Council Quarterly Meeting

<b>Committee/Position</b>	<b>Ad-Hoc Accessibility Committee</b>
<b>Meeting Date</b>	<b>05/03/20</b>

<b>Committee Chair</b>	<b>James H.</b>
<b>Committee Members</b>	<b>Mo H., Tamara S., Tyler S., Robert C., Kendall S.</b>

<b>Report</b>
<p><b>Report:</b></p> <ul style="list-style-type: none"><li>● Met to several times to review research, review results of discussion point, and determine path forward to the Annual Meeting</li><li>● Reported on work in our four key areas<ul style="list-style-type: none"><li>○ Review of existing AA literature and gather experience from trustees and other AA servants – Some progress here, with committee continuing to seek out experience</li><li>○ Review ICYPAA Advisory By-Laws and Host Committee Responsibilities to determine if any modifications need to be made on account of accessibilities – Reviewed results of discussion point and determined to move forward with a suggested change to the HCRs at our Annual Meeting</li><li>○ Reach out to non-AA conferences and organizations to gather experience- Significant progress here with excellent feedback gathered from a variety of other organizations</li><li>○ Specific outreach to deaf community for experience and feedback – Continue to expand our outreach here, participating on several Facebook groups</li></ul></li><li>● We will be presenting a motion at the annual business meeting to adopt a change to the HCRs as well as a best practices document for accessibilities</li><li>● Big shout out to our Alternates, Kendall and Robert, who have been really participating in this committee</li></ul>