



ICYPAA Forum Report
Friday, August 18, 2017, 2:00-4:00 p.m.
59th ICYPAA - Chicago, IL

- Serenity Prayer
- Opening Remarks (Advisory Council Chair)
- Advisory Council Introductions

REPORTS

Chair - Lauren A.-V.

I have spent this year communicating with the Host Committee Chair, Advisory Council members, Bid Committees, and the general public of ICYPAA Nation. I attended ICYPAA University's educational and Individual Bid Committee Webinars, kept informed of, and assisted where needed in the business of the Advisory Council subcommittees, and participated in the IGR phase of our Site Selection Process.

The following is a summary of actions since the 58th ICYPAA:

- Host Committee
 - Made myself available to answer any questions/concerns that came up throughout the year
 - Facilitated Host Committee Elections, attended site visits, advised regarding Host Committee Guidelines, budget, outreach strategy, graphics, website, program, service activities, pre-conference event, merchandise sales, and committee unity
 - The Chicago Host Committee has done some great work and I look forward to seeing it all pay off this weekend
- Advisory Council
 - Appointed Committee chairs and members
 - Scheduled Quarterly Business Meetings
 - Sent thank you letters to GS guests from 58th ICYPAA
 - Helped set up new MailChimp account
 - Met with the Operating Committee monthly
 - Sat in on subcommittee meetings and did my best to keep up to date with the activities of those I couldn't make
 - Updated the ICYPAA Advisory Council Google Drive with general Advisory Council documents, and subcommittee and bid committee minutes
 - Scheduled, found facilitator, and helped run our group inventory in January 2017
 - Worked with the Operating Committee to review several claims under our NDAH policy, developed proposed responses, participated in investigations, facilitated



emergency business meetings when necessary, completed final reports and communicated with complainants and complainees.

- Served as one of the Admins for the ICYPAA Facebook Group, reviewed posts, removed posts and sent warnings and/or removed members as necessary
- Contacted Facebook multiple times to try to get an Admin re-added to our Advisory Council FB page
- Organized this year's Past & Present Advisory Council Breakfast for the 59th ICYPAA in Chicago
- Announced Archivist elections in Past & Present Advisory Council FB group
- Sent important reminders, timelines, number of printed bid books, and other information to Bid Committees
- Compiled a list of Early Bid Review emails that need response, broken down by Subcommittee
- Attended and gave introductory welcome for ISMYPAA
- Met with the Advisory Council quarterly with two extra emergency meetings: 19 motions were passed:
 1. An NDAH complaint was discussed and resolved (11/13/16)
 2. 2017 Advisory Council Operating Budget was approved (11/13/16)
 3. Web Committee budget allocation for Technology Conference was increased (11/13/16)
 4. The deadline for bid books was changed to 24 days before the Conference, and the deadline for IGR reports was changed to 10 days before the Conference (02/12/17)
 5. The ICYPAA Bylaws were updated (02/12/17)
 6. An NDAH complaint was discussed and resolved (02/26/17 - Emergency Meeting)
 7. An NDAH complaint was discussed and resolved (05/21/17)
 8. A "Suggested Guidelines for Conducting Thorough NDAH Investigations" document was approved (05/21/17)
 9. Surplus Funds were allocated for Host Committee video project (05/21/17)
 10. Request for Host to facilitate Host Committee/Attendee Meet & Greet was approved, with funds allocated from AC budget for food (05/21/17)
 11. Seven NDAH complaints were discussed and resolved (08/13/17 - Emergency Meeting)
 12. The ICYPAA Facts, Aims & Purposes were updated (08/17/17) [PENDING]
 13. The Ad-Hoc IPCC Subcommittee was extended for another year (08/17/17) [PENDING]



Treasurer - Talbot G.

We continued to improve and maintain our financial record keeping this year, and accomplished various other tasks. Thank you to the Finance Committee for all their help.

Current state of affairs (this information is current as of August 15, 2017):

1. ADVISORY BUDGET & CURRENT SPEND:

2017 Advisory Operating Budget: \$22,000.00

2017 Advisory Current Operating Spend: \$3,041.35

2. ADVISORY ACCOUNTS & ASSETS: Below is a summary of our current assets. We still have allocations of surplus that are currently earmarked to be spent, including \$3,200 for the Technology Committee for Website Improvements, which is currently being spent on our Conference Application and \$3,068 for the Operating Committee for Attorney's Fees. This year we have spent past allocations this year on a GSO donation, a Grapevine Donation and a Chicago YPAA video project. We currently still have 5,335.37 in surplus funds that has not been allocated.

OUTSTANDING ALLOCATIONS	
Website Improvements	\$3,200.00
Attorney Fees	\$3,068.00
ALLOCATED SUBTOTAL	\$6,268.00
Remaining Surplus to Spend	\$5,335.37
UNALLOCATED SUBTOTAL	\$5,335.37

Current Account Balance: \$116,956.18



ICYPAA

International Conference of Young People in Alcoholics Anonymous
P.O. BOX 22987, DENVER, CO 80222 WWW.ICYPAA.ORG

Host 1 (...1379)

\$2,000.00
Available balance

Merchant (...3219)

\$7,197.47
Available balance

Operating (...5965)

\$31,530.45
Available balance

Host 2 (...6955)

\$21,224.17
Available balance

Savings (...2596)

\$55,004.09
Available balance

Total **\$116,956.18**



Other Points of Interest:

3. 58th ICYPAA: Tennessee held an amazing ICYPAA! The conference was self-supporting and ended up with a \$7,497.22 surplus after all expenses were paid and 20% service contributions were made.
4. **BANKING:** Chase Bank did not have a branch in Tennessee, so other banking arrangements had to be made to supplement our banking at Chase. After an exhaustive search of nationwide banks, a comparison was made and another account was opened at Wells Fargo. This decision worked out perfectly and for the most part all banking with Wells Fargo went off without any problems. After Tennessee's business had been completed, the decision was made that having another bank account was unnecessary since the Chicago Host Committee would be using our normal Chase accounts. The Wells Fargo account was closed and the remaining surplus was transferred into our Advisory Operating Account. Any future supplemental banking will be made on a case by case basis depending on the future Host Committee's needs.
5. **TAXES:** An extension has been filed on our 2017 taxes and will be filed within the next month.
6. **QUICKBOOKS:** Updating our QuickBooks account was a main priority for me in 2016-2017. In the last quarter of 2016, I spent several weeks updating all five of our accounts in QuickBooks. Previously only our operating account and savings account was accounted for in QuickBooks since these were our main accounts where nearly all of our business took place. But now with all of our accounts in QuickBooks, a fuller picture of our finances may be tracked and reconciled. At the time this report was written, our QuickBooks account is up to date, with all information from our Advisory Council checking and savings account recorded.
7. **MERCHANT ACCOUNT:** Our merchant account continues unchanged and our rates continue to be competitive when compared to other providers in the marketplace.
8. **BUDGET:** In the past our budget process was where the Advisory Treasurer developed a projected budget based on past expenditures and future need and then presented this budget to the whole Advisory Council for a vote. In order to achieve greater oversight and collaboration, while at the same time adhering to the Council Bylaws, the process was slightly altered this past budget year and now, the budget creation began in the Finance Committee and then was presented to entire Council for a vote. This change appears to have been very successful and provided for a smoother budget creation and acceptance process.
9. **HOST:** This year I helped review the Host budget, stayed in contact with the Host treasurer and purchased GL insurance for the conference.
10. **MISCELLANEOUS ACTIVITIES:** I filed our "periodic report" with the Colorado Secretary of State to maintain our non-profit status, I have worked with the finance committee to add credit building services through acquiring a secured business credit card.



Co-Chair - Lindsay S.

Committee/Position Responsibilities:

- In the absence of the Chairperson, shall accept the full duties of the Chairperson.
- Keep completely informed on all ICYPAA matters.
- Be one of three signatures on all Council bank accounts.

Report:

1. Attended and participated in all Operating Committee meetings
2. Remained informed on ICYPAA matters by reading Subcommittee minutes, Host minutes/ emails and Bid Committee minutes
3. Participated in Chicago site visit and assisted with Host Committee elections
4. Assisted the Chair at her request with various tasks
5. Served as one of the 3 admins on the ICYPAA Facebook page
6. Participated in NDAH investigations
7. Participated in all
8. Provided insight and experience related to various Host Committee issues as requested by the Chair
9. Remained available and willing to assist fellow Advisory Council members as needed

Secretary - Darren F.

Secretary's Responsibilities (short version):

- Create and maintain council documents including but not limited to minutes, reports, recordings, IGR, and correspondence in an appropriate file sharing environment
- Maintain the e-mail address for all correspondence
- Be responsible for the revision and printing of all Council documents and literature

Report:

1. Created, updated, archived and posted all minutes, documents and forms related to the 58th ICYPAA in Nashville, TN
2. Compiled the 2016 ICYPAA Forum Annual Report and sent the report out via our email distribution list
3. Created, archived and posted monthly minutes of the operating committee meetings
4. Created, updated and implemented the Google Forms for NDAH Policy, Works for Hire, and Policy Acknowledgements forms.
5. Collected contact information from AA members in Buffalo, NY for a Rehab program seeking young AA speakers.



6. Sent ICYPAA NDAH Policy, FB Guidelines and Copyright Infringement information to Ivan Lemelle, Class A Trustee on the General Service Board and Chair of Trustees' Public Information Committee.
7. Initiated procedure to remove ICYPAA from Amazon Smile, a charity donation program that we were automatically enrolled in without our knowledge.
8. Took minutes of the 2-27-17 NDAH emergency meeting of the full ICYPAA Advisory Council
9. Communicated with our lawyer about the trademark infringement situation regarding icypaahost.org
10. Forwarded the background of the 2017 GSC Agenda item regarding YPAA to the operating committee
11. Participated in the NDAH investigations process
12. Communicated with the law firm regarding the NDAH investigations process
13. Took minutes of the 8-13-17 NDAH emergency meeting of the full ICYPAA Advisory Council
14. Prepared documents for the 2017 Annual Meeting of the ICYPAA Advisory Council
15. Responded as needed to advisory@icypaa.org emails

Archivist - Kirk W.

Your ICYPAA Archives are displayed this weekend in the Mobley room (LL).

The whole of the archives are safe and sound in my home in San Francisco.

I had a lot of ideas for the archives and accomplished none of them. I look forward to supporting the next archivist in their goals. As I pack the whole archives and send them to the next archivist, I hope to inventory the items into a master spreadsheet for reference.

I did connect with one member this year who is bringing materials to donate.

The ICYPAA Archives are always taking donations from members with items from past conferences. We also welcome pictures of items if the current owner isn't ready to part with their t-shirt from 1972. If you meet someone in your area who might have archive materials from conferences they attended please do offer to help them donate them?!

58th ICYPAA Chair - Phillip C.

58th ICYPAA Post Conference Summary Report

The 58th ICYPAA, held September 1st-4th 2016 at the Gaylord Opryland Hotel in Nashville, TN was successful by all measures, with an emphasis on carrying the message to the still-suffering alcoholic. Here is a brief report:

Registration



Our original attendance projection of 2,000 was revised up to 2,200 one month out from the conference. The total registration number landed at 3,182 of which roughly 54% Pre-Registered and 46% Registered at the conference.

ICYPAA Registrations:	3,182 Registered	2,640 Picked Up	\$92,865.00
Scholarship Fund:			\$2,803.50
Total:			\$95,668.50

Facilities

Although the 31st ICYPAA was held in the same hotel with stories of swimming in fountains and motorcycles in hallways, the 58th ICYPAA experienced no such excitement or damage, with the only notable incidents being a cracked glass tabletop in the Hospitality room which cost \$350 to replace and the theft of the banner from above the stage. As we had received a complimentary banner hanging, there was no cost associated with this incident, though to rehang the banner after its theft would have been an additional \$500 which we were unwilling to spend.

A major bonus for our conference was our ability to book rooms well beyond our Room Block because of the size of the facility, resulting in a final tally of 2,353 room nights booked against a contracted 1,682 room nights, or 139% of our Room Block filled.

Program

Our committee settled on the theme “Our Pick Struck Gold” to interweave our musical heritage and imagery with our program of recovery. When choosing speakers, there was a deliberate attempt to provide a range of speakers from those with an emphasis on Service Work to those who were successfully dealing with life-problems. Likewise, our Panels ran the gamut of topics with a heavy emphasis on our 3 Legacies.

Outreach

Following the lead of prior ICYPAAAs, we opted to design a Social Media campaign around the hashtag “StruckGold” and easy-to-carry business cards. There was specific discussion and thought put towards creating something that felt like it had “value”. As such we opted for Gold Foil Stamped business cards that cost the committee \$1,400 for 10,000 cards.

Merchandise

Our Merchandise Chair presented the committee with an ambitious plan to launch and ship Merchandise prior to the conference for the first time through an e-commerce website that the Host Committee would actively manage. There were 1,983 total merch items sold and the overall view of the Merch #'s stand at:



Total Income:	\$39,582
Product Cost:	\$12,847
Shipping/Supplies/TN Sales Tax:	\$5,599
Total Net Profit:	\$21,136

A/V

The 58th ICYPAA used Miller Pro A/V for the audio/visual setup and opted to have the PA flown by the in-house A/V Company PSAV. While the sound quality was widely praised, Miller unfortunately did not record the Thursday night and Sunday Morning speakers in their entirety.

Miller A/V:	\$27,660
PSAV:	\$7,007.69
Total:	\$34,667.69

Finance Report

Total Revenues:	\$130,018.79
Total Expenses:	\$120,571.32
Net Profit:	\$9,447.47

20% of Profit for Contributions		\$	1,874.31	
Area 64	33.30%	\$	624.19	Minus \$5 Money Order
District 30, 31, 32, 33, 34, 36	5.55% (x6)	\$	104.02 (x6)	Minus \$5 Money Order
Middle TN Central Office	6.68%	\$	125.20	Minus \$5 Money Order
Central W. TN Intergroup	6.68%	\$	125.20	Minus \$5 Money Order
Memphis Area Intergroup	6.68%	\$	125.20	Minus \$5 Money Order
Chattanooga Area Central Office	6.68%	\$	125.20	Minus \$5 Money Order
East TN Intergroup of AA	6.68%	\$	125.20	Minus \$5 Money Order
	100.00%	\$	1,874.31	

Additional Innovations



- **Facebook Secret Site Main Meeting Stream** - Streamed all main meetings into the ICYPAA Secret Facebook page via the feed from our A/V vendor running through a 3rd party streaming box (Vaddio AVBridge) provided by Host Committee Chair.
- **“How It Works” Remote Reading** - The 58th used remote participation from a young lady in a correctional facility to read “How It Works” during the Saturday night meeting. This was achieved using a GoToMeeting session with multiple participants for both parties as well as the “tech bridge” for ingest into the Ballroom AV system and was a particularly emotional and noteworthy moment as it demonstrated the ability of technology to bridge the physical divide of AAs.
- **Grapevine Animated Video** - The 58th used a \$5,000 budget offered by the Advisory Council to commission an animated component to the story of Johnny C., recorded at the 54th ICYPAA in St. Louis in 2012. The video was shown before the Friday night Main Meeting and was highly lauded by our friends at Grapevine and GSO.
- **58th ICYPAA Highlight Video** - Video project shot with an emphasis on fun and anonymity that was recorded and edited during the conference and displayed before the Saturday night meeting.

Hotel Committee Chair - Lindsay S.

Committee/Position Responsibilities:

- Conduct the hotel contract negotiation and signing processes.
- Conduct the AV contract negotiation and signing processes.
- IGR for Bid Requirements 11 (hotel contracts) and 12 (AV contracts)

Report:

1. We completed site visits for the 59th ICYPAA in October 2016 and visited 4 properties
2. The Site Visit team, consisting of me, Darren, Joel, James and Mary Kate and Kendall from the interim host committee came to a unanimous decision and selected the Hilton which best fit our needs for ICYPAA
3. Responded to requests for feedback on Bid Committee hotel and AV contracts
4. Held a brainstorming session regarding IGR and discussed ideas for making IGR more manageable this year
5. Created content for and presented on 2 ICYPAA U Webinars
6. Completed the AV RFP and vendor selection processes for the 59th ICYPAA
 - a. RFP was sent to 9 vendors
 - b. Miller Pro Audio was selected as our vendor for the 59th ICYPAA
7. Provided feedback and support to the Host Committee related to the Hilton and AV needs
8. Completed IGRs for all Bid Committees who submitted bid books



Bid Development Committee Chair - Trey V.

Committee/Position Responsibilities:

- The purpose of the ICYPAA Advisory Council Bid Development Subcommittee shall be:
 - ◆ Maintain ongoing communications with current and potential bid committees.
 - ◆ Plan, manage and execute the ICYPAA University curriculum.
 - ◆ IGR for Bid Requirements 5 (Host Committee Guidelines) and 9 (program), content only.

Report:

1. This year the Bid Development Committee has focused on creating 9 webinars that encourage participation and interaction as well as content that is geared towards the bid requirements and engaging one on one with bid committees in an effort to build relationships with and be a resource to bid committees.
2. This year, we decided not to incorporate a Bidder Forum. Instead, we elected to change the grouping of Bid Requirements to have more than two Bid Requirements covered on some ICYP U sessions and then isolate and cover only one Bid Requirement on other sessions in an effort to expand and go further on these specific Bid Requirements than we have in the past. The Bid Requirements given their own sessions were Bid Requirement 3 (Three Legacies), Bid Requirement 9 (Program), Bid Requirement 10 (Budget), Bid Requirement 11 (Hotel) and Bid Requirement 12 (A/V). We have also changed the structure of having a Testimonial from having a Council member share their experience as a Bidder, Host Member or AC member for 5 minutes to having a member of one of the Bid Committees provide a testimonial on any experience they'd like in the ICYPAA U Session. Bid Committee elected to participate was selected by lot in each session, with the Host Committee providing the testimonial in 1st session.

The 2016-2017 ICYPAA U Schedule is as follows:

- Session #1** – How to Bid & Navigation of Website
- Session #2** – Bid Requirement 3 – Three Legacies
- Session #3** - Bid Requirements 1, 4, 5 & 8
- Session #4** - Bid Requirement 10: Budget
- Session #5** - Bid Requirement 11: Hotels
- Session #6** - Bid Requirement 12: Audio/Visual
- Session #7** - Bid Requirements 9: Program
- Session #8** - Advisory Process for Site Selection
- Session #9** – Bid Requirement 2, 6, & 7

3. The Bid Development Committee continued the tradition of offering to host a 1-hour individual webinar with the Bid Committees who requested these sessions. This year we hosted 4 individual webinars with Bid Committees. We elected to not host the Bid Summit this year and concentrated our individual committee outreach instead.



4. Attendance numbers for live ICYPAA U calls fluctuated between a high of 37 attendees and a low of 17 attendees. There were dates where conflicts such as local YPAA conferences had impacted live attendance.
5. The Committee received several Bid Requirement submissions at the deadline for early review. We compiled detailed and specific feedback for each Bid Requirement and returned our notes to the Bid Committees in a timely manner.
6. We provided audio recordings of presentation with PDFs of slides in lieu of the fully recorded video sessions as had been done in previous year. All sessions were recorded with the exception of one presentation. Worked in collaboration with Advisory Secretary and Tech Committee on this process.
7. The Bid Development Committee continued an outreach program to our bids and token bids that had been instituted in previous year where each Bid Dev member was assigned a minimum of two bid committees and possibly token bids. Four times, in middle of year, each member proactively reached out to the committee members to discuss how we might help or provide guidance and upcoming timelines or announcements. Bid Dev Members were assigned to committees they were not as familiar with personally.
8. The Bid Development Committee continued to post digital flyer for persons interested in bidding for ICYPAA or learning more about process in Facebook group 6 times throughout the year. The Bid Development Committee created a digital flyer to outreach the blog on ICYPAA.ORG website as a resource for Alcoholics everywhere. Posted this in Facebook group regularly starting in February. Committee sought and received approval of council for two-sided postcard of blog outreach graphic and new bid outreach flyer to be printed. Made printed postcard flyers available to council members to distribute at different events. We received several blog submissions from Boston and Philadelphia which were shared with Tech Committee.
9. We discussed a list of items/topics to consider for next year's Bid Development Subcommittee from our experience and as discussed in our monthly meetings and added a discussion item to annual meeting for all of council in order to consider the direction of ICYPAA U in the future, having had consistent Bid Requirements for several years.
10. We considered the deadlines for Bid Book Submissions, Early Bid Review and the Advisory IGR Process. In nature of honoring the work the bid committees do and in providing a quality review process and deliverables to the committees. We requested and received approval to move Bid Book Deadlines earlier and provide a larger timeframe for the council review process.

General Service Committee Chair - Ian S.

Committee Responsibilities:

The purpose of the ICYPAA Advisory Council General Service Subcommittee shall be:

1. Communicate with GSO on issues related to young people (including ICYPAA's participation in the A.A. International Convention).
2. Collaborate with AAWS and The Grapevine to increase the awareness and involvement by attendees of ICYPAA in General Service.



3. IGR for Bid Requirements 3 (engagement in AA's Three Legacies), 4 (Host Committee Responsibilities), and 6 (activity schedule).

Report:

Since the last Advisory Council Meeting at the 58th ICYPAA, the General Service Subcommittee met ten (10) times, and took the following actions:

1. Doors PSA "Marketing" Campaign
 - We went into the conference year wanting to put together a wrap-up letter to GSO concerning this campaign, describing our work on it last conference year and the results, as we saw them. However, we ultimately decided not to write the letter because the reporting data we wanted was not available - there was a significant loss of data when Council switched from Constant Contact to Mail Chimp, and the web analytic data we were able to obtain did not present a complete picture.
2. Crowd-Sourced Animation Project
 - We discussed whether to keep the Crowd-Sourced Animation Project on our idea list for this rotation; after much discussion, we decided to close this item.
3. Twelve Concepts Education /Service Manual Study Group
 - We discussed re-starting the Twelve Concepts education / Service Manual study group; Ultimately, we decided not to re-start it, due to lack of regular participation.
4. GV/La Viña Opt-In Campaign
 - This campaign started before the last conference, and was continued into this conference year in light of word from GV/LaViña that they received some measurable interest from the campaign, and wanted us to continue. We brought it to the new Host Committee through their Service Subcommittee, and they decided to continue the campaign. During the year, they included opt-in language at the bottom of their email blasts, along with a link to download the GV app. Host and the Web Subcommittee are gathering click through analytics as to all of the blasts, and we have tabled this item for next rotation of the subcommittee so they may decide whether to continue it with incoming Host Committee, and, if not, to prepare a wrap-up/report-back to GV as to the work done.
5. Grapevine Project at the 59th
 - Throughout the year we worked with the Host Committee to develop Grapevine Project at the 59th ICYPAA. They decided to use an allocation of \$5,000.00 of surplus funds to give away "free" (paid by ICYPAA) GV and LaViña subscriptions, including over 150 1-year GV app subscriptions and 100 LaViña print subscriptions, on a first come first served basis to attendees at the 59th ICYPAA. In addition, they worked to set up a GV audio recording booth, and a GV/LaViña workshop on how to tell their story in words as well as via illustrations.
6. Service Program at the 59th
 - Throughout the year we worked with the Host Committee to develop the Service Program at the 59th ICYPAA. We reviewed and commented upon the proposed service program,



and subsequent updates and changes made. We monitored their progress obtaining participation AAWS/GV staff, and selecting and scheduling GSO speakers. We gave feedback on the workshops and presentations planned.

7. Host Committee Video Project

- The Host Committee asked the subcommittee for approval to move forward with production of a professional video to be shown at the 59th ICYPAA, as well as submitted for inclusion in the Young People's Video Project, about Young People and AA service. The project was green-lighted by the Advisory Council at our conference call in May. Since then, the Host Committee was given its requested allocation, and the subcommittee kept track of the production, which concluded successfully.

8. GSO's "Safety in AA" Publication

- We discussed GSO's recent publication "Safety in AA", and we decided to recommend to the Web Subcommittee that a link to the GSO document, on AA.org, be posted to ICYPAA.org.

9. IGR

We held one IGR-related conference call on 8/1/17 to review bid packages submitted by bid committees for the 60th ICYPAA.

Finance Committee Chair - James H.

This year the Finance Committee continued to execute it's duties as spelled out in ICYPAA's by-laws to prepare a budget for the Advisory Council, provide general oversight and guidance, and complete IGR for three bid requirements.

Additionally, we made progress on the credit building project, and look at several of ICYPAA's policies regarding finances, for improvement.

Some highlights of our year include:

- Prepared and presented a budget to the Advisory Council for approval
- Drafted a budgeting process that enables the finance committee to properly serve it's oversight function
- Audited and managed the Surplus Funds checkbook, ensuring accuracy and transparency in the total amount of surplus fund available
- Reviewed ICYPAA's by-laws as it relates to spending authority and proposed changes, which will be resubmitted at this meeting as a discussion point
- Provided general guidance to the Treasurer
- Continued to make progress on the credit project including some next steps that need to be budgeted for that we will pass along to next year's Finance Committee



- Completed Early Bid Review the Twin Cities Bid, The Philly Bid, The Maryland Bid, The Oregon Bid, and the Boston Bid
- Completed IGR for requirements 2 (financial records), 7 (tax and regulatory research), and 10 (proposed conference budget) for 8 bid committees
- Maintained the financial health of ICYPAA through working to manage accounts and financial transactions and operating within the principles of the traditions and concepts of AA

Web Committee Chair - Rachel R.

Committee/Position Responsibilities:

- Update and maintain the ICYPAA website and email addresses
- Respond to any web related inquiries
- Communicate with host regarding web needs
- Process returns/refunds

Report:

1. Committee met monthly
2. Updated council committee's email distribution list
3. Created @icypaa.org email accounts for new council members and alternates
4. Responded to all website committee related emails
5. Made updates to the website has needed/requested
6. Submitted requests to our programmers to make updates to the website improving the function of the registration process and other general features – specifically regarding double registrations
7. Processed refunds and assisted in the investigation into double registrations
8. Conducted a Constant Contact training with the Host Committee
9. Discussed and implemented the first ICYPAA App
10. Reached out to multiple committees nationally and internationally to see if they would like to participate in our blog
11. Administrative duties involving the Secret Facebook group
12. Presented for ICYPAA U on topics related to the Web Committee
13. Set up all new incoming host data and information; merchant account, email address, temp host site, etc.
14. Will meet with the new Host Committee to review the registration system



Ad Hoc International Participation and Communication Committee Chair - Jamie P

Committee/Position Responsibilities: Examine the international service responsibilities and authorities held by ICYPAA. Work to improve participation and communication between ICYPAA and other international YPAA organizations.

This year the IPCC committee met a number of 9 times. During these meetings we did the following:

- Gradually put together a document called the “How to Start a YPAA” doc which consisted of a compiled list of suggestions (from the previous and current year) from council on how to start a YPAA committee. We also reached out to other YPAA’s in the previous year asking them to share their experience in starting a YPAA committee. This doc is now complete and available to everyone on the icypaa.org site under ‘Council’ then ‘Documents’. Please share.
- As in the previous year, we once again formed an organizing committee for ISMYPAA (International Service Meeting of Young People in AA). We held a total of 8 planning meetings. This was a collaborative effort to put together the 3rd ISMYPAA call. We had participation from committees/members from AZYPAA, SCANCYPAA, LONDYPAA, MONQYPAA, TOKYPAA, VICYPAA, SWECYPAA, and more.

The IPCC hosted the 3rd Annual ISMYPAA event while planning the event with the organizing committee. The 3rd ISMYPAA had a total of 67 attendees, including YPAA committees and attendees from 5 different continents. The theme for the event was “Taking the Leap; YPAA’s Getting Involved in Their Local Service Structures”. There were 2, 5 minute speakers, and 1, 10 minute speaker who shared on the topic.

Each committee had the opportunity to share their committee highlights each for 2 minutes. Committees that shared reports included ICYPAA, AZYPAA, EACYPAA, EDYPAA, EURYPAA, IREYPAA, ITALYPAA, KIWYPAA, LONDYPAA, Mongolia YPAA, MONQYPAA, RYUKYPAA, SCANCYPAA, SCOTYPAA, SERCYPAA, TOKYPAA, TOYPAA, VICYPAA, WACYPAA, YPAA Finland, and 5th Dimension YPAA Group. There was also a timed sharing and introduction session giving all attendees the opportunity to introduce themselves and share.

- The Fuze account that was started in the previous year in order to help YPAA’s communicate via conference call is still up and running and is currently being used by NECYPAA, EACYPAA, TQYPAA, NYCYPAA, Upstate Bid for NY, AZYPAA 2016 HOST, ALCYPAA HOTEL CTE, BOSTON BID FOR ICYPAA, YOUNG PEOPLE’S SERVICE MANUAL MEETING, ANYONE ANYWHERE GROUP OF AA, and NCCYPAA Advisory.



Ad Hoc Structure Committee - Lindsay S.

Committee/Position Responsibilities:

- Review and update ICYPAA documents as assigned by the Chair/ Operating Committee

Report:

1. The committee completed a final review of the NDAH Policy doc that was approved by Council in TN. The document was updated and is now on icypaa.org
2. Completed a thorough review of the Advisory Council Bylaws:
 - a. Reviewed and discussed minor updates to subcommittee descriptions
 - b. Reviewed the role of Alternates as outlined in the bylaws
 - c. Reviewed each subcommittee's IGR responsibilities
 - d. Updated verbiage for secretary description with input from current secretary
 - e. Modified the finance committee description to reflect current practices
 - f. Altered one subcommittee's name (web) to appropriately reflect the function of the committee
3. Reviewed the Site Selection document
4. Ensured the current version of the Host Committee responsibilities is on icypaa.org / in the Google drive
5. Began a review of the Facts, Aims & Purposes document
6. Discussed Council's feedback regarding thorough NDAH investigations and took the following action
 - a. Reviewed examples of investigation processes
 - a. Created a guide to be used by the Operating Committee in future NDAH investigations
7. Drafted a motion to update the FAP document located on icypaa.org
 - a. Removed extraneous information that was located in other documents
 - a. Added sections describing the ICYPAA Advisory Council, the Host Committee, and Bid Committees
 - b. Added hyperlinks to the other relevant information (i.e. Advisory Council Bylaws, HCRs, Bid Requirements, and ICYPAA U).

QUESTIONS AND ANSWERS

Questions and Answers Format

- Alternating Questions
 - a. Timed questions from the floor (2 minutes)



- Questions from email/internet
- Ask-It-Basket Questions
- Timed answers (2 minutes)

Q & A

- ***The NDAH policy is based on a definition of harassment that states “male or female”. Does this mean that gender non-binary people cannot harass? Why is the policy framed this way?***
 - We didn’t think of that. We will address it. Thank you.
- ***What is the most valuable suggestion/lesson you’ve learned regarding romantic relationships?***
 - Pass
- ***Why are we being asked to verbally agree to the NDAH at Registration?***
 - You are being asked to verbally agree to it as it applies to all of our attendees. When you register that is the moment you have a choice to agree or not to our NDAH policy, though I was not personally aware that verbal confirmation was taking place.
- ***NDAH policy is a topic of a lot of conversation. The council is conducting investigations of people not on any ICYPAA committee. Can you explain why that is? If the council member has personal ties to a person accused under NDAH, are they asked to recuse themselves? How many complaints have we received this year?***
 - 10 complaints. No one has recused or been asked to recuse. Our policy obligates us to consider any complaint made under the policy. We are discussing the scope of the policy and will continue to address that. It’s important to consider that we are trying to make ICYPAA safe for all attendees. So if someone says they don’t feel safe or feel unwelcome, we feel we need to pursue that and make a determination about that. We are doing our best to sort through these complaints. We welcome all feedback on this. It’s difficult for us. It’s hard to be asked to consider these things.
- ***Why is AC so biased? Why was I ignored on FB messenger? Why was I banned from ICYPAA? I feel the ICYPAA AC is biased and pushed a feminist agenda.***
 - We are trying to conduct ourselves in a principled manner. If bias comes out, it’s not intentional. If you sent an email and we didn’t respond, we apologize. If you sent a FB message personally, we may not have responded. You were likely banned for comments underneath a post that broke the FB guidelines. Multiple warnings were sent. We apologize if we offended any of our attendees. We will work to improve the best we can.



- ***NDAH will respect the confidentiality of the person making the complaint. Fear of reprisal possibly?***
 - Please email question: we will respond fully. We talk about keeping it confidential in regards to sharing with world. We go to complainant and who is complained about in order to investigate and have to discuss the situation. What do we do if it is in regards to us? It is something we should look at and we should consider what structure may help this or handle this situation appropriately.
- ***Regarding NDAH, what point do we cross the line between helping an alcoholic and policing our fellow members?***
 - We do take into consideration that the goal here is not to police behavior of individuals in AA. We are trying to determine whether a violation of our policy occurred. If it wasn't a breach of the policy, then we just clarify with both parties what the policy is and that we are all asked to abide by it. We want to keep the conference safe for all. The attendees, the newcomers, the host committee, the AC. It can be a fine line.
- ***Can we have some guidance about how the NDAH is being used? It seems to be used as a punitive instrument against members of the fellowship. Warrantees 1, 2, 3, 5. No unqualified authority, no punitive actions, etc.?***
 - We certainly take these things into consideration when we address the complaints. We are all aware of the Warrantees and do not intend that this policy be used punitively.
- ***Does political speech violate the NDAH?***
 - The policy, while being broad enough to help us all feel safe, does not specifically apply to political speech. If someone is offended by political speech, they might make a related complaint.
- ***ISMYPAA -- Has there been consideration to incorporate international YPAAs into the program of ICYPAA? To create a real international conference? Collaborating with an international YPAA to do something together, simultaneous or otherwise connected?***
 - ISMYPAA is an opportunity for the international YPAAs communicate once a year. Currently we are not exploring international collaborations with our program, but that's a fascinating idea for the subcommittee to consider in the upcoming year.
- ***When you say investigation under NDAH, what does that mean? Is a professional investigator used?***
 - We are just members of AA. We serve on this board. We aren't the police, the AA police. We are doing our best to figure out what happened so that we can make a judgement about what to do. If any law is broken, this is not something we handle, we recommend folks contact the appropriate authorities.



- ***There was a post not approved a few times. It was a video that was made about sober & trans folks stay sober. It was said that it didn't pass the ICYPAA guidelines for FB. I know there was some communication between the poster and AC. Why are cis people able to post anything they want and this content isn't approved?***
 - This post was considered and we responded fully to the submitter. The purpose of the page is simple, to outreach ICYPAA. The affiliation of the non-AA organization that produced that video was the issue. We know it sucks when your post doesn't get approved. The random nonsense people post gets through because it's ICYPAA related from the perspective of the attendee.
- ***I was on council when we drafted the initial policy. It was meant to address AC member behavior. That's why I asked about how investigations are done. Thanks for your answer. When you use words like investigation and start banning people from the conference, it sounds like police action. Why did this get expanded from our original intent? It seems that we have swung way far in one direction. Maybe too far. I don't people feeling unsafe, but the language seems like council is overstepping their authority.***
 - It expanded due to an assault at ICYPAA in 2011. We have a duty to protect our attendees. We have a duty to protect ICYPAA. We are trying to understand the scope of the policy. WE spend a lot of time in thought around these issues. WE don't know exactly where our authority ends on this. Legally, it's pretty far. Spiritually, we are in the process of sorting it out. We don't always agree, but we work towards a group conscience.
- ***How many open NDAH complaints are there?***
 - Zero
- ***I having followed closely enough to know what's happening. It sounds like we are being pretty hard on our trusted servants. It sounds like we are all learning a lot. What would you do differently?***
 - Thanks for the question. What we do with this feedback is it goes on your agenda for next year. We may refer things to appropriate subcommittees. It's a slow, methodical process that helps us incorporate the feedback and suggestions to improve.
- ***I trust that there is a process. But what things are you considering about how to handle these issues? That might be unfair to ask, but I'm really curious.***
 - We are a few years into this process. Things are coming up fast. It's a living process. We are trying to solve the issues. I'm sorry I don't know how we can fix everything right now, but if we work together and rely on the group conscience we can work to provide a safe and wonderful conference.



- ***Thanks for everything you do. I appreciate all you put into it. It's been such a big part of my sober experience. Your terms are 5-7 years, so I'm curious about the NDAH questions. What if any measures do you take to keep your experience from rolling off with you? How does the experience get passed on? Documents? I know people can be banned. In the long term, how does that info get passed on? How can we protect future attendees?***
 - Yes we are sharing our knowledge with new members all of the time. We have minutes of all of our official meetings. This year, a lot of members participated this year in the investigation process. We have internal documents about this. We apply the policy on a case-by-case basis. We are doing our best to balance things between the AA/spiritual aspects of ICYPAA and the legal aspects. The policy is written broadly so that we can make necessary decisions about how to handle each situation.
- ***Does the NDAH only apply to the conference and ICYPAA moderated websites and social media?***
 - Yes
- ***Thanks for your service. I have fire coming out of my head. Right now rape victim advocates is passing out information at a panel. Reading from the handout. There is another item. The panel that is going on right now. What the actual fuck? Could someone please explain to me how this is acceptable?***
 - Is that really happening? (Audience says host shut it down) I am not aware that is going on. We are generally aware that this Host committee had some advanced thoughts on program. We worked with them on that. I am quite certain that if any outside material were passed or outside panel was doing this. Audience - a member of operating committee was not aware that situation occurred and why it shut down) We will investigate
- ***Anonymous questions: As a victim of rape by someone that this policy protects. Why aren't the predators being addressed, when the trolls are? Why should do you think we are better served addressing trolls or predators? Why should I feel safe telling a board of strangers? Is there a better way to make the complaints? An anonymous way?***
 - There is an ability to complain anonymously. We investigate all the complaints we receive.
- ***A few years ago you were doing some really interesting work with AdWords. A lot of positive conversations started about this. Are you still doing anything with AdWords?***
 - The motion that we approved to serve AdWords campaign was a 1 year process. Last year an annual meeting we had discussion around topic. The motion did not pass to continue and nothing has happened since that time.



- ***ISMYPAA is great. Would council entertain bids via the Internet so that we can have and ICYPAA elsewhere? Let's go international!***
 - The current conscience is that there is no requirement that bids need to be in person. We would accept remote bids, and perhaps would try to organize virtual bid table visits and other appropriate methods.
- ***Can the ISMYPAA reports spell out where each of the YPAAs are from?***
 - Yes
- ***Can we consider having companions for folks who feel unsafe or otherwise aggrieved? Some kind of service position?***
 - Thanks for your suggestions.
- ***Admin of the ICYPAA FB page -- 3 members doing all of this work is a little light. Sometimes the trolls get out and run amok. Is there conversation about adding more admins?***
 - Thanks for your questions. We turned on post approvals to address the situation. We haven't discussed adding more admins formally, but we will consider.
- ***What do you need to launch an investigation? How do you keep baseless claims from being made?***
 - Currently, the process includes us receiving the claim, the OC discusses, investigations and makes a recommendation to the full council. We do not prevent baseless claims from being made. It's up to each person to use the policy appropriately.
- ***This is my sixth ICYPAA. It keeps the fire going for me. I have two major complaints. Sex Panel -- this topic in my life needs work. The topic isn't often addressed locally. I look forward to the sex panels because we get sharing that inspires change, growth and helps me. The sex panel was all LGTBQ speakers and so I didn't get to identify the way I wanted to. Why was the whole panel LGTBQ? I was confused. Then the panel about the RVA. I didn't come here to get this kind of content. What is ICYPAA coming to? This isn't AA! I'm disappointed.***
 - No one on council knew about the the RVA situation. We apologize.
- ***How was this not screened? There was a hugs workshop at NECYPAA and that was investigated. Will this be fixed? Will this happen again?***
 - We extend our apologies. The panelists are supposed to be AA members. The sign-up sheets and outside literature is disturbing and we appreciate the feedback.
- ***As a member of host committee, a panel who was not in AA was asked to speak. We thought that had happened before. We asked someone from another organization to speak on relationships. That person brought things that the host committee knew***



about or approved. When a mistake is made, how do you recommend us dealing with this issue? People are angry. It's uncomfortable.

- As a past program chair, I know that things can happen in panels that we are not aware of. Transparency, honestly, taking a look at our mistake and taking responsibility for it works. Look for my part, what are my defects and what can I do to make it right?

COMMENTS FROM THE FLOOR

- ***I filed an NDAH claim. It was unnecessary. I apologize for wasting your time with that. On the FB group, there are 3 admins for 14k members. Would the AC consider adding moderators and/or admins for the FB? Maybe take volunteers from past AC? I hope the appropriate committee will consider this and report it to us next year.***
 - A: Thank you for your suggestion.
- ***James and a thumb war***
 - Huh?
- ***ICYPAA Admins and host are extreme politically. The traditions are being ignored. Censorship on the FB group has been extreme. People have quit the Host Committee because of this. It's hurting ICYPAA and causing people to question if ICYPAA is AA anymore.***
 - Thank you for your comment.
- ***This host/AC failed the newcomer in cost and incorporating outside issues into the conference.***
 - Thank you for your comment.
- ***This host committee has made me feel so uncomfortable and attacked that I never want to go to ICYPAA again.***
 - Thank you for your comment
- ***My concern is related to the deaf alcoholic and interpretation. It is my experience that it comes up every year that we have a deaf person ask about interpretation. The Host committees have to deal with this each year, but they don't always know how to get a qualified interpreter. Not all interpreters are qualified to interpret AA. The interpreters don't always know what their role and expectations are at the conference. The deaf member wanted a meeting at 3am but all the interpreters was asleep. We are reinventing the wheel every year, but the wheel isn't always invented very well. More deaf folks would come if we had adequate interpretation. I would like to see a guideline about this for host committees.***
 - Thank you for your comment.



- Thanks for your service. I'm all for safety of the members of AA and attendees here. I don't agree with the wording of the policy. The Preamble has been missing from this conference. Reads Preamble. Safety is obviously a priority. I question with offensive actions, they can be suggestive. WE need to be objective. The biggest thing about how this was stated in the program.
 - Thanks for your comments
- ***It would be great for Advisory to send a member to AA Technology Conference. I am sure that they would be thrilled***
 - There is a budget for someone to attend and I believe they have attended.
- ***In Hawaii we hosted WACYPAA and showed a video from MADD. Mistake. If you have speakers from outside of AA, explain thoroughly what is happening and make sure outside speakers know our traditions.***
 - Thanks for sharing your experience.
- ***Thank you for the one hour with the bidding committees this year. I appreciated.***
 - Thanks for your comment.
- ***Thanks for everything you do. I learn so much from this forum. It's so hard to do what you are doing. ICYPAA is a big part of my life and sobriety for the last 14 years. Thank you.***
 - Thank you very much.
- ***Low number admins for FB concerns me. There doesn't seem to be consistency about what is unacceptable. Being unable to publicly address the body it affects, doesn't seem like AA to me. My criticism of the FB admins wasn't approved. That doesn't feel fair. I was told to come to the forum or write an email. The complaint should be addressed in the place it occurred, on the FB.***
 - Thank you for your comments

Closing

The Final Forum Report will include all individual reports as well as all questions & answers from the Forum. It will be posted on the ICYPAA web site and emailed out to the MailChimp list within 30 days of the conference.

- Serenity Prayer